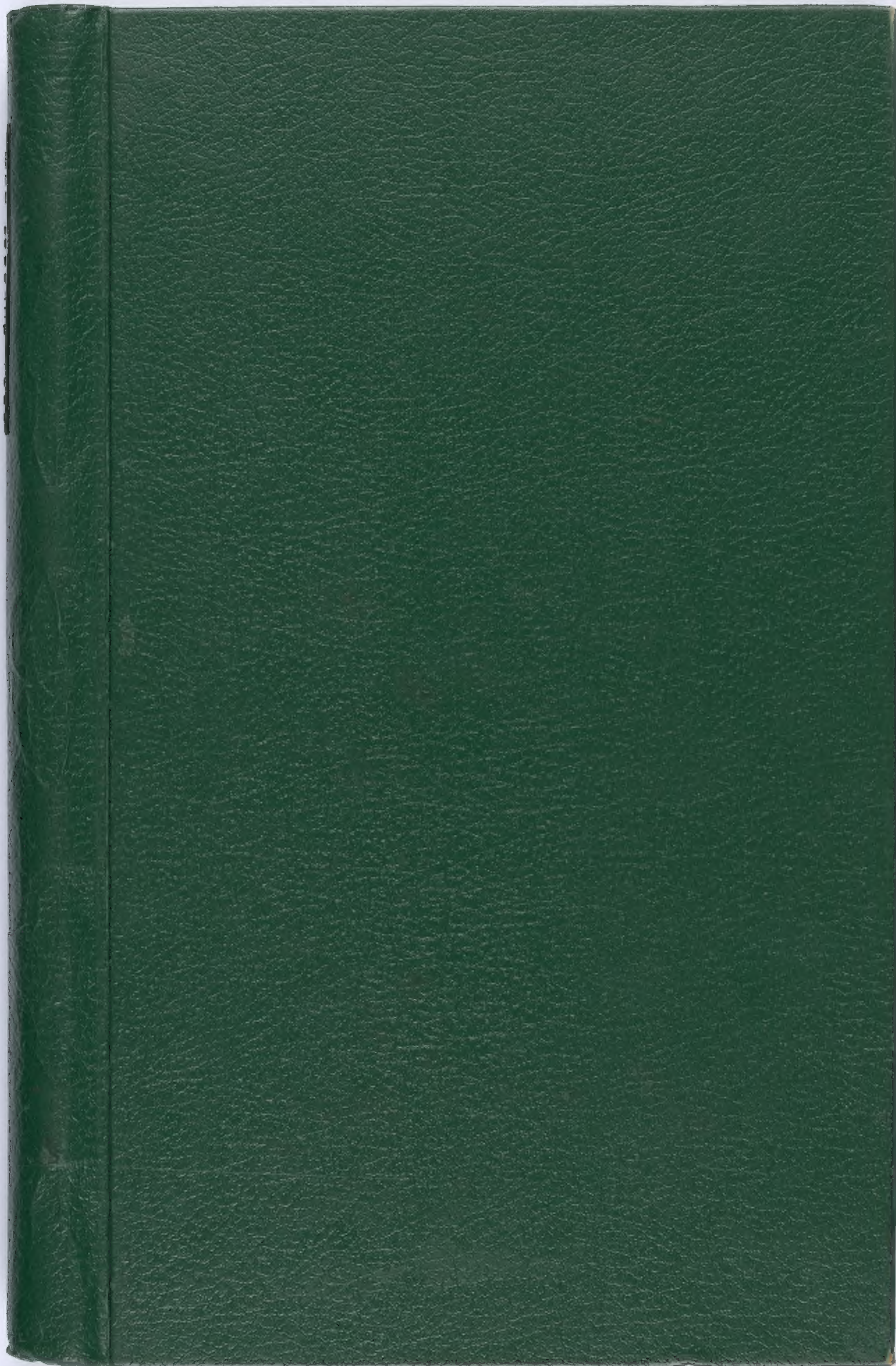




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RIVEN

PATENT No. 115084

Spring-back
BINDER



PLACE BINDER ON DESK, PRESS
BACK TOP COVER WITH LEFT
HAND AS SHOWN.

ALWAYS USE FLY-SHEET TO
REMOVE OR INSERT
CORRESPONDENCE.

The material and workmanship
in this article are of the highest
quality and are guaranteed by
the Manufacturer.

MADE IN AUSTRALIA

MINUTES

JULY 1975 TO

JUNE 1976

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON

SUNDAY, 20TH JULY, 1975

AT 9.30 A.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of the Meeting held 15.6.1975.
3. Matters arising from Minutes.
4. Correspondence.
5. General Business:

(a) Architectural Survey

(b) Preparation of material for a new Guide Book to the House.

6. Reports of sub-committees:

(i) House Committee

(ii) Grounds Committee

(iii) Legal, Insurance and PR. Committee

(iv) Museum

7. Secretary/Manager's Report

8. Finance.

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. & W.S. and formal confirmation by the Board is now requested.

9. Any other business.

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 20TH JULY, 1975

PRESENT: Mr. H.L. Yelland President (in the Chair)
 Mr. M. Finlay Vice President
 Mr. H.T. Pierce
 Mr. M. Herford
 Mr. P. Cook

Mr. H.A. Snelling - Counsellor

IN ATTENDANCE: Mr. A.E. Hobson - Secretary/Manager

APOLOGIES FOR ABSENCE: Messrs. K.R. Doyle and G.J. Crouch

ON LEAVE OF ABSENCE: Mr. J.R. Barrett

MINUTES:

The minutes of the previous meeting were confirmed.

MATTERS ARISING FROM PREVIOUS MINUTES:

- (a) A report was read from Detective Sergeant B. Filewood, Officer-in-Charge of the Crime Prevention Section of the N.S.W. Police relating to the security of the House and its contents. The recommendations contained therein were accepted in their entirety and it was resolved that they should be implemented as soon as funds were available.

The Secretary/Manager was instructed to send a letter of thanks to Sergeant Filewood for his most valuable report and to obtain competitive quotations for the additional installations required.

- (b) The President read to the meeting the further letter he had sent to the Honorary Secretary of the "Friends of Vaocluse House" acquainting the Committee of the society of the resolutions made, relative to the operation of the Friends, at the meeting of the Trustees on the 15th June, 1975. The contents of this letter were unanimously endorsed by the Trustees and there was some additional discussion on the purpose of the Friends.

The Vice-President felt that the Friends could continue to be a useful auxiliary body, providing they abided by the terms of their constitution.

He further suggested that one member - Mr. Richard Rowe - an architect, was worthy of consideration as a Trustee. The meeting agreed that the Vice-President should approach Mr. Rowe with a view to finding out if he would be willing to be proposed for such a position.

The meeting also noted a letter from the Director acknowledging receipt of a copy of the President's letter to the "Friends".

- (c) The President reported that the Recital held in the Drawing Room on Sunday evening the 13th July had been a great artistic success and had raised \$1,000 for the Royal N.S.W. Institute for Blind and Deaf Children.

- (d) The President advised that he had made the required investigations relative to making an application for a Commonwealth grant towards the restoration of the House, but that the initial application had to be in the hands of the Department of Urban and Regional Development by 25.7.1975. Should an application be made it may receive the support of Mr. Nigel Ashton, special adviser to the Department, who is based in Sydney.

The meeting unanimously agreed to the forwarding of an application for \$100,000. and authorised the President and Vice-President to deal with the matter.

CORRESPONDENCE:

- (i) The Trustees received with satisfaction a letter of appreciation from the N.S.W. Institute for Blind and Deaf Children for allowing the Recital to be held in the House.
- (ii) A letter from the Antique Arms Collectors Society of Australia offering to re-furbish our collection of firearms and swords free of charge was received. The Secretary/Manager was authorised to express the grateful thanks of the Trustees to the Society for this most generous offer and to make all necessary arrangements with them for the work to be carried out.
- (iii) Mr. Alisdair MacDonald - a local architect, had submitted a letter offering a quantity of spoil and top soil, from a swimming pool excavation at 18 Olola Avenue, to be tipped over the bank of the park opposite this house to fill an eroded area. Subject to Woollahra Council approving the crossing of their footpath, the Trustees agreed to accept this offer and the Secretary/Manager was requested to deal with the matter.
- (iv) The President read a personal letter he had received from the Treasurer - Mr. J.R. Barrett, who is on holiday in England. All Trustees present asked to be remembered to Mr. Barrett in the President's reply.
- (v) A letter was received from Mr. Webber, Honorary Architect to the Trustees, acknowledging receipt of copies of the Architectural Survey and expressing his opinion that Fisher-Lucas had done a good job and put forward a number of worthwhile recommendations.

GENERAL BUSINESS;

(a) Architectural Survey

The President reported that at the meeting with Mr. Lucas a compromise on the account rendered by Fisher Lucas had been reached which resulted in a reduction of the bill by \$900. The Vice President supported by Mr. Pierce spoke in favour of accepting the revised account. After some discussion, it was unanimously resolved that the invoice should be accepted as now rendered, even though the Trust's instructions to the architect had been quite specific in stating a ceiling price for the survey of \$3,000.

All Trustees present agreed with a cautionary note from Mr. Herford that, if Fisher-Lucas are again employed, they must be held firmly to instructions given and not be permitted to exceed the cost stated by the Trust.

The meeting then went on to a general discussion of the two reports and it was decided that a consideration of priorities relating to the recommendations made therein should take place at the next meeting on the 17th August, 1975.

(b) New Guide Book

The Secretary/Manager reported that the stock of current guide books was now less than 20,000 copies which represented about 10 months supply. In view of the many inaccuracies revealed by new historical information gathered in the last few years and the fact that many items of furniture were not in the positions stated in the book, he considered that a complete revision was required before the next printing was undertaken.

It was therefore resolved by the Trustees that both Professor Ward - honorary historical consultant to the Trustees and the committee of the "Friends" be asked to put forward their ideas regarding the format of the new book.

The President also suggested that Trustees should give some thought before the next meeting on the desirability and feasibility of publishing a detailed descriptive list of the major contents of the House and a special version of the Architectural Survey. Suggestions regarding any other form of printed material would also be welcome.

REPORTS OF SUB-COMMITTEES

(i) House Committee

Mr. Herford reported that he had located another dresser and a bench at David Cloonan Antiques, which he considered might be suitable for the kitchen if the hot water system was removed. The costs were \$650 and \$105 respectively. It was agreed that the President and Mr. Cook should inspect the items.

The President expressed the view that before any major purchases of furniture were made for the kitchen an overall plan of restoration of this area was essential. All members present agreed with this recommendation and it was resolved that Mr. Cook should attempt to get Mr. Irving, the Architect of the Old Sydney Town Project, to inspect the area and put forward his ideas. In addition Mr. Webber should be asked to recommend, if possible, an architect who could work out a grand design for the restoration of the kitchen and scullery.

(ii) Grounds Committee

Mr. Pierce reported that the state of the grounds had been adequately covered in the Secretary/Manager's report and he considered that for the time of the year they were looking very good.

(iii) Legal, Insurance and P.R. Committee

The Vice-President advised that a request had been received from a Mr. Jon Ely, Director of "Television, Australia" seeking permission to use the House and grounds as a location for a pilot film of a new television serial entitled "101 Australia Square". As this appeared to be a prestigious production, he recommended that permission be granted. The Trustees unanimously agreed with Mr. Finlay's recommendation and the Secretary/Manager was requested to advise Mr. Ely accordingly.

The Vice-President stated that the finalisation of the lease for the Tea Room appeared to have got "bogged down" somewhere in Head Office of the N.P. & W.S. and undertook to write to the Director with a view to getting this matter expedited.

(iv) Museum

Mr. Snelling reported that a great amount of excellent information had been provided by Miss Yvonne Brown, our historical researcher at the Mitchell Library, and he was in the process of examining it in detail.

He was also pleased to report that Mrs. Weekes had agreed to leave all her original Wentworth documents for display in the museum and will provide further documents in the future.

The President said that he had an early 19th century double barrelled Derringer type pistol which he would like to donate to the House for display with our other antique weapons. The President's offer was unanimously accepted.

SECRETARY/MANAGER'S REPORT

As this had been previously circulated it was formally accepted.

FINANCIAL STATEMENT

Having been circulated with the Secretary/Manager's report, this was approved without discussion.

Recoup summaries 90 to 94 were tabled and formally accepted by the meeting.

OTHER BUSINESS

Mr. Herford said that at the last committee meeting of the "Friends" the accounts for the February barbecue were presented and showed a profit of only \$103 which appeared to him to be a very poor return on gross takings and for the effort put into it.

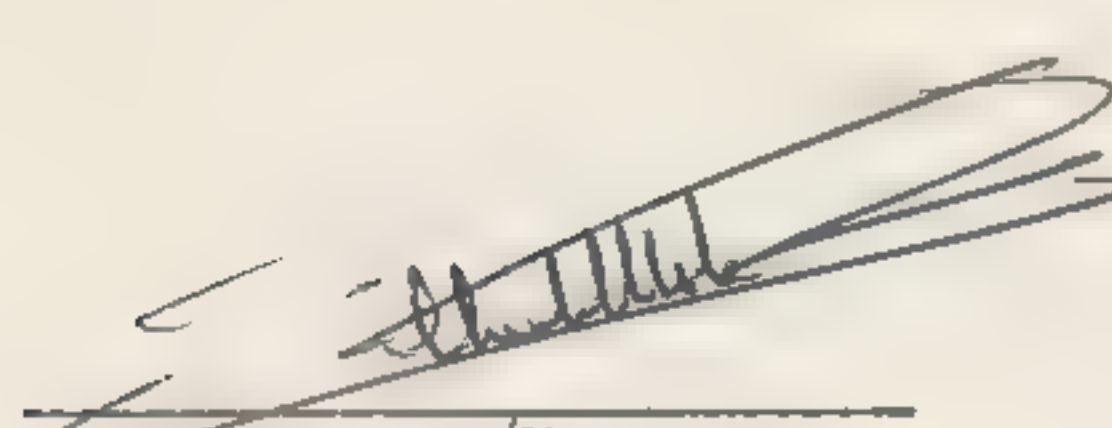
The President asked members present to note that the Trustees' invitation to the "Friends" Committee to meet them on the 17th August had been put forward to the 21st September as four members of the committee would be absent in August.

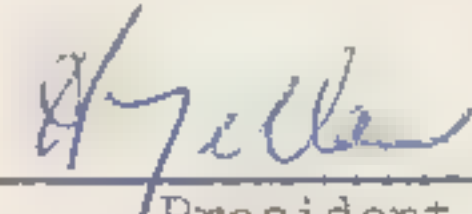
Mr. Snelling having read the poem "Memories of Vaucluse House" by Mr. Lance Baker recommended that, with the author's permission, we should attempt to get it published in the "Wentworth Courier".

The Secretary/Manager further suggested that it should be offered for publication in "NAPWI" the staff magazine of the N.P. & W.S. All Trustees present agreed with these suggestions and the Secretary/Manager undertook to deal with the matter.

There being no further business to discuss the President declared the meeting closed at 12.05 p.m.

Signed as a true record,


Secretary/Manager


President

17 8 75

VAUCLUSE HOUSE HISTORIC SITE

Report for July, 1975

STAFF

Mr. and Mrs. John Kearney proceeded on three weeks recreation leave on the 18th July. Mrs. Hobson is acting as housekeeper during the absence of Mrs. Kearney.

Mr. Phillip Jackson, a park worker was granted two weeks unpaid leave from the 25th July to study and sit an examination.

Mrs. Jean O'Connor will proceed on recreation leave for one week commencing the 8th August. Mrs. Hobson will act as desk clerk during this time.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

(1) The final cleaning off of paint from the lower stone walls of the West Tower is virtually complete. Cleaning of the stone and careful restoration of some damaged stonework in the lower courses is being undertaken in accordance with advice given by Mr. Lucas.

(2) As advised by Mr. Lucas the range has been carefully taken out of the kitchen fireplace and stored away. After his assistant has photographed some interesting brickwork revealed by this removal, this also will be taken away leaving a large open fireplace as it is believed to have existed during the major part of W.C. Wentworth's occupation of the house.

(3) The last of the paintings, "Boy with a Bow", after Raphael, sent away some five years ago has been returned after restoration by Mr. Setelik. After re-framing it will be hung in a suitable position in the House.

(4) The two rather dull wooden framed paintings in the Hall, of Port Macquarie have been taken back by the Mitchell Library and replaced by Port Macquarie by Backler and Sydney Cove by Campbell - both in gilt frames.

(5) Restoration of the western side of the bay window in the drawing room has been completed by replacing the plain plywood panels with faithful copies of original carved panels still existing in the north and west windows of the bay.

(6) As suggested by Mr. Herford, the crayon portrait of W.C. Wentworth, in the boardroom, which was being attacked by fungus growth has been taken away for treatment by Mr. Nielsen of the Mitchell Library.

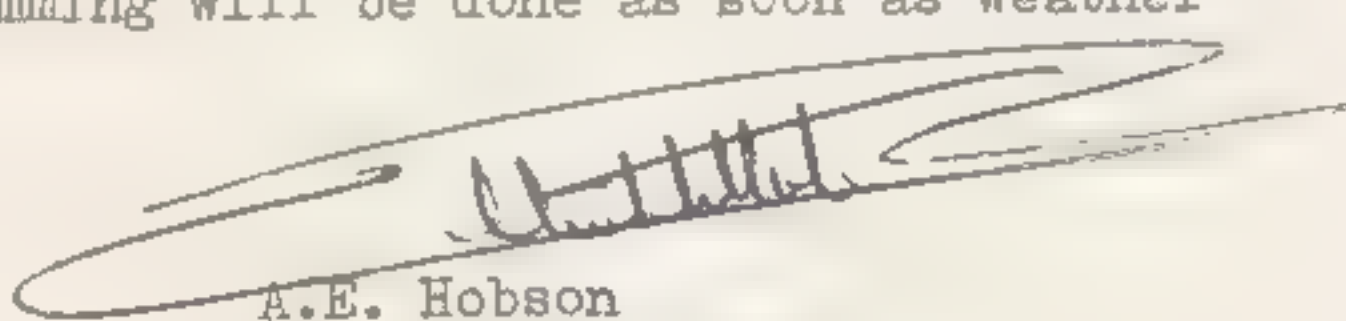
(7) A start has been made on the electrical installations in the loft of the stables and in the two back rooms of the museum area.

VAUCLUSE PARK

Apart from general maintenance the main work this month has been concentrated on a clean up of the area at the extreme end of the South Paddock adjacent to the steps leading down into the Park opposite Petrarch Avenue and the complete clearing of the creek through the South Paddock. In the upper part of the creek some of the stone-walling has collapsed and I have asked Woollahra Council to attend to this as soon as possible.

A sizeable area on the western side of the paddock has been cleared of lantana and other noxious growths.

Work on the Moreton Bay Fig adjacent to the Kiosk is virtually finished. Mr. Clark advises that some minor trimming will be done as soon as weather permits.


A.E. Hobson
SECRETARY/MANAGER

FINANCIAL REPORT

JULY, 1975

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
60¢	3871	\$2,322. 60
30¢	774	232. 20
20¢	818	163. 60
<u>Coach Tours and Party</u>		
<u>Admissions by Voucher:</u>		
60¢	429	257. 40
30¢	189	56. 70
20¢	974	194. 80
	<u>7055</u>	<u>3,227. 30</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1974/75</u>	<u>1975/76</u>
5 weeks	6917	7055

REVENUE

The number of admissions was a big improvement on last months and slightly higher compared with the same period last year. Revenue however, was over \$1,000 higher than for July, 1974. Total income from all sources was \$4,279. 80 of which general revenue due to the N.P. & W.S. was \$2,397. 00 whilst \$1,882. 80 was credited to the Special Purposes Account

BUDGET

No allocations have yet been forthcoming from the Service, but in response to a directive from Head Office expenditure is being kept to an absolute minimum consistent with efficient operation.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd. at 1.7.75		\$6,863. 84
TO: R.T. Houghton - Painting	\$1,014. 00	
J.& MD. Andrew - plastering etc.	208. 00	
Y. Brown. Historical Research	218. 30	
Ivor Wilson - carpentry	260. 00	
Fisher Lucas. Architectural Advice	320. 50	
Academy Arts. Picture Framing	44. 80	
R.T. Houghton - Painting etc.	460. 00	
D. Cloonan. Antique Bench	85. 00	
J.& M.D. Andrew - Plastering etc.	418. 00	
Ivor Wilson - carpentry	247. 00	
Ralph Clark - chipping timber	203. 75	
Fisher Lucas - Architectural survey	1,451. 37	
Ralph Clark - Tree Surgery (progress payment)	1,000. 00	
J. & M.D. Andrew - restoration stonework	265. 00	
Ivor Wilson - carpentry	260. 00	
S. Micallef - clock repairs	115. 00	
BY: Revenue		1,882. 80
TO: Balance cd. fwd at 31.7.75	2,175. 92	
	<u>\$8,746. 64</u>	<u>\$8,746. 64</u>

MAJOR COMMITMENTS

Electrical work in hand		\$ 800. 00
Tree surgery (final payment)		500. 00
Kitchen Chimney breast - restoration	say,	400. 00
Repairs to battlements - north wing	say,	500. 00
Painting battlements	say,	400. 00
Contingencies	say,	300. 00
		<u>\$2,900. 00</u>

Therefore, the approximate amount required to meet the foregoing expenditures is some \$800 in excess of what is available in the Special Purposes Account at 1.8.1975. In the circumstances I have laid off the carpenter and the plasterer for two or three weeks to allow the account to build up during August. This suits Mr. Wilson and Mr. Andrew as they have some other jobs to get on with for other clients during this period. I felt it was the prudent action to take in the circumstances and hope that the Board will approve.

A handwritten signature in dark ink, appearing to read 'A.E. Hobson', is written over a horizontal line.

A.E. Hobson
SECRETARY/MANAGER

20 JUL 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 2

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancouver Electric Co

at Bank of N.W. Vancouver (bank and branch)

for the period ended 7th July, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
1	222508	Franco Trading		172. 00
2	222509	Salaries and wages. w.e. 2.7.75		1076. 45
3	222510	Public Moneys A/c. w.e. 2.7.75		202. 10
6	222513	R.T. Houghton		95. 48
7	222514	J.H. Griffin		15. 50
9	222516	Ralph Clark		143. 50
11	222518	Grace Bros		150. 00
12	222519	Perfection Plate		49. 36
13	222520	Comm. of Payroll Tax		193. 10
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2097. 49

Vouchers totalling \$..... were recouped on

Accountant,

per: *[Signature]*

ADVICE OF RECOUPMENT

1900-1901		1901-1902		1902-1903		1903-1904		1904-1905		1905-1906		1906-1907		1907-1908		1908-1909		1909-1910		1910-1911		1911-1912		1912-1913		1913-1914		1914-1915		1915-1916		1916-1917		1917-1918		1918-1919		1919-1920		1920-1921		1921-1922		1922-1923		1923-1924		1924-1925		1925-1926		1926-1927		1927-1928		1928-1929		1929-1930		1930-1931		1931-1932		1932-1933		1933-1934		1934-1935		1935-1936		1936-1937		1937-1938		1938-1939		1939-1940		1940-1941		1941-1942		1942-1943		1943-1944		1944-1945		1945-1946		1946-1947		1947-1948		1948-1949		1949-1950		1950-1951		1951-1952		1952-1953		1953-1954		1954-1955		1955-1956		1956-1957		1957-1958		1958-1959		1959-1960		1960-1961		1961-1962		1962-1963		1963-1964		1964-1965		1965-1966		1966-1967		1967-1968		1968-1969		1969-1970		1970-1971		1971-1972		1972-1973		1973-1974		1974-1975		1975-1976		1976-1977		1977-1978		1978-1979		1979-1980		1980-1981		1981-1982		1982-1983		1983-1984		1984-1985		1985-1986		1986-1987		1987-1988		1988-1989		1989-1990		1990-1991		1991-1992		1992-1993		1993-1994		1994-1995		1995-1996		1996-1997		1997-1998		1998-1999		1999-2000		2000-2001		2001-2002		2002-2003		2003-2004		2004-2005		2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		2011-2012		2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		2017-2018		2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		2026-2027		2027-2028		2028-2029		2029-2030		2030-2031		2031-2032		2032-2033		2033-2034		2034-2035		2035-2036		2036-2037		2037-2038		2038-2039		2039-2040		2040-2041		2041-2042		2042-2043		2043-2044		2044-2045		2045-2046		2046-2047		2047-2048		2048-2049		2049-2050		2050-2051		2051-2052		2052-2053		2053-2054		2054-2055		2055-2056		2056-2057		2057-2058		2058-2059		2059-2060		2060-2061		2061-2062		2062-2063		2063-2064		2064-2065		2065-2066		2066-2067		2067-2068		2068-2069		2069-2070		2070-2071		2071-2072		2072-2073		2073-2074		2074-2075		2075-2076		2076-2077		2077-2078		2078-2079		2079-2080		2080-2081		2081-2082		2082-2083		2083-2084		2084-2085		2085-2086		2086-2087		2087-2088		2088-2089		2089-2090		2090-2091		2091-2092		2092-2093		2093-2094		2094-2095		2095-2096		2096-2097		2097-2098		2098-2099		2099-2100		2100-2101		2101-2102		2102-2103		2103-2104		2104-2105		2105-2106		2106-2107		2107-2108		2108-2109		2109-2110		2110-2111		2111-2112		2112-2113		2113-2114		2114-2115		2115-2116		2116-2117		2117-2118		2118-2119		2119-2120		2120-2121		2121-2122		2122-2123		2123-2124		2124-2125		2125-2126		2126-2127		2127-2128		2128-2129		2129-2130		2130-2131		2131-2132		2132-2133		2133-2134		2134-2135		2135-2136		2136-2137		2137-2138		2138-2139		2139-2140		2140-2141		2141-2142		2142-2143		2143-2144		2144-2145		2145-2146		2146-2147		2147-2148		2148-2149		2149-2150		2150-2151		2151-2152		2152-2153		2153-2154		2154-2155		2155-2156		2156-2157		2157-2158		2158-2159		2159-2160		2160-2161		2161-2162		2162-2163		2163-2164		2164-2165		2165-2166		2166-2167		2167-2168		2168-2169		2169-2170		2170-2171		2171-2172		2172-2173		2173-2174		2174-2175		2175-2176		2176-2177		2177-2178		2178-2179		2179-2180		2180-2181		2181-2182		2182-2183		2183-2184		2184-2185		2185-2186		2186-2187		2187-2188		2188-2189		2189-2190		2190-2191		2191-2192		2192-2193		2193-2194		2194-2195		2195-2196		2196-2197		2197-2198		2198-2199		2199-2200		2200-2201		2201-2202		2202-2203		2203-2204		2204-2205		2205-2206		2206-2207		2207-2208		2208-2209		2209-2210		2210-2211		2211-2212		2212-2213		2213-2214		2214-2215		2215-2216		2216-2217		2217-2218		2218-2219		2219-2220		2220-2221		2221-2222		2222-2223		2223-2224		2224-2225		2225-2226		2226-2227		2227-2228		2228-2229		2229-2230		2230-2231		2231-2232		2232-2233		2233-2234		2234-2235		2235-2236		2236-2237		2237-2238		2238-2239		2239-2240		2240-2241		2241-2242		2242-2243		2243-2244		2244-2245		2245-2246		2246-2247		2247-2248		2248-2249		2249-2250		2250-2251		2251-2252		2252-2253		2253-2254		2254-2255		2255-2256		2256-2257		2257-2258		2258-2259		2259-2260		2260-2261		2261-2262		2262-2263		2263-2264		2264-2265		2265-2266		2266-2267		2267-2268		2268-2269		2269-2270		2270-2271		2271-2272		2272-2273		2273-2274		2274-2275		2275-2276		2276-2277		2277-2278		2278-2279		2279-2280		2280-2281		2281-2282		2282-2283		2283-2284	
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10

Summary No. 23

[illegible]

for the period ended 7th September, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
4	222511	R.T. Houghton.		522. 00
5	222512	R.T. Houghton		192. 00
8	222515	R.T. Houghton		300. 00
10	222517	J. & M.D. Andrew		208. 00
L.P. ACCOUNT				
250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1222. 00

Vouchers totalling \$..... were recouped on

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 45

RECOUP SUMMARY

Park code _____

EXPENDITURE FROM ADVANCE A/C OF Indoor and Outdoor Lighting

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 16th July, 1975, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
16	222523	Salaries and wages. w.e. 9.7.75		1107. 04
17	222524	Group Tax. w.e. 9.7.75		216. 65
18	222525	Francos Trading		123. 00
19	222526	Caltex Oil		27. 73
20	222527	Eastern Suburbs Lime & Cement Coy.		73. 96
21	222528	J.E. Brennan.		90. 00
22	222529	F.D. Catt Pty. Ltd.		17. 30
23	222530	Max D. Henry		97. 00
24	222531	Rentokil Pty. Ltd		152. 00
25	222532	Perfection Plate Pty. Ltd.		32. 80
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1937. 48

Vouchers totalling \$ 1937.48 were recouped on 16th July 1975

Accountant,
per 

ADVICE OF RECOUPMENT

6718

13

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 56

4 AUG 1975

RECOUP SUMMARY

Park code 26
Vaucluse House Historic SiteEXPENDITURE FROM ADVANCE A/C OF Bank of N.S.W. Vaucluse (bank and branch)
at 23rd July, 1975
for the period ended 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
30	222537	Salaries and wages. w.e. 16.7.75		2056. 94
31	222538	Public Moneys A/c. w.e. 16.7.75		498. 10
33	222540	Francos Trading Coy.		107. 00
37	222544	National Trust -		10. 00
38	222545	Smith & Lane		15. 26
39	222546	Copy Cat Printing		28. 85
40	222547	Council of the Library of N.S.W.		4. 80
41	222548	--		
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2720. 95

Vouchers totalling \$ 2720.95 were recouped on 23rd July 1975

Accountant,

per. fg

ADVICE OF RECOUPMENT

67/89

14

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. ~~7~~

AUG 1975

RECOUP SUMMARY

Park code ~~26~~

EXPENDITURE FROM ADVANCE A C OF ~~Voucher No. 1st ric. ite~~

at ~~Bank of America - Dallas~~ (bank and branch)

for the period ended 22nd July, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
32	222539	J. & M.D. Andrew		156. 00
34	222540	J. & M.D. Andrew		262. 00
35	222541	Ivor Wilson		247. 00
36	222542	Ralph H. Clark		203. 75
41	222548	Fisher Lucas		1451. 37
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2320. 12

SPECIAL PURPOSES ACCOUNT

250 - 13 - 26 - 28

Vouchers totalling \$ ~~2320.12~~ were recouped on ~~22nd July 1975~~

Accountant,

per: *[Signature]*

ADVICE OF RECOUPMENT

36/13

15

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 8

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vandue some historic site

at (bank and branch)

for the period ended 29th July, 1975, 19.....

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
42	222549	Salaries and wages. w.e. 23.7.75		1211. 83
43	222550	Public Moneys A/c. w.e. 23.7.75		314. 35
44	222551	Gibson Chemicals.		24. 01
45	222552	Petty Cash		48. 21
50	222557	Campbell Bros.		33. 65
51	222558	Wormald Pty. Ltd.		20. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1652. 05

Vouchers totalling \$..... were recouped on

Accountant,
per:

ADVICE OF RECOUPMENT

36114

14 AUG 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 89

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vancouver and District

at Bank of N.S.W. - Vancouver (bank and branch)

for the period ended 30th June 1975, 1975

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
46	222553	Ralph H. Clark		100. 00
47	222554	J. & K.D. Andrew		265. 00
48	222555	Ivor Wilson		260. 00
49	222556	S. Micallef		115. 00
SPECIAL PURPOSES ACCOUNT				
250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1640. 00

Vouchers totalling \$ 1640.00 were recouped on 30th June 1975

Accountant,
per. 

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO
LIBRARY

THE UNIVERSITY OF CHICAGO
LIBRARY

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THE UNIVERSITY OF CHICAGO
LIBRARY

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON

SUNDAY, 17TH AUGUST, 1975

AT 9.30 A.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of the Meeting held 20.7.1975.
3. Matters arising from Minutes.
4. Correspondence.
5. General Business:
 - (a) Architectural Survey - order of priority of recommendations contained therein.
6. Reports of sub-committees:
 - (i) House Committee
 - (ii) Grounds Committee
 - (iii) Legal, Insurance and P.R. Committee
 - (iv) Museum
7. Secretary/Manager's Report.
8. Finance.

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. & W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE
ON SUNDAY, 17TH AUGUST, 1975.

PRESENT: Mr. H.L. Yelland - President (in the Chair)
 Mr. M. Finlay - Vice President
 Mr. H.T. Pierce
 Mr. K.R. Doyle
 Mr. P. Cook
 Mr. G. Crouch
 Mr. H.A. Snelling - Counsellor

IN ATTENDANCE: Mr. A.E. Hobson - Secretary/Manager

ON LEAVE OF ABSENCE: Messrs. J.R. Barrett and M. Herford

MINUTES: The minutes of the previous meeting were confirmed.

MATTERS ARISING FROM PREVIOUS MINUTES:

- (a) It was resolved that additional quotations be obtained for the installation of the supplementary burglar alarm system.
- (b) It was resolved that Mr. Richard Rowe be recommended as an additional Trustee through the usual channels.
- (c) It was resolved that the President should formally invite the new Minister of Lands, Mr. Mason, to visit the House and meet the Trustees.
- (d) Mr. Cook reported that Mr. Irvine - Architect of the "Old Sydney Town" project at Gosford had agreed to view the kitchen and put forward recommendations regarding its restoration.
- (e) The Secretary/Manager reported that the poem "Memories of Vacluse House" by Mr. Lance Baker had been submitted for publication to the editors of the "Wentworth Courier" and "NAPAWI".
- (f) The Secretary/Manager reported that copies of the present "Guide Book" had been sent to Professor Ward and the Honorary Secretary of the "Friends" and was awaiting their comments and recommendations.

CORRESPONDENCE:

- (i) A letter was received from Mr. Herford requesting leave of absence from the August and September meetings whilst he was in England. It was also noted that Mr. Herford would be carrying out some research into early 19th century kitchens whilst on leave. The request was granted.

GENERAL BUSINESS:

Architectural Survey

The President read a copy of the letter he had written to the Secretary of Urban and Regional Development in Canberra asking for a grant of \$100,000 from the National Estate programme towards the restoration of Vacluse House and the reply received. All Trustees present heartily approved of the contents of the letter. The President further advised that he was contacting Mr. Nigel Ashton - the local Special Adviser to the Department with a view to him examining the House and submitting a report and recommendation to Canberra.

It was anticipated that a decision would be made known to the Trust by December, 1975.

The meeting then went on to discuss at length the interim reports relative to the Architectural Survey. It was agreed that subject to funds being available top priority should be given to controlling the rising damp in the building, the electrical re-wiring and hiding as far as possible all conduits and other wirings.

The Vice-President considered that we should be more precise in establishing a house period. It was agreed that this was desirable and the Secretary/Manager suggested that the period of W.C. Wentworth's continuous occupation of the House, from 1828 to 1854, seemed the most appropriate. His return to Australia in 1861-62 was never intended to be more than a visit as he had already established his home in England at Merly House, Wimborne, Dorset. After some further discussion it was decided to leave this matter open for further consideration.

The President felt that it was now essential to officially form a standing advisory committee to consider all aspects of the two reports in detail. All Trustees present favoured this suggestion and it was resolved that membership should be as follows subject to obtaining the agreement of those who were not Trustees:

Mr. H.L. Yelland - Convenor
Mr. M. Finlay
Mr. M. Herford
Mr. P. Cook
Mr. P. Webber
Professor J. Ward
Mr. R. Rowe

The consultant architect, Mr. C. Lucas should be called upon to attend meetings of the committee when required, but should not be a member of the committee as he was a contractual employee of the Trustees.

REPORTS OF SUB-COMMITTEES:

(1) House Committee

Mr. Cook advised that he had nothing further to report beyond what had already been discussed under Matters arising and General Business.

(ii) Grounds Committee

Grounds maintenance and clearing was proceeding satisfactorily. It was also agreed that when funds are available an archeological and horticultural survey would be desirable.

(iii) Legal, Insurance and P.R. Committee

The Vice-President advised that he had written to the Director of the N.P. & W.S. regarding the lease of the Tea Room with a view to getting this finalised at the earliest possible moment and was now awaiting his reply.

(iv) Museum

Mr. Snelling reported that he was making good progress in preparing the papers, provided by Miss Yvonne Brown, for exhibition.

SECRETARY/MANAGER'S REPORT:

This having been previously circulated was formally accepted.

FINANCIAL STATEMENT:

This, also having been circulated, was formally approved. Recoup summaries 1 to 9 were tabled and accepted.

- 3 -

OTHER BUSINESS:

Mr. Doyle had brought with him to the meeting a magnificent seven piece Sheffield silver electro-plated-on-copper tea service and salver which he proposed placing on permanent loan to the House on behalf of Mrs. R. Fremlin of 19 Wentworth Road, Vaucluse, who had given it to him. Mrs. Fremlin had requested that her name should not be mentioned when the service was displayed in the House.

All members present accepted this most generous offer with enthusiasm and agreed that Mrs. Fremlin's request for anonymity be respected.

The President agreed to write an appropriate letter of thanks to Mrs. Fremlin (prior to the letter being posted Mr. Doyle telephoned the Secretary/Manager and asked him to hold the letter in abeyance in view of a further letter he had received from Mrs. Fremlin).

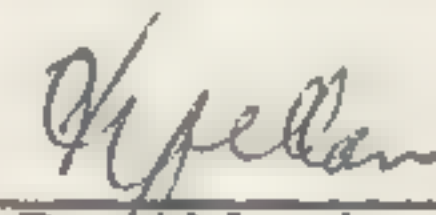
The President drew the meeting's attention to a letter he had received from the Assistant Director of N.P. & W.S. relative to the possibility of staging some type of exhibition in the House or its appendages in connection with the U.S.A. bi-centenary celebration of American Independence in 1976.

Trustees present agreed to co-operate with the Service in every possible way: however, they were of the opinion that such an exhibition could not appropriately be shown in the House itself, but should be in one or more of the rooms in the stable block.

Some discussion then arose regarding the full extent of the original Wentworth Estates at Vaucluse and it was felt that some investigations at the Titles Office could throw some light on this matter. It might then be possible to define the area on a map and include this in the display of Wentworth papers and relics in the Museum area.

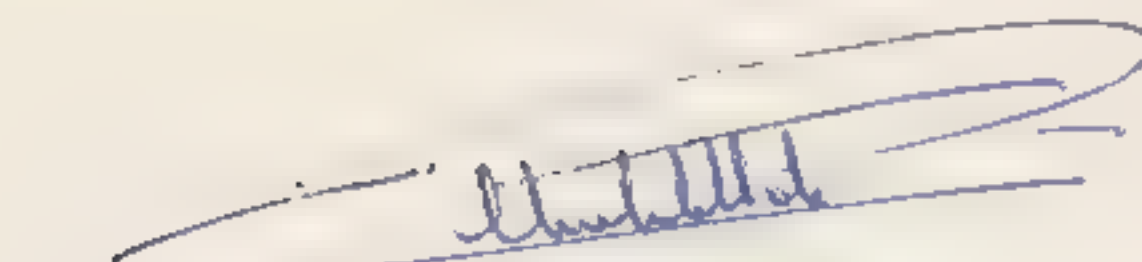
There being no further business to discuss the President declared the meeting closed at 11.15 a.m.

Signed as a true record



President

21.9.75



21.9.75
Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

REPORT FOR AUGUST, 1975

FROM: Secretary/Manager

TO: The Trustees

Gentlemen,

STAFF

Mr. Phillip Jackson, Park Worker resigned at the end of the month to take up another position.

The so called "Scottish 'flu" took its toll of the staff and at different times Mrs. Kearney, Mrs. O'Connor, Mr. K. Caves were unable to work for a few days. Mrs. Hall is the latest victim but anticipates resuming her duties on 15th September.

Mr. K. Caves - Park Worker will proceed on a fortnight's leave commencing 6.10.1975 and Mrs. O. Sames - Desk Clerk at weekends will take one weekend leave from 19.9.1975

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

Due to shortage of funds in the Special Purposes Account and also the smallness of the interim allowance for General Maintenance (\$875.00) pending promulgation of allocations for 1975/76, most work by contractors was suspended during the first three weeks of August, but has now been resumed for priority jobs.

(i) The parapet around the North Wing has been repaired ready for repainting. This work involving the sealing of all cracks has also "cured" the problem of "Falling" damp in all external walls of this wing.

(ii) The final removal of old brick-work in the Kitchen fireplace has revealed heavily "burnt out" stonework at the rear indicating that an open fire was used there for a considerable period of time before an iron range was installed.

(iii) A heavy fall of old plaster around the door case in the Guardroom has left some surrounding brickwork in a loose and perhaps dangerous state and I have therefore closed this outbuilding until satisfactory repairs can be effected.

(iv) The House has been examined by representatives of Metropolitan Security Services and Wormald Brothers relative to the proposed installation of an extra burglar alarm system as suggested by Detective Sergeant Filewood in his security report. Quotations will be available for consideration at the September meeting of the Trustees.

(v) Photographers from the Service have taken pictures of the "Batterie de Cuisine" for inclusion in the Annual Report of the N.P. & W.S.

(vi) The first batch of weapons for re-furbishing have been collected by the President and Secretary of the Antique Arms Collectors Society of Australia.

(vii) Mr. Irving, Architect of the Old Sydney Town Project has visited the House accompanied by Mr. P. Cook. It is anticipated that Mr. Cook will report fully on his discussions with Mr. Irving regarding the kitchen at the

-2-

September meeting.

(viii) I have had discussions with a representative of Sandys Ltd., regarding shatterproof transparent material for cases housing our proposed weapons display. I hope to be able to give some costings for this material at the forthcoming meeting.

(ix) The silver tea service loaned by Mr. Doyle has been polished and is now on display in the cabinet in the Drawing Room.

VAUCLUSE PARK

With the advent of Spring regular mowing of lawns has started again and we also have a good flower display in various parts of the gardens.

The sewer from the Gardener's Cottage became blocked up again with roots and it was necessary to get an "electric eel" in to effect clearance. This drain is very old and many of the pipes are cracked. Complete renewal appears to be advisable and a quotation has been obtained to carry out this work in a new plastic piping which is completely impervious to the ingress of tree roots.



A.E. Hobson
SECRETARY/MANAGER

13.9 1975

FINANCIAL REPORTAUGUST, 1975

<u>Admissions to Vacluse House</u> <u>Ticket Values</u>	<u>No. of Admissions</u>	<u>Income</u>
60¢	3939	\$2363.40
30¢	1367	410.10
20¢	1033	206.60
<u>Coach Tours and Party</u> <u>Admissions by voucher</u>		
60¢	512	307.20
30¢	140	42.00
20¢	48	9.60
	<u>7039</u>	<u>\$3338.90</u>

Comparitive Cumulative Totals

<u>Financial Year</u>	<u>1974/75</u>	<u>1975/76</u>
9 weeks	13,790	14,094

Revenue

A very good month for this time of the year with more admissions in a four week period than in July, which was a five week month. Total income from all sources was \$4,887.28 of which general revenue due to N.P. & W.S. was \$2,634.63 whilst \$2,252.65 was credited to the Special Purposes Account.

Budget

No allocations have yet come to hand from the Service and therefore great restraint in spending is being observed.

SPECIAL PURPOSES ACCOUNT

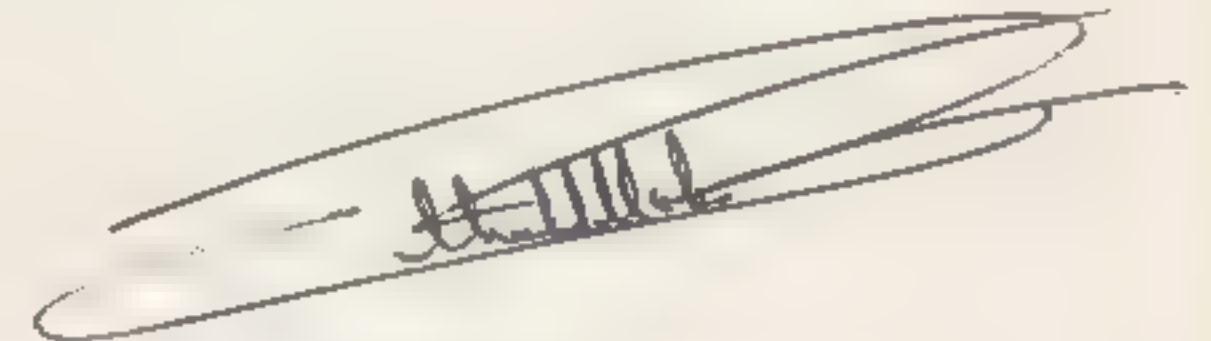
<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY:- Balance brought fwd. at 1.8.75		\$2175.92
TO:- Ivor Wilson - Carpentry	\$239.50	
J. & M.D. Andrew - Plastering & Restoration	265.00	
O. Setelik - Picture Restoration	278.00	
J. & M.D. Andrew - Plastering & Restoration	265.00	
Grafton Galleries - Antique Lamps & Table	320.00	
R. Tullipan - Signwriting	68.00	
Rodenprint Pty.Ltd. 50% cost of new Postcards & Colour Folders debited by N.P. & W.S.	2195.55	
BY:- Revenue		2252.65
TO:- Balance carried forward at 31.8.75	797.52	
	<u>\$4428.57</u>	<u>\$4428.57</u>

Major Commitments

Electrical Work in Hand	\$800.00
Tree Surgery - final payment	500.00
Kitchen Chimney Breast - restoration	say 400.00
Repairs to battlements in progress	say 250.00
Painting battlements	say 400.00
Contingencies	say 300.00
Total	<u>\$2650.00</u>

- 2 -

Therefore the approximate amount required to meet the foregoing expenses, in excess of what was available at 1-9-75, is \$1852.48. The writer has had discussions with the Chief Finance Officer of the N.P. & W.S. regarding the state of the Special Purposes Account and we have come to a tentative agreement which I hope will be found satisfactory to the Trustees. The President has been acquainted with the agreement and has asked me to verbally put it before the meeting on the 21st September for discussion and it is hoped approval.



A.E. Hobson
SECRETARY/MANAGER

45/16

25

1 8 AUG 1975

NATIONAL PARKS AND WILDLIFE SERVICE

A/c 213

RECOUP SUMMARY 10 Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 5th August, 1975, 19

Voucher No.	Cheque No.	Claimant	Amount to be recouped	
			\$	c
52	222559	Salaries and wages. w.o. 30.7.75	942.	73
53	222560	Public Moneys Account. w.o. 30.7.75	189.	15
54	222561	Francis Trading Coy.	79.	00
55	222562	Academy Arts	29.	00
56	222563	J.H. Griffin	18.	00
57	222564	Met. Water Sewerage & Drainage Board	77.	91
58	222565	Kalamazoo	66.	10

TOTAL \$ 1401. 89

Vouchers totalling \$ 1401.89 were recouped on 14 AUG 1975

Accountant,

per: 

ADVICE OF RECOUPMENT

92/15

26

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 11

18 AUG 1975

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse Wildlife Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 5th July, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
59	222566	Ivor Wilson		239 50
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				239 50
TOTAL TO BE RECOUPED			\$	✓

Vouchers totalling \$ 239-50 were recouped on

Accountant,

per: *y*

ADVICE OF RECOUPMENT

20 AUG 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 12

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse. N.S.W. (bank and branch)

for the period ended 11 5th August, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
60	222567	J. & M.D. Andrew		265. ^s 00 ^c
61	222568	D. Setelik		278. 00
66	222573	J. & M.D. Andrew		265. 00
67	222574	Grafton Galleries		320. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1128. 00

Vouchers totalling \$ 1128.00 were recouped on 11 5th August, 1975

Accountant,

per: 

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO
 LIBRARY
 540 EAST 57TH STREET
 CHICAGO, ILL. 60637
 TEL. 733-4331
 FAX 733-8328
 WWW.CHICAGO.LIBRARY.ORG

DATE	DESCRIPTION	AMOUNT	BALANCE
1/1/01	BALANCE	100.00	100.00
2/1/01	PAYROLL	50.00	50.00
3/1/01	RENT	25.00	25.00
4/1/01	UTILITIES	15.00	10.00
5/1/01	FOOD	10.00	0.00
6/1/01	TRAVEL	30.00	30.00
7/1/01	ENTERTAINMENT	20.00	10.00
8/1/01	SALES	40.00	50.00
9/1/01	INVENTORY	15.00	35.00
10/1/01	DEPRECIATION	10.00	25.00
11/1/01	INTEREST	5.00	20.00
12/1/01	TOTAL	210.00	210.00

TOTAL BALANCE 210.00
 TOTAL DEBIT 210.00
 TOTAL CREDIT 210.00

Page 1

Park code 26

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
62	222569	Salaries and wages. w.e. 6.8.75		1180 07
63	222570	Public Moneys A/c. w.e. 6.8.75		240. 25
64	222571	Contrib. of Payroll Tax.		04. 10
65	222572	Francis Trading		91. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1787. 42

Vouchers totalling \$175.44 were recouped on 12/1/78

Accountant,

per:

ADVICE OF RECOUPMENT

165/14.

29

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 14

12 SEP 1975

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF Voucher rec'd historic siteat Bank of N.C.W. Voucher (bank and branch)for the period ended 19th August, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
68	222575	Eastern Suburbs Lime & Cement Store		52.	72
69	222576	Scott Bonor		3.	19
70	222577	T. Nielsen		25.	00
71	222578	Perfection Plate.		41.	00
72	222579	Salaries and wages. w.e. 13.8.75		1199.	62
73	222580	Public Moneys A/c. w.e. 13.8.75		245.	25
74	222581	Sydney County Council		415.	00
75	222582	Ray Tullipan		245.	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$	2226. 78

Vouchers totalling \$ 2226.78 were recouped on 19th August 1975

Accountant,

per: AB

ADVICE OF RECOUPMENT

- 2 SEP 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 15

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse State vic site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 25th August, 1975, 1975

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
76	222583	Salaries and wages. w.e. 20.8.75		1057. 76
77	222584	Public Moneys A/c w.e. 20.8.75		199. 20
79	222586	Ralph H. Clark		160. 00
80	222587	Copy Cat Printing		19. 20
81	222588	Francis Trading Coy.		110. 00
82	222589	Govt. Printer		60. 30
83	222590	Tanner & Middleton		120. 56
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1727. 02

Vouchers totalling \$ 1727.02 were recouped on 25/8/75

Accountant,
per: [Signature]

ADVICE OF RECOUPMENT

37

Summary No. 16

Park code **26**

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
78	222585	Ray Tullipan		\$ 68. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	68. 00

Vouchers totalling \$250.00 were recouped on 12/1/80

Accountant,

per:

ADVICE OF RECOUPMENT

APPENDIX

1897

TABLE I. FROM ADVANCEMENT

1897	1898	1899	1900	1901	1902	1903	1904	1905	1906	1907	1908	1909	1910	1911	1912	1913	1914	1915	1916	1917	1918	1919	1920	1921	1922	1923	1924	1925	1926	1927	1928	1929	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948	1949	1950	1951	1952	1953	1954	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964	1965	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	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187(4)

32

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 17

11 SEP 1975

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF value of historic site

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 2nd September, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
84	222591	Salaries and wages w.e. 27.8.75		1397. 96
85	222592	Group Tax. w.e. 27.8.75		207. 95
86	222593	J.E. Henry Pty. Ltd.		382. 52
87	222594	Petty Cash Expenses		38. 93
88	222595	J.H. Griffin - courier		13. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,040. 30

Vouchers totalling \$ 6500.00 were recouped on 27.9.75

Accountant,

per [signature]

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 13

RECOUP SUMMARY

Park code 26

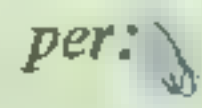
EXPENDITURE FROM ADVANCE A/C OF ~~Yameloee House Historic Site~~

at ~~Bank of New South Wales - VABOHN~~ (bank and branch)

for the period ended ~~9th September 1975~~, 1975

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
89	222596	Perfection Plate Pty. Limited		163	19
90	222597	Salaries & Wages w/e 3.9.75 nett		1015	22
91	222598	Public Works a/c, Group Tax w/e 3.9.75		105	00
92	222599	Commissioner of Pay-roll Tax		174	57
93		Special Purposes Account			
94	222601	Pranos Trading Company P/L		113	00
95	222602	Mediterranean Wines P/L		24	44
96	222603	Gibson Chemicals(KSW) P/L		190	86
97	222604	John Danks & Son P/L		29	00
98	222605	Drain-o-matic Services P/L		93	75
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$	1 111.03

Vouchers totalling \$ 1111.03 were recouped on

Accountant,
per: 

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 19

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF base house historic site
at bank of N.S.W.-----VAUCLUSE (bank and branch)
for the period ended , 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
93	222600	J. & M.D. Andrew Pty. Ltd..		268 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 268 . 00

Vouchers totalling \$ 268.00 were recouped on

Accountant,
per: [Signature]

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

LIBRARY

THE UNIVERSITY OF CHICAGO LIBRARY
540 EAST 57TH STREET
CHICAGO, ILL. 60637

DATE BY

NO. OF

VOL. OF

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DATE BY

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TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
SUNDAY, 21ST SEPTEMBER, 1975,
AT 9.00 A.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of the Meeting held 17.8.1975.
3. Matters arising from Minutes.
4. Correspondence
5. General Business
 - (a) Architectural Survey and report of inaugural meeting of Restoration Sub-committee.
 - (b) Compilation of New Guide Book.
 - (c) Subsidiary Burglar Alarm System.
 - (d) Fixing of a definite House period.
6. Reports of sub-committees:
 - (i) House Committee
 - (ii) Grounds Committee
 - (iii) Legal, Insurance and P.R. Committee
 - (iv) Museum
7. Secretary/Manager's Report.
8. Finance.

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. & W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A.E. Hobson
SECRETARY/MANAGER

The Trustees will be entertaining the Committee of the Friends of Vaucuse House at 11.30 a.m..

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 21ST SEPTEMBER, 1975

PRESENT: Mr. H.L. Yelland President (in the chair)
 Mr. M.D. Finlay Vice President
 Mr. K.R. Doyle
 Mr. P. Cook

 Mr. H.A. Snelling - Counsellor

IN ATTENDANCE: Mr. A.E. Hobson - Secretary/Manager

ON LEAVE OF ABSENCE: Messrs. J.R. Barrett and M. Herford

APOLOGIES FOR ABSENCE: Messrs. G. Crouch and H.T. Pierce (in hospital)

MINUTES:

The minutes of the previous meeting were confirmed.

MATTERS ARISING FROM PREVIOUS MINUTES:

- (i) It was noted that no reply was to hand from the Minister for Lands regarding the invitation to visit the site and meet with the Trustees.
- (ii) The President advised that in connection with the Bi-centenary Celebrations of U.S.A. Independence in 1976, the Deputy Director, Mr. David Holmes accompanied by the Head of the Interpretations Division, Mr. John Beeman had visited the site for discussions with himself and the Secretary/Manager. It had been agreed that a suitable location for an exhibition of the type envisaged would be in the Stable Block, either in the Blue Mountains Rooms and/or the old paint shop. Possibly, to run concurrently with the U.S.A. exhibition, papers etc., relating to the granting of a constitution to New South Wales could be displayed in Mr. Wentworth's study.

CORRESPONDENCE:

- (i) An application from W.D. & H.O. Wills to take "still" photographs for a prestige cigarette advertisement was, after some discussion, granted.
- (ii) A quotation from "Drainomatic" Pty. Ltd., to renew the badly cracked sewer between the gardener's cottage and the main sewer near the public toilets was considered.. The Secretary/Manager was requested to obtain competitive quotations.
- (iii) The Vice-President's letter to the Director regarding finalisation of the lease for the Tea Room was approved and the Director's reply was noted. However, the Vice-President advised that, according to Mrs. Avenell, the Service had not made further contact with her solicitors; he did not wish to write again to the Director and therefore the Secretary/Manager offered to try and obtain some verbal information on the current position from his contacts at the Head Offices of the N.P. & W.S.
- (iv) A quotation from James Sandy and Company for the new shatter-proof transparent plastic "Lexan" for protecting our display of antique arms was considered. Although expensive it was agreed that this material should be used as it was the one recommended by Detective-Sergeant Filewood in his security report on the House. The Secretary/Manager was authorised to purchase this material when required.

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- (v) A request from the Chairman of the "N.S.W. Opera Auditions", through the Director of the N.P. & W.S., the Minister for Lands and Forests and the Minister for Culture, Sport and Recreation, to hold a Masked Ball in the House was rejected as it was not considered as a suitable venue for such a function. The Secretary/Manager was instructed to reply to the Director giving all the reasons for not permitting such functions in the House. Mr. Doyle also undertook to personally explain the Trustees' position to the two Ministers involved.
- (vi) The formal application from the "Friends of Vaucluse House" to hold a musical evening in the House on Sunday, 21st September, 1975 was approved.

GENERAL BUSINESS:

(a) Architectural Survey.

The report by the President on the first meeting of the Architectural and Historical Advisory Committee was read and approved by the Trustees.

The meeting endorsed the view of the committee relative to priorities arising from the Architectural Survey and it was decided that top priority should be given to solving the problem of rising damp and the up-dating of the electrical installation under the following broad terms of reference:

1. Rising Damp Control. The Secretary/Manager would initially seek to involve the Service actively by asking them to obtain or recommend whom we should approach for expert advice on damp control both by improved drainage around the House and by the electro-osmosis or injection methods to the bases of walls. It was imperative that all affected walls of the House be treated to prevent rising damp before costly re-decoration as recommended in the Survey be undertaken.

2. Electrical Installation. It was resolved that the Secretary/Manager should approach Mr. Lucas, the Architect and Mr. Cameron the electrician with a view to drawing up a plan to conceal the wiring, where necessary, and centralise all control on one main switch-board at some convenient position inside the House concealed from the view of visitors.

Separately the concealment as far as possible of all wiring for the burglar alarm system and telephones should be considered together with the removal of all redundant wiring which had been left in situ, when the latest alarm system was installed.

(b) Compilation of New Guide Book

The President read two letters which had been received from Mr. Lucas, Architect and Mrs. Rogers, Hon. Secretary, "Friends of Vaucluse House", setting forth their recommendations. All Trustees present expressed their appreciation of the constructive views put forward which would be of great assistance in making a decision as to the format of future publications.

The Secretary/Manager was requested to convey the thanks of the Trustees to the authors of these recommendations.

It was noted that we were still awaiting the comments of Professor Ward who had indicated that, due to pressure of other work, he would not be able to give this matter immediate consideration, but would do so as soon as possible.

It was unanimously agreed that all future publications must be supervised by experts prior to printing.

-3-

Further consideration to this whole matter would be given at the next meeting of Trustees.

(c) Subsidiary Burglar Alarm System

Three quotations were considered from:-

Alert Alarm Systems	(\$3,870. 00)
Metropolitan Security Services	(\$4,386. 00)
Wormald Security Controls	(\$2,620. 00)

Whilst all three firms had been given the same basic terms of reference, they had been given the freedom to make their own recommendations as to how maximum security could be achieved. Without doubt M.S.S. had offered the most sophisticated system with special 24 hours electronic surveillance on the contents of the China Room which in terms of monetary value contains the Trust's greatest single asset concentrated in one room. Neither of the other two companies had offered the same degree of protection although A.A.S. had come very near apart from the special protection on the China Room. W.S.C. offered the least sophisticated system as reflected in their price.

In view of the complexity of the specifications the Secretary/Manager suggested that the quotations be carefully studied by the Executive and any other Trustee who wished to do so and then possibly asking A.A.S. and W.S.C. to quote against the exact specification laid down by M.S.S. - only by doing this could a valid comparison be made. The Trustees present agreed with this suggestion.

It was further agreed that in any case no definite decision could be made in this matter until the Trustees were advised of our allocations of finance for 1975/6.

(d) Fixing of House period

It was agreed that the eventual aim of the Trustees was to restore the House as close as possible to how it appeared in its heyday between 1840 and 1853.

REPORTS OF SUB-COMMITTEES:

(i) House Committee. Mr. Cook reported on the visit to the House of Mr.

Irvine - Architect of the Old Sydney Town Project at Gosford. He will be letting the Trust have a report and his recommendations regarding the restoration of the kitchen.

The Secretary/Manager advised that he had received a letter from Mr. Herford indicating that his investigations into early 19th century kitchens in England were going well and he would report to the Trustees at the October meeting.

(ii) Grounds Committee. As Mr. Barrett was still on leave of absence and Mr. Pierce was in hospital there was no official report from this Committee.

(iii) Legal, Insurance and P.R. Committee. Messrs. Finlay and Doyle advised that all relevant matters had already been dealt with earlier in the meeting.

(iv) Museum. Mr. Snelling reported that he was making good progress and almost all material for the pre-Wentworth era had been checked and was laid out in its correct position in the showcases.

SECRETARY/MANAGER'S REPORT:

This having been circulated with the minutes was formally accepted.

FINACIAL REPORT:

This also having been circulated was accepted and special note taken of the tentative agreement made between Mr. John Eagleton - Head of the Finance Section and the Secretary/Manager that the Special Purposes Account could be operated in the "red" during the year to cover urgent commitments providing that it was in the "black" at the end of each financial year. The Trustees present expressed satisfaction with this arrangement and ratified the agreement.

The Trustees also noted Mr. Eagleton's suggestion that some type of budget each year covering expenditure from the Special Purposes Account would assist the Service when making allocations on the General Account each year. It was felt that there could be some difficulty in making an accurate forecast as some purchases, e.g. the "batterie de cuisine" purchased in 1974/75 financial year, would only be known perhaps a few days before the decision to acquire was made. The Secretary/Manager said that in his opinion this could be easily dealt with by allowing a fairly substantial sum for contingencies and undertook to prepare a sample budget for further consideration by the Trustees.

Recoup summaries 10 to 19, having been passed and the Advance Account re-imbursed by the Service, were formally approved.

OTHER BUSINESS:

The President felt that from time to time additional advisers might be required by the Vacluse House Historical and Architectural Advisory Committee and suggested that it be given the power to co-opt new members as necessary. All Trustees present agreed to this power being given to the Committee.

Mr. Cook suggested that in view of escalating costs and the diminishing value of the currency consideration should again be given to increasing the admission fees to the House. It was resolved that this matter should be considered at the next meeting of Trustees and in the meantime the Secretary/Manager would sound out the reaction of Head Office as all increases had to be formally approved by the Minister for Lands and Forests.

As there was no further formal business to discuss the President declared the meeting closed at 11.25 a.m.

At 11.30 a.m. he welcomed eight members of the Committee of the "Friends of Vacluse House" who had been invited to meet the Trustees for informal discussions relative to closer co-operation between the Trust and its supporting organisation.

This meeting closed at 12.45 p.m.

Signed as a true record

[Signature]
President

[Signature]
Secretary/Manager

19 10 75

FINANCIAL REPORTSEPTEMBER, 1975

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
60¢	4232	\$2539. 20
30¢	930	279. 00
20¢	898	179. 60
<u>Coach Tours and Party</u>		
<u>Admissions by Voucher:</u>		
60¢	452	271. 20
30¢	203	60. 90
20¢	64	12. 80
	<u>6779</u>	<u>\$3342. 70</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1974/75</u>	<u>1975/76</u>
13 weeks	22881	20873

REVENUE

A poor and disappointing month compared with September, 1974 resulting in a drop of two thousand visitors for the first quarter compared with last year. This is due almost entirely to a dramatic drop in the number of tourists from abroad resulting in an exceptionally low income for the month from the coach companies. The prognosis for overseas tourism for the remainder of the year is not good, due to the falling value of most overseas currencies against the strong Australian dollar. The average overseas tourist just cannot afford to visit Australia any more.

However, our income from all sources was still reasonably satisfactory for the time of the year at \$4,769.10 of which general revenue due to the N.P. & W.S. was \$2,528.10 whilst \$2,241.00 was credited to the Special Purposes Account.

BUDGET

Financial allocations are not yet available from the Service and a "tight rein" is therefore being kept on expenditure.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd. at 1.9.75		\$ 797. 52
TO: J. & M.D. Andrew-Rendering and restoration	\$ 534. 00	
Ditto	268. 00	
Ivor Wilson - Carpentry	156. 00	
Academy Arts - Picture Framing	240. 00	
J. & M.D. Andrew-Plastering and restoration	265. 00	
Rose Bay Flowers - flowers	40. 00	
Fisher Lucas -Arch. Survey	83. 05	
BY: Revenue		2528. 10
TO: Balance cd. fwd at 30.9.75	<u>1739. 57</u>	
	<u>\$3325. 62</u>	<u>\$3325. 62</u>

MAJOR COMMITMENTS

Electrical work in hand	\$ 800. 00
Tree surgery - final payment	500. 00
Kitchen chimney breast - restoration, say	400. 00
Painting battlements	400. 00
Contingencies, say	<u>300. 00</u>
	<u>\$2400. 00</u>

Therefore the approximate amount required to meet commitments, in excess of what was available at 1.10.75 is \$660.43, otherwise approximately one weeks revenue into the Special Purposes Account

A.E. Hobson
SECRETARY/MANAGER

VAUCLUSE HOUSE HISTORIC SITE

Report for September, 1975

FROM: Secretary/Manager

TO: The Trustees

Gentlemen,

STAFF

We have been hit hard by illness amongst the staff during this month. Mrs. J. O'Connor, Desk Clerk, was admitted to the Coronary Care Unit at St. Vincents Hospital on the 23rd September and is likely to be away for some time. Mrs. Hobson and on occasion, Mrs. Sames, - the weekend desk clerk, are performing her duties whilst she is absent.

Mr. Tony Simpson, Park Worker was admitted to hospital for an operation on the 19th September, but is expected to be fit for work on or about the 13th October.

Mr. Ken Caves who was to have proceeded on leave on the 6th October volunteered to remain at work until Mr. Simpson is fit to resume his duties.

Mrs. P. Hall will be taking leave from the 21st to the 26th October.

Mr. Dennis Molyneux has been engaged to fill the vacancy on the Grounds Staff.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

During one of my routine inspections of the House I discovered fresh white ant activity in the threshold of the Study. I immediately got Mr. Wilson, our carpenter to take out the threshold and some floorboards. Fortunately I had spotted this at an early stage and after cleaning out plus local treatment by Rentokil I instructed our plasterer, Mr. Andrew to run a grout into the cracks between the foundation stones below the threshold to seal off the otherwise easy future access for termites to this area. Mr. Wilson then repaired the original threshold, renewed two small bearer beams and restored and stained the woodwork to match the remainder of the flooring. The following day Rentokil bored unobtrusive holes in the joints between the stones along the full length of the covered way adjacent to the study and family diningroom and then pumped twenty gallons of anti-termite chemicals in solution into the ground under pressure, thus poisoning the whole of the sub-soil for at least twelve months and preventing the building by the termites of new underground nests.

Rentokil then followed up by doing their three day contract inspection of all buildings. No further evidence of termite activity was found on the site or in the furniture.

(ii) As verbally mentioned at the Trustees Meeting on Sunday, 21st September, through the good offices of Mr. Cook, our porcelain collection was examined by a U.K. expert, Mr. Robert Williams on the 17th September, who confirmed that we probably had the finest representative collection in Australia and some items which were quite unique and markedly under-valued in the 1974 inventory. He gave me corrections of description for certain items and identified others which were not labelled. He was also quite excited about the chair behind the table in Wentworth's study; it is a genuine Chippendale made between 1770 and 1780 in his factory at Otley, Yorkshire and a similar chair, not in such good condition as ours, was recently sold at Sotheby's in London for £4,500 sterling. Mr. Williams considers that our chair would almost certainly be upholstered in leather originally, so perhaps at some future time re-covering in leather might be considered.

(iii) Re-painting of the North Wing battlements above the verandah has been completed to match the walls below the verandah canopy. Many regular visitors have commented favourably on the improved appearance of this wing.

(iv) The rendering around the door case in the guardroom has been made good and the rotted lintel replaced. Some careful re-pointing of the exterior brick work was required, but the whole wall is now in sound condition.

(v) Mrs. Rogers, Hon. Sec. of the "Friends" brought her father and mother, Mr. and Mrs. Neville Wentworth to view Gilberthorpe's Room on the 25th September, but it does not seem that Mr. Wentworth could throw any further light on its original usage. As far as he can remember from what his father told him, the room was occupied by Gilberthorpe as a bed-sitting room during his grandfather's (Fitzwilliam Wentworth) occupation of the House.

(vi) The drain from the wine cellar became blocked with resultant flooding of this area. Our drain cleaning tools could make no impression on it and once again we had to call on the services of Drain-o-matic Pty. Ltd., with the "electric eel". It took over an hour to clear 60 feet of drain and it was deduced from this and the rubbish that came from the drain that a part of it had collapsed and become filled with rock for about two feet. The "eel" bored through this and has thus saved the great expense of digging and laying new pipes.

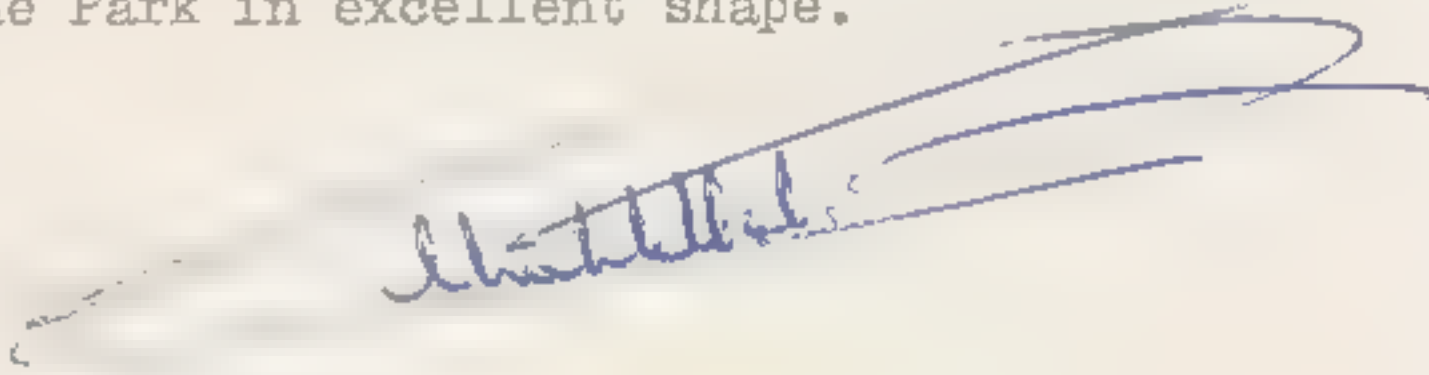
VAUCLUSE PARK

A number of damaged and rotted seats have been repaired and in one instance an entirely new one has been made. Further repair work and re-painting will be done as finances permit.

Some sections of the peripheral fencing require repair and this will be attended to when money is available for this purpose; all the fence requires a repaint and I would like to suggest that it be done in dark natural timber colour.

I do not consider the present white paint is either serviceable or aesthetically pleasing.

Despite staff shortages during the month I consider the grounds staff under Mr. Kearney have continued to keep the Park in excellent shape.



A.E. Hobson
SECRETARY/MANAGER

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 22 20

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Electricity
 at Bank of (bank and branch)
 for the period ended 17th September, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
100	222607	Salaries and wages. w.e.10.9.75		1095. 90
101	222608	Public Moneys A/c w.e. 10.9.75		214. 70
104	222611	Telecom. Aus. G.P.O. Sydney		91. 02
105	222612	Aus. Gas Light Coy		37. 43
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1439. 05

Vouchers totalling \$ 1,439.05 were recouped on 17th September, 1975

Accountant,
 per *[Signature]*

ADVICE OF RECOUPMENT

219/11

44

29 SEP 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 23 21

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse Lodge Historic Siteat Bank of N.S.W. Vaucluse (bank and branch)

for the period ended _____, 19____

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
102	222609	J & M.D. Andrew Pty. Ltd.		266. ^{\$} 00 ^c
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 60				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	266. 00

Vouchers totalling \$ 266.00 were recouped on _____

Accountant,

per: *AB*

ADVICE OF RECOUPMENT

219/15

45

29 SEP 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 22
21

RECOUP SUMMARY

Park code 27 ~~28~~

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Hotel etc

at Ballina (bank and branch)

for the period ended 17th September, 1975, 1975

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
99	222606	Aust. Bridge and Wharf Co.		613. 00
103	222610	Aust. Bridge and Wharf Co.		613. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1226, 00

Vouchers totalling \$ 1226.00 were recouped on 17th September 1975

Accountant,

per: B

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CALIFORNIA LIBRARY
100

THE UNIVERSITY OF CALIFORNIA LIBRARY
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THE UNIVERSITY OF CALIFORNIA LIBRARY
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THE UNIVERSITY OF CALIFORNIA LIBRARY
100

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 23

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Public Moneys a/c v.s. 17.9.75

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 23rd September, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
106	222613	Salaries and wages. v.s. 17.9.75		1548. 17
107	222614	Public Moneys a/c v.s. 17.9.75		302. 50
109	222616	Weststaff Pty. Ltd.		67. 80
110	222617	Francis Trading Coy.		136. 00
111	222618	Copy Cat Printing		19. 20
112	222619	Eastern Suburbs Lime & Cement		68. 86
113	222620	G.I. Tesselaar Pty. Ltd.		43. 50
114	222621	Grainger Glass Co.		45. 23
115	222622	Samuel Taylor		11. 12
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2242. 38

Vouchers totalling \$ 2242-38 were recouped on 23 SE

Accountant,
per: 

ADVICE OF RECOUPMENT

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Vol. 52

10 OCT 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 24

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Miscellaneous Expenditure

at Bank of New Zealand (bank and branch)

for the period ended 23rd September, 1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
108	222615	J. & M.D. Andrew Pty. Ltd.		268. 00
SPECIAL PURCHASES ACCOUNT				
250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 268. 00

Vouchers totalling \$ 268. 00 were recouped on 24/10/75

Accountant,

per:

ADVICE OF RECOUPMENT

DEPARTMENT OF THE ARMY, WASHINGTON, D. C. 20315

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no logarithm on $\mathbb{R}^n$ with $\omega = \frac{1}{2} \sum_{i,j=1}^n g_{ij} dx^i dx^j$ and $\nabla^2 \omega = 0$ is called a Kähler metric and the corresponding Riemannian metric is called a Kähler metric.

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THE UNIVERSITY OF CHICAGO

15 OCT 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 25

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Vaucluse N.S.W. (bank and branch)

for the period ended 30th October, 1975, 1975

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|------------------------|--------------|-----------------------|
| | | | | \$ c |
| 116 | 222623 | Ivor Wilson. Carpentry | | 156. 00 |
| 117 | 222624 | Academy Arts | | 240. 00 |
| 120 | 222627 | J. & M.D. Andrew | | 265. 00 |
| 121 | 222628 | Rose Bay Flowers | | 40. 00 |
| 122 | 222629 | Fisher Lucas | | 83. 05 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 744. 05 |

Vouchers totalling \$ 184.05 were recouped on 1/11/75 \$ 744. 05

4/120275

Accountant,

per:

ADVICE OF RECOUPMENT

2010

REVIEWS BY J. J. J. J.

7 (1990) 12 401-1970.

15 OCT 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 26

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vicinity of ...

at ... (bank and branch)

for the period ended 30th September, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 118 | 222625 | Salaries and wages. w.e. 24.9.75 | | 1127. 60 |
| 119 | 222626 | Public Moneys A/c. w.e. 24.9.75 | | 235. 60 |
| 123 | 222630 | Aus. Antique Collector | | 42. 00 |
| 124 | 222631 | Rentokil Pty. Ltd. | | 260. 00 |
| 125 | 222632 | G.I.O. | | 4329. 87 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 5995. 07 |

Vouchers totalling \$ 5995.07 were recouped on 2/1/75 1/No 275

Accountant,

per:

ADVICE OF RECOUPMENT

| NAME | | ADDRESS | | CITY | | STATE | | ZIP | |
|-------------------|--|-------------------|--|---------------|--|-------|--|-------|--|
| Mr. J. H. Smith | | 123 Main St. | | New York | | NY | | 10001 | |
| Mrs. A. B. Jones | | 456 Elm St. | | Los Angeles | | CA | | 90001 | |
| Mr. C. D. Brown | | 789 Oak St. | | Chicago | | IL | | 60601 | |
| Ms. E. F. Green | | 101 Pine St. | | Houston | | TX | | 77001 | |
| Mr. G. H. White | | 202 Maple St. | | Phoenix | | AZ | | 85001 | |
| Mrs. I. J. Black | | 303 Cedar St. | | San Antonio | | TX | | 78101 | |
| Mr. K. L. Gray | | 404 Birch St. | | Dallas | | TX | | 75201 | |
| Ms. M. N. Hall | | 505 Spruce St. | | San Diego | | CA | | 92101 | |
| Mr. O. P. King | | 606 Willow St. | | Austin | | TX | | 78701 | |
| Mrs. Q. R. Lee | | 707 Ash St. | | Fort Worth | | TX | | 76101 | |
| Mr. S. T. Scott | | 808 Hickory St. | | El Paso | | TX | | 79901 | |
| Ms. U. V. Walker | | 909 Cypress St. | | San Jose | | CA | | 95101 | |
| Mr. W. X. Young | | 1010 Walnut St. | | San Francisco | | CA | | 94101 | |
| Mrs. Y. Z. Adams | | 1111 Chestnut St. | | Seattle | | WA | | 98101 | |
| Mr. A. B. Baker | | 1212 Olive St. | | Portland | | OR | | 97201 | |
| Ms. C. D. Carter | | 1313 Madison St. | | Denver | | CO | | 80201 | |
| Mr. E. F. Evans | | 1414 Broadway | | New York | | NY | | 10001 | |
| Mrs. G. H. Fisher | | 1515 Lexington | | Boston | | MA | | 02101 | |
| Mr. I. J. Gibson | | 1616 Park Ave. | | New York | | NY | | 10001 | |
| Ms. K. L. Hall | | 1717 Central | | Chicago | | IL | | 60601 | |
| Mr. M. N. Hill | | 1818 Franklin | | Washington | | DC | | 20001 | |
| Mrs. O. P. King | | 1919 Monroe | | New Orleans | | LA | | 70101 | |
| Mr. Q. R. Lee | | 2020 Jackson | | Memphis | | TN | | 38101 | |
| Ms. S. T. Scott | | 2121 Adams | | San Francisco | | CA | | 94101 | |
| Mr. U. V. Walker | | 2222 Bunker | | San Francisco | | CA | | 94101 | |
| Mrs. W. X. Young | | 2323 Clay | | San Francisco | | CA | | 94101 | |
| Mr. Y. Z. Adams | | 2424 Market | | San Francisco | | CA | | 94101 | |
| Ms. A. B. Baker | | 2525 Mission | | San Francisco | | CA | | 94101 | |
| Mr. C. D. Carter | | 2626 Divisadero | | San Francisco | | CA | | 94101 | |
| Mrs. E. F. Evans | | 2727 Geary | | San Francisco | | CA | | 94101 | |
| Mr. G. H. Fisher | | 2828 Sutter | | San Francisco | | CA | | 94101 | |
| Ms. I. J. Gibson | | 2929 Vallejo | | San Francisco | | CA | | 94101 | |
| Mr. K. L. Hall | | 3030 Lombard | | San Francisco | | CA | | 94101 | |
| Mrs. M. N. Hill | | 3131 Stockton | | San Francisco | | CA | | 94101 | |
| Mr. O. P. King | | 3232 Broadway | | San Francisco | | CA | | 94101 | |
| Ms. Q. R. Lee | | 3333 Market | | San Francisco | | CA | | 94101 | |
| Mr. S. T. Scott | | 3434 Mission | | San Francisco | | CA | | 94101 | |
| Mrs. U. V. Walker | | 3535 Divisadero | | San Francisco | | CA | | 94101 | |
| Mr. W. X. Young | | 3636 Geary | | San Francisco | | CA | | 94101 | |
| Ms. Y. Z. Adams | | 3737 Sutter | | San Francisco | | CA | | 94101 | |
| Mr. A. B. Baker | | 3838 Vallejo | | San Francisco | | CA | | 94101 | |
| Mrs. C. D. Carter | | 3939 Lombard | | San Francisco | | CA | | 94101 | |
| Mr. E. F. Evans | | 4040 Stockton | | San Francisco | | CA | | 94101 | |
| Ms. G. H. Fisher | | 4141 Broadway | | San Francisco | | CA | | 94101 | |
| Mr. I. J. Gibson | | 4242 Market | | San Francisco | | CA | | 94101 | |
| Mrs. K. L. Hall | | 4343 Mission | | San Francisco | | CA | | 94101 | |
| Mr. M. N. Hill | | 4444 Divisadero | | San Francisco | | CA | | 94101 | |
| Ms. O. P. King | | 4545 Geary | | San Francisco | | CA | | 94101 | |
| Mr. Q. R. Lee | | 4646 Sutter | | San Francisco | | CA | | 94101 | |
| Mrs. S. T. Scott | | 4747 Vallejo | | San Francisco | | CA | | 94101 | |
| Mr. U. V. Walker | | 4848 Lombard | | San Francisco | | CA | | 94101 | |
| Ms. W. X. Young | | 4949 Stockton | | San Francisco | | CA | | 94101 | |
| Mr. Y. Z. Adams | | 5050 Broadway | | San Francisco | | CA | | 94101 | |
| Mrs. A. B. Baker | | 5151 Market | | San Francisco | | CA | | 94101 | |
| Mr. C. D. Carter | | 5252 Mission | | San Francisco | | CA | | 94101 | |
| Ms. E. F. Evans | | 5353 Divisadero | | San Francisco | | CA | | 94101 | |
| Mr. G. H. Fisher | | 5454 Geary | | San Francisco | | CA | | 94101 | |
| Mrs. I. J. Gibson | | 5555 Sutter | | San Francisco | | CA | | 94101 | |
| Mr. K. L. Hall | | 5656 Vallejo | | San Francisco | | CA | | 94101 | |
| Ms. M. N. Hill | | 5757 Lombard | | San Francisco | | CA | | 94101 | |
| Mr. O. P. King | | 5858 Stockton | | San Francisco | | CA | | 94101 | |
| Mrs. Q. R. Lee | | 5959 Broadway | | San Francisco | | CA | | 94101 | |
| Mr. S. T. Scott | | 6060 Market | | San Francisco | | CA | | 94101 | |
| Ms. U. V. Walker | | 6161 Mission | | San Francisco | | CA | | 94101 | |
| Mr. W. X. Young | | 6262 Divisadero | | San Francisco | | CA | | 94101 | |
| Mrs. Y. Z. Adams | | 6363 Geary | | San Francisco | | CA | | 94101 | |
| Mr. A. B. Baker | | 6464 Sutter | | San Francisco | | CA | | 94101 | |
| Ms. C. D. Carter | | 6565 Vallejo | | San Francisco | | CA | | 94101 | |
| Mr. E. F. Evans | | 6666 Lombard | | San Francisco | | CA | | 94101 | |
| Mrs. G. H. Fisher | | 6767 Stockton | | San Francisco | | CA | | 94101 | |
| Mr. I. J. Gibson | | 6868 Broadway | | San Francisco | | CA | | 94101 | |
| Ms. K. L. Hall | | 6969 Market | | San Francisco | | CA | | 94101 | |
| Mr. M. N. Hill | | 7070 Mission | | San Francisco | | CA | | 94101 | |
| Mrs. O. P. King | | 7171 Divisadero | | San Francisco | | CA | | 94101 | |
| Mr. Q. R. Lee | | 7272 Geary | | San Francisco | | CA | | 94101 | |
| Ms. S. T. Scott | | 7373 Sutter | | San Francisco | | CA | | 94101 | |
| Mr. U. V. Walker | | 7474 Vallejo | | San Francisco | | CA | | 94101 | |
| Mrs. W. X. Young | | 7575 Lombard | | San Francisco | | CA | | 94101 | |
| Mr. Y. Z. Adams | | 7676 Stockton | | San Francisco | | CA | | 94101 | |
| Ms. A. B. Baker | | 7777 Broadway | | San Francisco | | CA | | 94101 | |
| Mr. C. D. Carter | | 7878 Market | | San Francisco | | CA | | 94101 | |
| Mrs. E. F. Evans | | 7979 Mission | | San Francisco | | CA | | 94101 | |
| Mr. G. H. Fisher | | 8080 Divisadero | | San Francisco | | CA | | 94101 | |
| Ms. I. J. Gibson | | 8181 Geary | | San Francisco | | CA | | 94101 | |
| Mr. K. L. Hall | | 8282 Sutter | | San Francisco | | CA | | 94101 | |
| Mrs. M. N. Hill | | 8383 Vallejo | | San Francisco | | CA | | 94101 | |
| Mr. O. P. King | | 8484 Lombard | | San Francisco | | CA | | 94101 | |
| Ms. Q. R. Lee | | 8585 Stockton | | San Francisco | | CA | | 94101 | |

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON

SUNDAY, 19TH OCTOBER, 1975

AT 9.30 A.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of the Meeting held on 21.9.75
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (a) Preparation of new Guide Book
 - (b) Restoration of kitchen area.
 - (c) Sample budget for Special Purposes Account
 - (d) Proposed increase of admission fees to the House
6. Reports of sub-committees
 - (i) House Committee
 - (ii) Grounds Committee
 - (iii) Legal, Insurance and P.R. Committee
 - (iv) Museum
7. Secretary/Manager's Report.
8. Finance.

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. & W.S. and formal confirmation by the Board is now requested.
9. Any other business

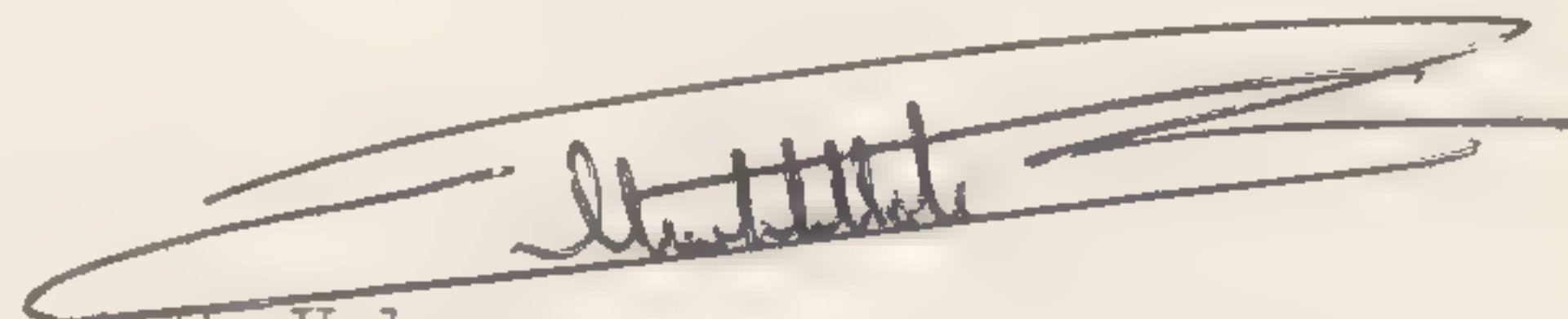
A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

FROM: Secretary/Manager

TO: All Trustees

Will you kindly note that the election of office bearers for 1975/76 will take place prior to the commencement of the October meeting.


A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 19TH OCTOBER, 1975

PRESENT: Mr. H.L. Yelland President (in the chair)
Mr. H.T. Pierce
Mr. K.R. Doyle
Mr. M. Herford
Mr. P. Cook

Mr. H. Snelling - Counsellor

IN ATTENDANCE: Mr. A. E. Hobson - Secretary/Manager

ON LEAVE OF ABSENCE: Mr. J.R. Barrett

APOLOGIES FOR ABSENCE: Mr. M.D. Finlay Vice President

ELECTION OF OFFICERS:

It was unanimously resolved that the following members be elected to office for 1975/76:

Mr. H.L. Yelland - President until his retirement early in 1976.

Mr. M.D. Finlay - Vice President and President Elect

Mr. J.R. Barrett - Treasurer .

It was further resolved that the election of a new Vice-President be left until such time as Mr. Finlay assumes the office of President.

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING FROM PREVIOUS MINUTES:

- (i) All members who had been present to meet the Minister for Lands and Forests when he visited the House on the 9th October agreed that it had been most satisfactory.
- (ii) The Secretary/Manager advised that he was still awaiting competitive quotations for renewal of the sewer line between the gardener's cottage and the main sewer.
- (iii) In regard to House security and the subsidiary burglar alarm system, the Executive had delegated the responsibility of reviewing the three quotations to the House Committee and the Secretary/Manager. A meeting had been held on the 13th October, as a result of which the Secretary/Manager would be drawing up a standard specification from the three estimates received and would then be asking the three firms to quote again as soon as the General Account allocations were to hand from the Service.
- (iv) All members who had attended the musical evening organised by the "Friends" agreed that it had been a great success. The President said that he had already written a congratulatory letter to the Hon. Secretary of the "Friends" - Mrs. Rogers.
- (v) Insofar as the rising damp problem in the House was concerned, the Secretary/Manager advised that he had taken steps to involve the Service, in an advisory capacity, and would report further at the next meeting. Once again, the power of the Trustees to proceed with overcoming this problem would depend upon what allocations of money were made available to us in the financial year 1975/76.
- (vi) As the Secretary/Manager had not been able to obtain any useful information from the Service as to when the lease for the Tea Rooms

would be signed, Mr. Doyle promised to take up the matter personally with the Director.

- (vii) The Secretary/Manager advised that Mr. Lucas - the Architect, had agreed to draw up a plan for concealing the wiring of electrical installations in the House in co-operation with Mr. Cameron and himself. However, as Mr. Lucas would require a substantial fee for his work, which we cannot afford, it was agreed that this was a job that could be satisfactorily tackled by the House Committee in co-operation with Mr. Cameron and the Secretary/Manager. After this was done Mr. Lucas could if necessary, review the plan for an agreed small fee.
- (viii) In regard to the meeting of the Trustees with the Committee of the Friends on Sunday, the 21st September it was resolved to record that the Trustees were satisfied with the discussions at that meeting.

CORRESPONDENCE

- (i) A further letter from Mr. Brian Thornton regarding the semi-permanent loan of a 19th century carriage was read together with the Secretary/Manager's reply. It was agreed that if the cost of getting the carriage from Mosman to Vacluse drawn by a horse was no more expensive than having it brought across on a low-loader, then we should accept Mr. Thornton's offer to arrange the former method of delivery, especially in view of his offer to have the driver, Mrs. Thornton, and himself dressed in mid 19th century costume. The publicity value of a horse drawn carriage coming through Sydney en route to the House would be tremendous.

It was further agreed that subject to Mr. Thornton's approval we should insure the carriage for \$6,000.

The Secretary/Manager advised that, prior to delivery, the carriage would require cleaning, perhaps some renovation of the leather-work and the greasing of the axles. He undertook to contact a Mr. Tom McCotter who is an expert in this type of work with a view to obtaining some order of cost.

- (ii) A letter of resignation was read from Mr. G.A. Crouch who had been a member of the Trust since 1959 and President in 1967/68. His resignation due to business pressures was accepted with the greatest regret and the Trustees present recorded their appreciation of the Service rendered by Mr. Crouch over a period of sixteen years.

It was resolved that a testimonial dinner be given to Mr. and Mrs. Crouch at a date convenient to them in December. The Secretary/Manager was requested to make the necessary arrangements.

The question of a replacement to fill the vacancy on the Board resulting from Mr. Crouch's resignation was discussed. All agreed that Professor Ward would be an ideal choice, but before approaching him, the President considered the Minister's views should be sought. Mr. Doyle promised to do this.

- (iii) A letter from Miss Fremlin, expressing her wishes regarding the seven piece silver tea service presently displayed in the House by courtesy of Mr. Doyle, was read and its terms agreed to by the meeting. For the time being the service would remain on display and should Mr. Doyle, at a later date, decide to sell it for the benefit of the Crippled Children's Society then the Trustees would have the first option to purchase.

GENERAL BUSINESS

(a) Preparation of new Guide Book

The Secretary/Manager reported that there were now less than 15,000

Guide Books available for sale; this represented about six months supply. He considered that an early draft of the contents of a new Guide Book was essential and that the detailed publications envisaged for the future could then be compiled in a more leisurely manner.

The Trustees agreed that the matter could not be delayed any longer and accepted the Secretary/Manager's offer to make an initial draft and a suggested format from the up-to-date information now available. This draft could be edited by selected experts such as Professor Ward and then submitted to the Interpretations Division of N.P. and W.S. for production of galley-proofs.

(b) Restoration of Kitchen Area

Mr. Herford gave the meeting a survey of his investigations in England and spoke highly of the great co-operation he had received from the National Trust and in particular, Mr. Trinick, Trust Secretary for South-west England.

Mr. Herford had commissioned a photographer to take numerous photographs of the Great Kitchen at "Saltram", Plympton, Devon which in actual floor area is little greater than the Vacluse House kitchen. With aid of these photographs and the continuing advice of the staff at "Saltram" all Trustees agreed that we could now proceed to plan the authentic restoration of our kitchen. Trustees expressed their gratitude for the excellent work carried out by Mr. Herford.

It was resolved that the detailed planning be left to the House Committee and the Secretary/Manager in consultation with the architect, Mr. Lucas.

The President would write a letter of thanks to Mr. Trinick.

(c) Sample Budget for Special Purposes Account

The sample budget, compiled by the Secretary/Manager, was discussed and approved in principle as a guide to the spending of the Special Purposes income during the remainder of this current financial year.

(d) Proposed Increase of Admission Fees to the House

After some discussion, the following increased fees for admission to the House were approved to come into effect on Monday, 5th January, 1976:-

| | |
|--|----------------|
| Adults: | 80p from 60p |
| Pensioners and students 12 years of age and over: | 40p from 30p |
| Children under 12 years of age: | 30p from 20p |
| Children under 5 years of age accompanied by an adult: | Admission free |

REPORTS OF SUB-COMMITTEES

(i) House Committee

Restoration of the kitchen had already been dealt with under general business, but the meeting considered that, in parallel with this, some decision must be made regarding Gilberthorpe's room. The Trustees could not wait indefinitely for Mr. Lucas to decide on the original purpose of this room. It was therefore resolved that restoration work involving the renewal of the floor, skirting boards, architraves to doors and windows etc. should proceed forthwith, as originally planned nine months ago.

It was noted that the beautiful counterpane presented to the Trustees by the Misses Crawford had been put on Miss Wentworth's bed.

(ii) Grounds Committee

Mr. Pierce, having been ill for the greater part of the previous month, said that he had nothing to add to the notes made in the Secretary/Manager's report.

(iii) Legal, Insurance and P.R. Committee

The matter of the lease for the Tea Room had already been dealt with under matters arising. Insofar as insurances were concerned, Mr. Doyle promised that he would once again approach the G.I.O. in an attempt to obtain, for Trust records, the new policies drawn up in the last financial year.

Mr. Cook considered that despite Treasury instructions to severely restrict all advertising, the ones we had inserted in "This Week in Sydney" during the last financial year were revenue producers and we should advertise again during the summer months. The meeting agreed, and it was resolved that the advertisements be renewed at a time to be decided upon by the Secretary/Manager in consultation with the publishers.

(iv) Museum

Mr. Snelling advised that the lay-out of documents and exhibits in the Browne-Hayes room was virtually complete.

The Secretary/Manager reported that a Dr. McKenna, an Irish historian from Cork who was joining the Australian National University at Canberra for three years as a lecturer had visited the House and examined our records of Browne-Hayes and hoped at a later date to furnish the Trustees with some additional information regarding Browne-Hayes' connection with the introduction of Freemasonry into Australia.

SECRETARY/MANAGER'S REPORT

This, having been circulated with the minutes of the last meeting, was accepted.

FINANCIAL REPORT

This was noted and accepted.

OTHER BUSINESS

The President, expressing the sentiments of all present, said how pleased he was to see Mr. Pierce at the meeting and looking so fit after his recent illness.

In return Mr. Pierce thanked the Trustees for the floral arrangement they had sent to him during his time in hospital.

Arising from the suggestion put forward by the Minister on his recent visit to the House, regarding the employment of an Education Officer, the President sought the Trustees' approval for an approach to be made to the Director of Education. Approval was given with enthusiasm.

There being no further business to discuss the President declared the meeting closed at 12.10 p.m.

Signed as a true record:


Secretary/Manager


President

16. 11. 75

VAUCLUSE HOUSE HISTORIC SITE

Report for October, 1975.

FROM: Secretary/Manager

TO: The Trustees

Gentlemen,

STAFF

Mrs. J. O'Connor is still absent from work, but it is hoped that she will be fit to resume her duties on or about the 11th November.

Mr. Tony Simpson's recovery from his operation took longer than anticipated and he was not able to start work until the 27th October.

Mr. Ken Caves commenced his leave on the 20th October and came back on 3rd November.

Mr. W. Byrt took a months leave commencing on 11th October and resumed his weekend duties on the 8th November.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

Apart from the fitting of one fluorescent tube in a costume display case, the electrical installations in the exhibition rooms and the stable loft have been completed.

In accordance with the resolution made at the September meeting, work has commenced on the restoration of Gilberthorpe's room. The major structural work should be completed before the next Trustees' meeting on the 16th November.

Instructions have been give to Mr. J. Andrews, Plasterer, to restore the main staircase supporting wall in the Guests' bathroom in accordance with guidelines already laid down by the architect, Mr. C. Lucas. Mr. Andrew anticipates being able to commence this work during the last week of November when he returns from a fortnight's holiday.

The final restoration of the panelling around the bay window in the drawing room was completed during the month.

The excellent coloured photograph of the oil painting, on a cedar panel, of the old stone cottage, formerly on the western bluff overlooking the south paddock, has been framed and hung in the second floor corridor in the west wing adjacent to the girls' bedroom. The photography was done privately at no cost to the Trust by Mr. Keith Gillett, F.R.P.S., of N.P. and W.S. Interpretations Division. He has also made for us very good copies of the old photographs loaned by Mr. Palmer of Rose Bay.

Through the good offices of our painting contractor, Mr. Roy Houghton, we are acquiring, as a gift, a magnificent 1830 English reproduction of a Louis XVI suite of furniture, consisting of five pieces, from the estate of Mrs. Florence Maude Pitt (1880-1975) a great grandniece of Captain James Cook, R.N. The gift has been made by Mrs. Pitt's daughter, Mrs. W. Wood of Dover Heights at the suggestion of Mr. Houghton. Mr. Herford and the writer viewed the suite on the 29th October and I have arranged to collect it on the 11th November together with a number of other mid-19th century items of furniture which Mrs. Wood said she would like us to have.

VAUCLUSE PARK

More seats have been repaired during the month and further work carried out on the peripheral fence.

The gate into the walled garden adjacent to the guard room has been repaired and the door into the wood shed re-hung so that it closes properly.

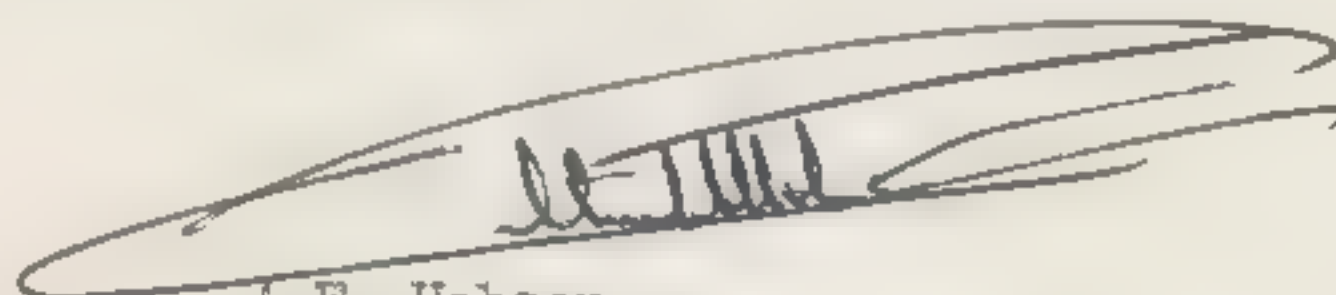
-2-

Mr. Ralph Clark has finished the trimming of the Moreton Bay Fig Tree adjacent to the Tea Room and his final account settled. He has also felled a dangerous dead gum alongside Laura Walk in the south paddock which was too big for our own small chain saw to tackle. The cost of this work, \$80.80, has been charged to the General Account and not to the Special Purposes Account. The lumber has provided a large pile of chips for laying on beds to prevent weed growth.

With the staff back at full strength, work in the grounds has progressed well and regular weekly cleaning of the beach in Vacluse Bay has commenced and will continue throughout the summer months.

GENERAL

Mr. G.J. Crouch has indicated that Saturday, 13th December will suit him very well for the Testimonial Dinner being given to him by the Trustees. Mrs. Avenell will personally be attending to the catering and I will be advising all Trustees regarding final details nearer the date.



A.E. Hobson
SECRETARY/MANAGER

8th November, 1975

OCTOBER, 1975

FINANCIAL REPORT

| <u>Admissions to Vaucluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|-------------------------------------|--------------------------|--------------------|
| <u>Ticket Values</u> | | |
| 60¢ | 4651 | \$2,790. 60 |
| 30¢ | 1510 | 453. 00 |
| 20¢ | 813 | 162. 60 |
| <u>Coach Tours and Party</u> | | |
| <u>Admissions by voucher:</u> | | |
| 60¢ | 1356 | 813. 60 |
| 30¢ | 333 | 99. 90 |
| 20¢ | 709 | 141. 80 |
| | <u>9372</u> | <u>\$4,461. 50</u> |

COMPARATIVE CUMULATIVE TOTALS

| | | |
|-----------------------|------------------|----------------|
| <u>Financial Year</u> | <u>1974/1975</u> | <u>1975/76</u> |
| 18 weeks | 32719 | 30245 |

REVENUE

Even though this month is one of "five weeks" it is still a considerable improvement on last month and compares reasonably well with October, 1975, but still 2,500 admissions down compared with the first 18 weeks of 1974 financial year.

Total income from all sources was \$5,756.34 of which general revenue due to the N.P. and W.S. was \$3,211.94 whilst \$2,544.90 was credited to the Special Purposes Account.

BUDGET

General financial allocations for the current financial year came to hand on the 4th October and are, in my opinion, satisfactory in the current economic climate. Our total allocation for general administration and operation expenses is \$31,250.00 exclusive of salaries and wages. In addition to this, anticipated total cash flow into the Special Purposes Account will be in the region of \$31,000, giving a total of approximately \$62,000. This compares reasonably well with \$54,000 for the 1974/75 financial year and should enable the Trustees to carry on with their policy of gradual improvements to the House and grounds. It should be noted that the results of our applications for funds for special projects such as "control of rising damp" have not yet been promulgated.

SPECIAL PURPOSES ACCOUNT

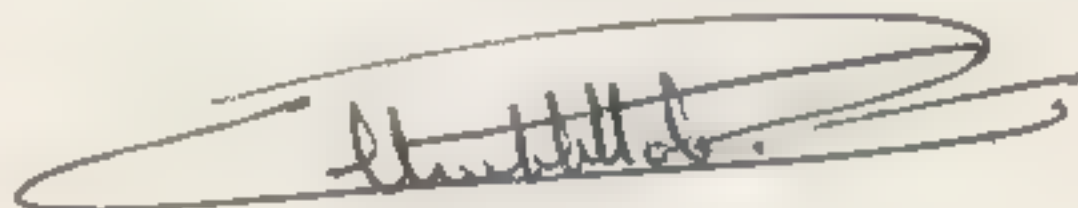
| <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|---|-------------------|------------------|
| BY: Balance bt. fwd. at 1.10.75 | | \$1739.57 |
| TO: Ivor Wilson - Carpentry | \$ 143. 00 | |
| H.T. Houghton - Painting | 400. 00 | |
| Fisher Lucas - Restoration advice | 207. 52 | |
| Ivor Wilson - Carpentry | 208. 00 | |
| R.T. Houghton - Painting | 410. 50 | |
| Ivor Wilson - Carpentry | 156. 00 | |
| Rose Bay Flowers. Floral arrangements | 20. 00 | |
| D.H. Cameron - Electrical installations | 629. 50 | |
| BY: Revenue | | 2544.90 |
| TO: Balance cd. fwd. at 31.10.75 | 2109. 95 | |
| | <u>\$4284. 47</u> | <u>\$4284.47</u> |

MAJOR COMMITMENTS

| | |
|---|------------------|
| Tree surgery - (final payment made 6.11.75) | \$ 500.00 |
| Kitchen chimney breast restoration, say | 500.00 |
| Restoration Gilberthorpe's Room (now in progress) say | 600.00 |
| Restoration of staircase support walls, say | 1200.00 |
| Contingencies, say | 500.00 |
| | <u>\$3300.00</u> |

-2-

These figures do not of course include the items in the provisional Special Purposes Account budget, totalling \$21,000, which were approved in principle at the October meeting. Therefore, the approximate amount required to meet approved commitments in excess of what was available at 1.11.1975 is \$1,984.00 which represents about three weeks revenue into the Special Purposes Account.



A.E. Hobson
SECRETARY/MANAGER

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 27

30 OCT 1975

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
 at Bank of N.S.W. Vaucluse N.S.W. (bank and branch)
 for the period ended 7th October, 1975 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------|
| 126 | 222633 | George Marler | | \$ 30. 00 |
| 127 | 222634 | Telecom Aust. | | 222. 96 |
| 128 | 222635 | Salaries and wages. w.e. 1.10.75 | | 1123. 58 |
| 129 | 222636 | Public Moneys A/c. w.e. 1.10.75 | | 193. 45 |
| 130 | 222637 | Comm. of Payroll Tax. | | 265. 92 |
| 131 | 222638 | J.H. Griffin | | 12. 00 |
| 133 | 222640 | Petty Cash expenses | | 58. 26 |
| 135 | 222642 | Bondi Lawn Mower Service | | 3. 20 |
| 136 | 222643 | Perfection Plate | | 52. 28 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1961. 65 |

Vouchers totalling \$ 1961-65 were recouped on 21/10/75

Accountant,

per: 

ADVICE OF RECOUPMENT

30 OCT 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 28

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A.C OF Vaucluse Lake Historic Siteat Bank of N.S.W. Vaucluse. N.S.W. (bank and branch)for the period ended 7th October, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|------------------------------------|------------|---------------|--------------|-----------------------|
| | | | | \$ c |
| 132 | 222639 | Ivor Wilson | | 143. 00 |
| 134 | 222641 | H.T. Houghton | | 400. 00 |
| S.P. ACCOUNT
250 - 13 - 26 - 28 | | | | |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 543. 00 |

Vouchers totalling \$ 543 00 were recouped on 21/10/75

Accountant,

per: 

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 29

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of N.S.W. Vaucluse. 203 (bank and branch)for the period ended 14th October, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 137 | 222644 | Copy-Cat | | 3. | 50 |
| 138 | 222645 | Salaries and wages. w.e. 8.10.75 | | 951. | 97 |
| 139 | 222646 | Public Moneys A/• " " | | 199. | 00 |
| 140 | 222647 | Franos Trading | | 165. | 00 |
| 141 | 222648 | Bondi Lawn Mower Service | | 2. | 75 |
| 146 | 222653 | Perfection Plate Pty. Ltd. | | 78. | 24 |
| 147 | 222654 | Eastern Suburbs Lime & Cement | | 86. | 60 |
| 148 | 222655 | Drain-o-matic P.L. | | 57. | 75 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$1544. | 81 |

Vouchers totalling \$ 1544-81 were recouped on

Accountant,

per: 

ADVICE OF RECOUPMENT

• 100% / 100%

[illegible]

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 30

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Voucher receivable - interior site~~
at ~~Bank of N.S.W. Voucher N.S.W.~~ (bank and branch)
for the period ended ~~14th October, 1975~~, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|--|------------|-----------------------------|--------------|-----------------------|
| | | | | \$ c |
| 142 | 222649 | Fisher - Lucas - architects | | 207. 52 |
| 143 | 222650 | Ivor Wilson | | 208. 00 |
| 144 | 222651 | R.T. Houghton | | 120. 00 |
| 145 | 222652 | R.T. Houghton | | 290. 50 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28 | | | | |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | 826. 02 |
| | | | | 1050.00 |

Vouchers totalling \$826-02 were recouped on

Accountant,
per: 

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 31

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Voucher~~ ~~Account~~ ~~Historic Site~~
at ~~Bank of~~ ~~United~~ ~~States~~ (bank and branch)
for the period ended 20th October, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|-----------------------------------|--------------|-----------------------|
| 149 | 222656 | G.E.C. Service | | \$ 48. 50 |
| 150 | 222657 | Salaries and wages. w.o. 15.10.75 | | 1163. 25 |
| 151 | 222658 | Public Moneys Account " | | 255. 75 |
| 152 | 222659 | Caltex Oil | | 30. 77 |
| 153 | 222660 | M.W. S. & D. Board | | 69. 28 |
| 154 | 222661 | Copy Cat Printing | | 19. 20 |
| 155 | 222662 | Campbell Bros | | 36. 57 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1623. 32 |

Vouchers totalling \$ 1623-32 were recouped on

Accountant,
per: *[Signature]*

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 32

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse National Park
 at Bank of N.S.W. Vaucluse (bank and branch)
 for the period ended 28th October, 1975, 1975

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|-----------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 156 | 222663 | Academy Arts Pty. Ltd. | | 21. 50 |
| 158 | 222665 | Salaries and wages. w.e. 22.10.75 | | 859. 54 |
| 159 | 222666 | Group Tax. w.e. 22.10.75 | | 183. 30 |
| 160 | 222667 | Franco Trading Coy | | 192. 00 |
| 163 | 222670 | D.H. Cameron & Coy | | 149. 34 |
| 164 | 222671 | Lane Ltd., | | 112. 18 |
| 165 | 222672 | Perfection Plate Pty. Ltd. | | 106. 22 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1624. 08 |
| | | | | 1517. 05 |

Vouchers totalling \$..... were recouped on

Accountant,

per: *mu*

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON

SUNDAY, 16TH NOVEMBER, 1975

AT 9.30 A.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of the Meeting held on 19.10.75
3. Matters arising from Minutes
4. Correspondence
5. General Business
 - (a) Financial allocations for 1975/76
 - (b) Lease for Tea Room
 - (c) Insurance of Louis XVI Suite
6. Reports of sub-committees
 - (i) House Committee
 - (ii) Grounds Committee
 - (iii) Legal, Insurance and P.R. Committee
 - (iv) Museum
7. Secretary/Manager's report
8. Finance

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

M E M O R A N D U M

FROM

TO

DATE

St 1575

Enforcement of
by-laws by
Director & his
officers

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 16TH NOVEMBER, 1975

| | | |
|----------|---------------------|--------------------------|
| PRESENT: | Mr. H.L. Yelland | President (in the chair) |
| | Mr. M.D. Finlay | Vice President |
| | Mr. J.R. Barrett | Treasurer |
| | Mr. H.T. Pierce | |
| | Mr. M. Herford | |
| | Mr. P. Cook | |
| | Mr. H.A.R. Snelling | Counsellor |

IN ATTENDANCE: Mr. A.E. Hobson - Secretary/Manager

APOLOGIES FOR ABSENCE: Mr. K.R. Doyle

Prior to commencing the meeting the President welcomed the return of Mr. Barrett from his overseas leave.

MINUTES:
The minutes of the last meeting were confirmed.

MATTERS ARISING FROM PREVIOUS MINUTES:

- (i) Insofar as the rising damp problem was concerned the Secretary/Manager advised that he had, after further discussions with Mr. Bruce Loder, Head of the N.P. and W.S. Design Division, written officially to the Director requesting the involvement of Mr. Loder and his staff in an advisory capacity.
- (ii) With regard to the re-wiring of the House, a specification of requirements had been drawn up by the Secretary/Manager after consultation with the House Committee. This was considered and approved by the meeting and authorisation given to obtain a quotation on the specification from our electrical contractor, D. Cameron and Company. It was understood that the opinion of Mr. Lucas, on architectural aspects of the specification would be invited.
- (iii) In respect of the semi-permanent loan of the carriage by Mr. Brian Thornton, it was agreed that the Secretary/Manager should arrange for the vehicle to be examined by Mr. Tom McCotter and a quotation obtained for any restorations required to make it roadworthy.
- (iv) Despite the fact that the General Federal Election would take place on the 13th December, it was agreed to go ahead with the testimonial dinner to Mr. G.J. Crouch on that date and also to invite the attendance of the proposed new Trustee, Mr. R. Rowe and his wife.
- (v) The President advised that he had entertained the Misses Crawford, donors of the counterpane now on the bed in Miss Wentworth's room, to morning coffee in the Boardroom.
- (vi) With regard to the restoration of the kitchen, Mr. Herford agreed to discuss with Mr. Lucas the suitability of the range offered by Mr. Trinnick of the National Trust for use in the open fireplace.

CORRESPONDENCE:

- (1) A letter from The Golden Committee of the N.S.W. Institute of the Blind requesting permission to hold another musical evening in the Drawing room was considered. Permission was refused on the grounds that allowing functions which did not directly benefit the House were not desirable and could create too many problems in the future.

(Note by Secretary/Manager -- in accordance with instructions, I have examined all minutes of Trustees' meetings as far back as the 16th April, 1972, this being the date when the Trustees formally approved the formation of the "Society of Friends of Vacluse House" and I can find no definite resolution which limits the use of the House to functions organised by the Trustees or the "Friends". Therefore this matter will be included in the Agenda for the meeting to be held on the 21st December, 1975 so that a suitable resolution may be formulated.)

- (ii) The President read a letter which he had written to Mr. Buggie, Director of Education and the reply received regarding the possibility of an Education Officer being seconded to the House. The gist of the letter was to the effect that such an officer would have to be paid for by the Service. It was therefore unanimously agreed that the President should follow this proposal through with the Director of the N.P. and W.S. -- Mr. D.A. Johnstone.
- (iii) The meeting noted a letter from the Director to the effect that the proposal to appoint Mr. R. Rowe as a Trustee was being processed.
- (iv) A letter from the Commissioner of Police giving approval for the Band of the N.S.W. Police Force to play in the grounds on the 21st December, 1975 was received with satisfaction.
- (v) A letter from Mr. G.J. Crouch thanking the Trust for arranging the Testimonial Dinner was received.
- (vi) Two letters were read from the Minister, one thanking the Trustees for their welcome on his recent visit to the House and the other enclosing the promised literature he had obtained from the Tasmanian Parks and Wildlife Service. The Trustees viewed with pleasure the interest shown by the Minister in the House and in their activities.
- (vii) The Trustees formally approved a letter written by the Secretary/Manager after consultation with the Executive, authorising the Director and his officers to enforce the by-laws relating to Nielsen Park pending the gazetting of the vesting of control of this park in the Director.
- (viii) The Trustees formally approved a letter written by the President to Mr. Trinnick of the National Trust in England thanking him for the co-operation shown towards Mr. Herford on his recent visit to Saltram to investigate the furnishings and equipment of an early 19th century kitchen.

GENERAL BUSINESS

(a) Financial Allocations 1975/76

These were discussed and accepted, all Trustees agreeing that in the existing economical climate they were fair and reasonable apart from the allocation for "Other Insurances" which is quite inadequate. The Secretary/Manager felt that the figure shown, \$750, was an error and he had taken up the matter with the Finance Department at Head Office.

In connection with the revision of insurance carried out during the last financial year the Secretary/Manager advised that the revised policies were not to hand. He was requested to liaise with Mr. Doyle with a view to having these policies available by the next meeting on the 21st December, 1975.

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(b) Lease of Tea Room

The Vice-President advised that the new draft lease now appeared to be satisfactory apart from one important omission in respect of the proposed liquor licence. Subject to the inclusion of the relative clause the lease was then approved. The Secretary/Manager was instructed to liaise with the Vice-President and then write an appropriate letter to the Director advising him of the necessity of including an appropriate clause similar to the one which appeared in the original draft lease.

(c) Insurance of Louis XVI Suite.

It was agreed that Mr. Cook would value the suite by individual items and that the Secretary/Manager would then ask the Government Insurance Office if any additional premium would be required.

REPORTS OF SUB-COMMITTEES

(i) House Committee

Mr. Herford described the early 19th century fire grate which has been offered by the National Trust in England as suitable for our kitchen fireplace. Subject to the agreement of our consultant architect, the Trustees authorised Mr. Herford to procure the grate.

Mr. Cook advised that he was hoping to have a report and suggestions for restoration of the kitchen from Mr. Irving, Architect of "Old Sydney Town", in the near future.

In regard to an overall plan for restoration of the kitchen area, it was agreed that the Trustees were not committed to employing Mr. Lucas, but architectural supervision of the work was deemed to be advisable.

(ii) Grounds Committee

Mr. Pierce advised that the state of the grounds had been adequately covered in the Secretary/Manager's report and that he had nothing further to add.

(iii) Legal, Insurance and P.R. Committee

The Vice-President stated that the only legal matter at the moment had already been dealt with under item 5(b) of the Agenda.

Insofar as publicity was concerned the acquisition of the Louis XVI reproduction suite and the forthcoming restoration of the Great Kitchen provided excellent scope for publicising the House on a wide scale in such publications as The Sydney Morning Herald and The Australian Women's Weekly in addition to the localised "Wentworth Courier". The committee would be crystallising its ideas, for approval by the Trustees, in the near future.

- (iv) Mr. Snelling reported that he was awaiting the return of Miss Yvonne Brown from England to clear up one or two points regarding Sir Henry Brown Hayes. However, the Brown Hayes Room was now at the stage where further consultations regarding lay-out could be undertaken with Interpretations Division of N.P. and W.S. and he would be asking Mr. Sillitoe to meet him again in the near future.

SECRETARY/MANAGER'S REPORT

This, having been circulated, was formally accepted by the meeting.

FINANCE

This, also having been circulated was accepted and recoup summaries 27 to 33 having already been passed by the Service were formally approved by the Trustees.

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OTHER BUSINESS

It was suggested by the President, and unanimously approved by the meeting, that Trustee-elect, Mr. Richard Rowe should be invited to attend the Trustees' meeting on the 21st December, 1975.

In connection with the preparation of the new guide book, Mr. Cook advised that the proprietors of "Old Sydney Town" were prepared to publicise Vacluse House free in their new publication if the Trustees were prepared to reciprocate. Trustees could see no objection to this apart from the fact that Old Sydney Town was a commercial, profit oriented organisation and we were a Government body.

The Secretary/Manager was requested to sound out the views of the Director on this suggestion, and then it was left to Mr. Cook and the Secretary/Manager to deal with the matter if the Director's reaction was favourable.

It was noted that the three old gas lamps on the park boundary abutting Wentworth Road had now been completely refurbished. The Secretary/Manager was instructed to write a letter of thanks to the Australian Gas Light Company.

Mr. Herford requested that due to other commitments, he be relieved of his position as one of the Trustees appointed to the Committee of the "Friends of Vacluse House".

The meeting agreed and the President thanked Mr. Herford for his services in this direction.

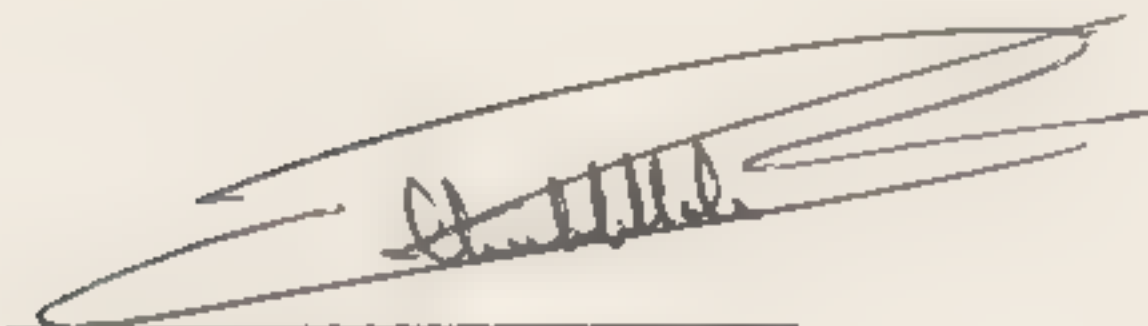
There being no further business to discuss the President declared the meeting closed at 11.55 a.m.

Signed as a true record



President

21.12.75



Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITEReport for November, 1975

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mrs. J. O'Connor was able to resume her duties on the 11th November.

Mrs. O. Sames, the weekend desk clerk took two weekends leave during the month. During her absence the weekend work was shared by Mrs. Hall, Mrs. O'Connor and Mrs. Hobson.

The writer wishes to give advance notice of a request for leave from approximately Monday, 22nd March to Monday, 12th April, 1976, from an accumulated entitlement of some 50 working days, in order to visit my son-in-law and daughter in Taiwan, R.O.C. Taking my leave between the above mentioned dates will enable me to be in attendance at the Trust meeting on 21st March and 18th April, 1976.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

Apart from the laying of three new floor-boards the carpentry work in Gilberthorpe's Room is complete. Prior to relaying the floor Rentokil injected the soil in the foundations with termite inhibiting chemicals; the joists and bearers were also treated. All treatment came within the terms of our contract and was therefore done at no extra cost to the Trust.

Restoration of the supporting wall to the staircase is proceeding well, although as with most restoration work of this type the more we get into it, the more we find to do. However, when completed it should be good for the next 100 years at least.

One interesting discovery was the remains of a mechanical bell pull system which, at one time probably connected with a bell in the Servants' Waiting Hall. This system which at some time in the past had been cut off at the top of the wall under the stairs was completely covered by render, but the outlines of its wooden channel which had been completely eaten by termites was discernible and sketches have been made so that we can restore it to its original form, and the proposal is to cover a section with perspex so that visitors will be able to see the mode of operation.

One section of the original wall construction inside the old archives room is in fair condition and subject to Trust approval we intend not to re-render an area measuring about 2 feet by 3 feet so that interested parties can see the original studding and brick method of building this wall; it is again proposed to cover this with a sheet of transparent perspex.

I have taken a number of pieces of the so called "Pompeian" tiles to Professor Kelly at the University of New South Wales and had a most interesting and enlightening conversation with him on his methods of dating old materials. The accuracy of his method is better than 2%, therefore, if the tiles are about 2,000 years old he will be able to state date of manufacture to within forty years; if they are 200 years old he will be able to state date of manufacture to within four years.

Due to vandalism I have had to close the room housing the Blue Mountains Exhibition until satisfactory repairs can be effected.

VAUCLUSE PARK

New planting has been carried out in ornamental flower beds and routine maintenance work has continued. Despite a prolonged spell of dry

-2-

weather constant watering has kept the main lawns in reasonably good condition, but the paddocks and periphery of the park are tinder dry and constitute a very high fire risk.

The silly-season amongst the local children and young people has started again. A whole bed of gladioli being grown for cutting for the House was uprooted and the plants strewn around, and on Sunday last at about 5.45 p.m. I found eight local youngsters between 12 and 16 years milling across the flower bed surrounding the fountain; a number of young seedlings were trampled beyond redemption and one rose tree broken.

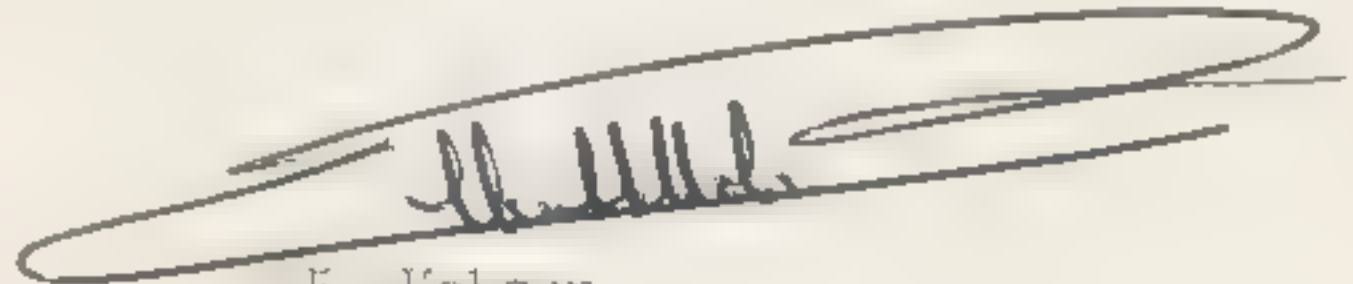
GENERAL

Free N.P. and W.S. car stickers for Trustees and staff are to hand and will be available at the next meeting or at any time from the office.

Copies of the G.I.O. calendar featuring Vacluse House are available for Trustees.

The Annual Report of the N.P. and W.S. is to hand with Vacluse House receiving honorable mention plus photographs of the stables and part of the "batterie de cuisine". I have obtained a copy for each Trustee and Counsellor.

I have completed the initial draft of the Guide Book and compiled a proposed layout. The text has been tentatively approved by the President and subject to general approval by the meeting on the 21st December, it will be submitted to Professor Ward and Mr. Clive Lucas for checking of historical and architectural accuracy.



A.E. Kolson
SECRETARY/CLERK

12 DEC 1975

NOVEMBER, 1975

FINANCIAL REPORT

| <u>Admissions to Vaucluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|-------------------------------------|--------------------------|-------------------|
| <u>Ticket Values</u> | | |
| 60¢ | 2691 | \$1614. 60 |
| 30¢ | 692 | 207. 60 |
| 20¢ | 499 | 99. 80 |
| <u>Coach Tours and Party</u> | | |
| <u>Admissions by Voucher:</u> | | |
| 60¢ | 1847 | 1108. 20 |
| 30¢ | 388 | 116. 40 |
| 20¢ | 681 | 136. 20 |
| | <u>6798</u> | <u>\$3282. 80</u> |

COMPARATIVE CUMULATIVE TOTALS

| <u>Financial Year</u> | <u>1974/1975</u> | <u>1975/76</u> |
|-----------------------|------------------|----------------|
| 22 weeks | 41,520 | 37,043 |

REVENUE

Once again I regret having to report a decline in the number of admissions to the House as compared with November, 1974. For the first 22 weeks of this current financial year the admissions are 4,477 less than for the corresponding period last year. However, due in part to better than average sales over the counter, income for the Special Purposes Account is slightly higher for November, 1975 than it was for November, 1974.

Total income from all sources was \$4,418.32 of which General Revenue due to N.P. and W.S. was \$2,313.86 whilst \$2,104.46 was credited to the Special Purposes Account.

BUDGET

Apart from "Other Insurances" which was the subject of comment in my report for October, 1975, we are operating within the overall framework of the allocations to the General Account for 1976/76.

SPECIAL PURPOSES ACCOUNT

| <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|------------------------------------|-------------------|-------------------|
| BY: Balance bt. fwd. at 1.11.75 | | \$2109. 95 |
| TO: Ralph Clark - final payment, | | |
| trimming of Moreton Bay Fig Tree | \$500. 00 | |
| Grafton Galleries - repair silver- | | |
| ware | 10. 00 | |
| Ivor Wilson - Carpentry | 260. 00 | |
| " " | 260. 00 | |
| BY: Revenue | | 2104. 46 |
| TO: Balance cd. fwd at 30.11.75 | 3184. 41 | |
| | <u>\$4214. 41</u> | <u>\$4214. 41</u> |

MAJOR COMMITMENTS

| | |
|---|-------------------|
| Restoration Gilberthorpe's Room (almost finished) | \$ 200. 00 |
| Restoration of staircase support walls, say | 1200. 00 |
| Restoration of kitchen chimney breast, say | 500. 00 |
| Restoration of scullery chimney breast, say | 150. 00 |
| Contingencies, say | 500. 00 |
| | <u>\$2550. 00</u> |

Therefore, the approximate amount of money in hand in the Special Purposes Account at 1.12.75, above and beyond that required to meet approved commitments is \$684.41.

A.E. Hobson
SECRETARY/MANAGER

12 DEC 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 34

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Valuation for e i. t. r i.
at 1.1. of 1. (bank and branch)
for the period ended 4th November, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 166 | 222673 | Salaries and wages w.e. 29.10.75 | | 910. 36 |
| 167 | 222674 | Group Tax. w.e. 29.10.75 | | 190. 75 |
| 168 | 222675 | Plant Market | | 25. 00 |
| 169 | 222676 | National Ticket supply | | 46. 75 |
| 170 | 222677 | Tanner and Middleton | | 42. 23 |
| 171 | 222678 | J.H. Griffin | | 11. 50 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1226. 59 |

Vouchers totalling \$ 1226.59 were recouped on 21/11/75
116

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 35

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vencluse and Historic Siteat Bank of N.S.W. Vencluse (bank and branch)for the period ended 11th November, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 172 | 222679 | Salaries and wages. w.e. 5.11.75 | | 1054. | 35 |
| 173 | 222680 | Public Moneys A/c " | | 222. | 40 |
| 174 | 222681 | Comm. of Payroll Tax | | 149. | 03 |
| 175 | 222682 | Ralph E. Clark | | 12. | 50 |
| 176 | 222683 | Ralph E. Clark | | 80. | 80 |
| 178 | 222685 | Ivor Wilson | | 148. | 00 |
| 179 | 222686 | Petty Expenses | | 44. | 48 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | |
| | | | | 1711. | 56 |

Vouchers totalling \$ 1711.56 were recouped on 12/1/75*me*

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 36

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Yungahella Historic Siteat Bank of N.S.W. Vancluse (bank and branch)for the period ended 11th November, 1975, 19

| Voucher
No. | Cheque No. | Claimant | Income
Tax * | Amount to be
recouped | |
|--|------------|---|-----------------|--------------------------|---------|
| | | | | \$ | c |
| 177 | 222684 | Final payment. Lopping of Moreton
Bay Fig Tree | | 500. | 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28 | | | | | |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 500. 00 |

Vouchers totalling \$ 500.00 were recouped on 21/11/75*all*

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 37

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancluse Limestone Historic Site

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 16th November, 1975, 1975

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|--------------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 180 | 222687 | Met. Water Sewerage & Drainage Board | | 260. 00 |
| 181 | 222688 | Francis Trading Co. | | 116. 00 |
| 182 | 222689 | Sydney County Council | | 363. 82 |
| 184 | 222691 | Salaries and wages. w.e. 12.11.75 | | 1135. 07 |
| 185 | 222692 | Public Moneys A/c. Tax. " | | 201. 80 |
| 187 | 222694 | A.J. Newport & Son | | 50. 40 |
| 188 | 222695 | Eastern Suburbs Lime & Cement | | 8. 07 |
| 189 | 222696 | Caltex Oil. | | 49. 40 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 2184. 56 |

Vouchers totalling \$ 2184-56 were recouped on 3-12-1975

Accountant,

per: *E*

ADVICE OF RECOUPMENT

22 OCT 1975

Summary No. 35

Park code 26

at (bank and branch)

for the period ended 12/31/2019 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|-------------|------------|---|--------------|-----------------------|
| | | | | \$ c |
| 183 | 222690 | Grafton Galleries | | 10. 00 |
| 186 | 222691 | Ivor Wilson | | 260. 00 |
| | | SPECIAL FUNDS ACCOUNT
250 - 13 - 26 - 28 | | |
| | | TOTAL TAXATION | | |
| | | TOTAL TO BE RECOUPED | \$ | 270. 00 |

Vouchers totalling \$ 270.41 were recouped on 3-12-1975

Accountant,

per: *te*

ADVICE OF RECOUPMENT

XC

16 NOV 1975

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 39

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancluse Localistic

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 25th November, 1975, 1975

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|-------------------|---------------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 190 | 222697 | Salaries and wages. w.e. 19.11.75 | | 1024. 10 |
| 191 | 222698 | Group Tax. w.e. 19.11.75 | | 212. 65 |
| 192 | 222699 | Frano's Trading. 10.11.75 to 21.11.75 | | 113. 00 |
| 193 | 222699 | Frano's Trading | | 212. 65 |
| 194 | 822501 | Copy Cat | | 36. 25 |
| 195 | 822502 | Bondi Lawn Mower Service | | 10. 49 |
| 196 | 822503 | Deveson Jahn (Aus) Pty. Ltd. | | 87. 20 |
| 197 | 822504 | Caltex Oil (Aus) Pty. Ltd. | | 41. 62 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1525. 31 |

Vouchers totalling \$1525.31 were recouped on 11/12/75

me

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 40

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A,C OF Vehicle 460-5410-110
at 1st of 1st 1st 1st (bank and branch)
for the period ended 25th November, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|--|------------|-------------|--------------|-----------------------|
| | | | | \$ c |
| 193 | 222700 | Ivor Wilson | | 260. 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28 | | | | |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 260. 00 |

Vouchers totalling \$ were recouped on 11

Accountant,
per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON

SUNDAY, 21ST DECEMBER, 1975

AT 9.30 A.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of the Meeting held on 16.11.1975
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (a) Amendment to lease for Tea Room
 - (b) Functions in the House
 - (c) Functions in the grounds
 - (d) Insurance Policies
 - (e) Wentworth Genealogical Chart
6. Reports of sub-committees
 - (i) House Committee
 - (ii) Grounds Committee
 - (iii) Legal, Insurance and P.R. Committee
 - (iv) Museum
7. Secretary/Manager's report
8. Finance

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 21ST DECEMBER, 1975

| | | |
|----------------|---------------------|--------------------------|
| PRESENT: | Mr. H.L. Yelland | President (in the chair) |
| | Mr. M.D. Finlay | Vice President |
| | Mr. J.R. Barrett | Treasurer |
| | Mr. K.R. Doyle | |
| | Mr. M. Herford | |
| | Mr. P. Cook | |
| | Mr. H.A.R. Snelling | Counsellor |
| | Mr. R. Rowe | Trustee Elect |
| IN ATTENDANCE: | Mr. A.E. Hobson | Secretary/Manager |

Prior to considering the minutes of the last meeting the President welcomed Mr. Rowe.

The President then expressed his personal deep regret at the sudden recent death of Trustee, Mr. H.T. Pierce and his appreciation of the services given by Mr. Pierce from 1970 to 1975. The Trust had been strongly represented at Mr. Pierce's funeral, a wreath had been sent and condolences extended to Mrs. Pierce and her family in their bereavement. All members present endorsed the President's remarks.

MINUTES:

The minutes of the last meeting were confirmed.

Before proceeding to discuss matters arising, the President suggested that some thought be given to filling the vacancy on the Board of Trustees arising out of the death of Mr. Pierce and after some discussion it was agreed that the name of Mr. Ernest Colman, a leading, recently retired, educationist should be put forward for consideration.

Further consideration should be given at the next meeting to filling future vacancies on the Board occasioned by the pending retirement of the President and the resignation of the Treasurer, with priority given to a person knowledgeable in the field of horticulture.

MATTERS ARISING:

- (i) Insofar as the electrical re-wiring of the main part of the House is concerned, the Secretary/Manager advised that notice of funding by the Service had not been received. However, he had discussed the matter with Mr. Cameron, our electrical contractor, who would give a quotation in the New Year after he had recovered from a recent slight heart attack.
- (ii) The Secretary/Manager advised that no official reply had been received from the Director requesting Service involvement in an advisory capacity regarding the rising-damp problem. He felt sure however, that the Trustees could rely upon the full co-operation of Head Office personnel.
- (iii) With reference to the loan of the carriage by Mr. Brian Thornton, a quotation of \$440.00 for making this vehicle road-worthy had been received from Mr. Tom McCotter. It was unanimously agreed to accept this quotation.
- (iv) With reference to the proposed appointment of an Education Officer for the Site, the President advised that he had now written to the Director regarding the funding of such an appointment and was awaiting his reply.

- (v) It was agreed that the Secretary/Manager should entertain Mrs. Wood, the donor of the Louis XVI suite, at a mutually convenient time.
- (vi) With reference to the restoration by the A.G.L., Company of the gas lamps at the Wentworth Road entrance to the Park, the Secretary/Manager was requested to write a letter of thanks to the Company on behalf of the Trustees.
- (vii) Subject to the gazetting of Mr. R. Rowe as a Trustee, he was appointed as a Trustees' representative on the Committee of the "Friends".

CORRESPONDENCE:

- (i) The Secretary/Manager tabled a letter and many documents regarding Sir Henry Brown Hayes which he had received as a result of his correspondence with Mr. Michael O'Leary, the Irish historian, during the past nine months. It was agreed that all papers should be passed to Mr. Snelling for detailed study.
- (ii) The President read a letter from the Treasurer, Mr. J.R. Barrett tendering his resignation to take effect after the January, 1976 meeting. Mr. Barrett would be spending long periods overseas during the next two years and would not be able to devote the necessary time required to conscientiously carry out the duties of a Trustee. The meeting accepted his resignation with regret and all Trustees paid tribute to the devoted service rendered by Mr. Barrett over a period of twenty years.
- (iii) The meeting noted a letter from the Director advising of the transfer of Mr. Colin Green from District Superintendent, Sydney to the Royal National Park.

GENERAL BUSINESS:

- (a) The meeting confirmed the action of the Executive in approving the amendments to the lease for the Tea Rooms.
- (b & c) After some discussion on the subject of functions held in the House and grounds, the meeting unanimously agreed that it was neither necessary nor desirable to make a hard and fast resolution on this matter. All applications will continue to be judged on their merits with special consideration naturally being given to the supporting organisation - "The Friends of Vacluse House".

The Secretary/Manager's power to deal with applications from the various motor clubs to hold their "Concours d'Elegance" in the West Paddock was re-affirmed.

- (d) The Secretary/Manager advised that although he had requested the G.I.O. to furnish the Trustees with new or amended policies, he had only received contents-fire insurance renewal notice with a schedule which was exactly the same as that received last year. However, Mr. Doyle advised that he had received an up-dated copy of the schedule. In the circumstances the Secretary/Manager said that he would return the incorrect schedule and ask for the up-dated one.
- (e) The letter received by Mr. Doyle from a solicitor acting on behalf of Mrs. D'Arcy Wentworth, of Norfolk Island, regarding the geneological chart in the Small Gallery was considered. Some doubt was expressed as to whether or not this was on loan or had been given to the Trustees. If it had been given, it was

-3-

now the property of the N.S.W. Government and could not be re-assigned.

Mr. Doyle undertook to reply to the letter and the Secretary/Manager would investigate old records in an attempt to resolve ownership of the chart.

REPORTS OF SUB-COMMITTEES

(a) House Committee

Mr. Herford advised that Mr. Lucas had agreed to the acquisition of the grate for the kitchen fireplace offered by the National Trust of England and he had advised Mr. Trinnick at Saltram, Devon accordingly.

The President on behalf of all Trustees thanked Mr. Herford for his excellent efforts connected with the restoration of the kitchen, and the meeting endorsed his actions and authorised him to proceed with the acquisition of the grate and any other suitable items which could be obtained from the National Trust in England.

Mr. Herford would liaise with the Secretary/Manager regarding administration procedures and letters required to be written regarding the acquisitions.

Mr. Cook advised that he would again approach Mr. Irving of "Old Sydney Town" regarding his promised report on the kitchen.

(b) Grounds Committee

As Mr. Barrett had only just returned from his overseas trip and Mr. Pierce had died recently, the Secretary/Manager's report on the state of the grounds was accepted.

(c) Legal, Insurance and P.R. Committee

All legal matters arising had already been dealt with earlier in the meeting.

Mr. Doyle advised that he had been promised publicity for the new suite, the kitchen and the House in general by Mrs. McGuinness of the Australian Women's Weekly providing they had the story on an exclusive basis. All Trustees agreed that a magazine of the calibre of the A.W.W. was entitled to the exclusive story.

Mr. Doyle then advised that everything had been arranged for the Carol Service on the lawns in the evening following this Trust meeting and believed that it would be a great success providing the weather remained fine.

(d) Museum

Mr. Snelling advised that after a further consultation with Mr. Sillitoe of the Service a final plan for the layout of the Brown Hayes Room had been agreed upon. He was also pleased to announce that Miss Yvonne Brown was back on duty at her post in the Mitchell Library.

Mr. Snelling had also read the draft of the new article, sent to the Secretary/Manager, on Brown Hayes written by Dr. McKenna of Dublin and Cork, who was presently working for three years as an Associate Professor of History in the A.N.U. at Canberra. He had found this article most informative and it had materially assisted in clearing up some doubtful points in the life of Brown Hayes, particularly regarding his connection with Freemasonry.

SECRETARY/MANAGER'S REPORT

This having been circulated with the minutes was approved and accepted and the following decisions made arising from the report.

(i) The Secretary/Manager's request for 15 days leave from 22nd March to 12th April was granted.

(ii) Progress on restoration in Gilberthorpe's Room was noted and authorisation given to re-paint in colours to be approved by Mr. Lucas.

(iii) The suggestions in the report regarding the completion of restoration of the main staircase wall were accepted by the Trustees subject to approval by the architect, Mr. Lucas.

In connection with restoration work, Mr. Rowe suggested that to avoid having to delay work whilst a photographer was obtained to take the necessary photographs the Secretary/Manager should be provided with a Polaroid or other suitable camera for this purpose.

The Secretary/Manager was authorised to obtain details of cameras he considered suitable after he had indicated that the definition of Polaroid photographs left much to be desired. He would have been quite happy to use his own cameras, but for the fact that the flash-operating mechanism on both had broken down.

(iv) Mr. Doyle was granted permission to take the original draft of the new Guide Book for photocopying so that copies could be sent to members of the "Friends" Committee.

FINANCIAL REPORT

This, having been circulated with the minutes was formally accepted by the meeting. Recoup summaries 34 to 40 having been passed by the Service were confirmed by the Board.

OTHER BUSINESS

(i) A note from Mrs. Simpson of the "Friends" was produced by Mr. Doyle advising that a Mr. Fennell was seeking to dispose of a bronze sundial on a Carrara marble base and a "Psyche Reclining" in Florentine marble for \$200 and \$2,000 respectively. Mr. Fennell alleges that these were acquired from Vaucluse House round about 1932.

It was agreed that the Trustees would only be interested in these pieces if it could be proved that they originally belonged to Mr. W.C. Wentworth. The Secretary/Manager undertook to contact Mr. Fennell.

(ii) It appeared that there could be the possibility of exchanging the Cobb and Co. coach on loan from the Royal Australian Historical Society for a gig presently owned by the Gulgong Museum. The Secretary/Manager said that he would contact Mr. Harry Harper, Secretary of the R.A.H.S. to ascertain if his Committee would be agreeable to such an exchange.

(iii) Upon completion of the restoration work being carried out on the staircase supporting wall it was agreed that the old "Archives Room" should be prepared ready for the re-installation of the two-seater toilet in its former position.

-5-

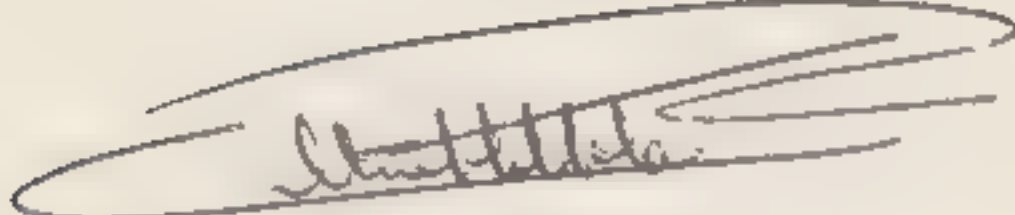
There being no further business to discuss the President declared the meeting closed at 12.20 p.m.

Signed as a true record



President

18.1.76



Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for December, 1975

FROM: Secretary/Manager

TO: The Trustees

STAFF:

Mrs. J. O'Connor proceeded on three weeks of her annual leave on the 29th December, 1975 and will resume work on the 19th January, 1976. Mrs. Hobson is carrying out the duties of Desk Clerk during Mrs. O'Connor's absence.

Mr. A. Simpson took part of his annual holiday commencing on the 19th December, 1975 and will return on the 16th January, 1976.

On the 31st December, 1975 I discharged park worker, D. Molyneux for unsatisfactory performance of his duties. He has been replaced by Mr. G. Vecchio who was highly recommended to me by Mr. C. Green, former District Superintendent of Sydney Harbour National Park, who employed him for four months as a temporary park labourer, but could not obtain the funds to keep him permanently. An added bonus in employing Mr. Vecchio is that he is a stonemason who learnt his trade and worked at it for over twenty years in Italy. Whilst employed at Nielsen Park he rebuilt all the garden walls and rockeries below Greycliffe House.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

The restoration work on the supporting walls for the staircase is well advanced and completion should be effected within the next 7 to 10 days. In view of this I would seek the Trustees approval to proceed, immediately the staircase is finished, with the restoration of the kitchen and scullery chimney breasts.

VAUCLUSE PARK

The gates at the Wentworth Road entrance to the car park have been damaged beyond repair by an unknown vehicle. I would seek Trust approval to replace these as a matter of great urgency.

During the prolonged spell of good weather Park usage has been very heavy and especially at week-ends many cars have not been removed from the Western Paddock by the stipulated time resulting in either Mr. Kearney or myself having to open the gates a number of times even up to 8.00 p.m. All the cars concerned have belonged to people going to either Nielsen Park or Vacluse Bay beaches and bringing no revenue to the House. I would seek Trustees approval to imposing the standard N.P. and W.S. after hours gate opening fee of \$2.50 in an attempt to control this problem.

Complaints have been received from local residents regarding nude sunbathing on the Beach Paddock, but I have not been successful in apprehending the offenders.

During the afternoon of Saturday, 3rd January I had to call the police to remove a paralytic drunk from the park. He appeared to have consumed nearly a flagon of claret.

General maintenance of the grounds has continued throughout the month and in particular, acting on the advice of Mr. Ralph Clark, the tree surgeon, we have obtained some special tree fertilizer and treated the ground around the giant magnolia on the west side of the centre lawn, with a view to improving its appearance. It has looked somewhat unhealthy during the past few months and subject to Trustees approval I propose

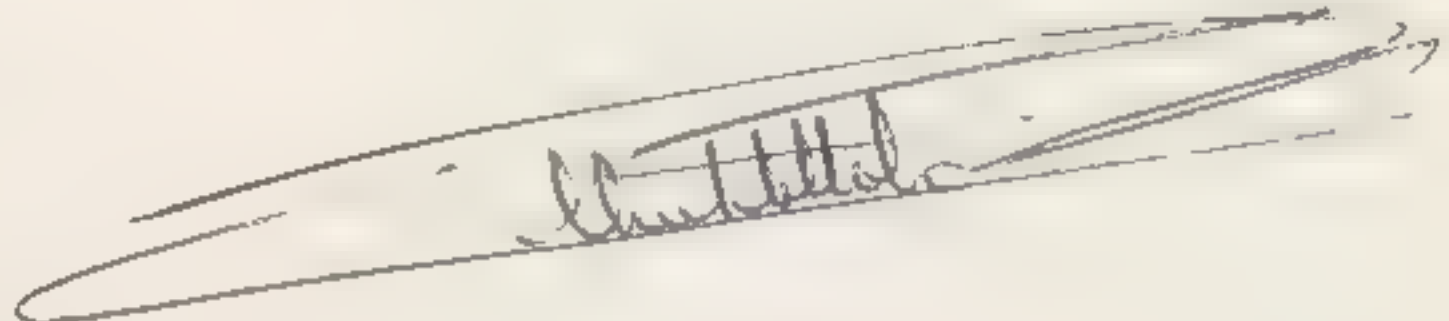
-2-

to call for a report on this tree by Mr. Ralph Clark.

GENERAL

As already approved the admission fees to the House were increased on the 5th January, 1976.

Also, as approved, I authorised the insertion of a total of three advertisements at monthly intervals in "This Week in Sydney". The first advertisement appeared on the 20th December, 1975



A.E. Hobson
SECRETARY/MANAGER

10.1.1976

FINANCIAL REPORT

DECEMBER, 1975

| <u>Admissions to Vaucluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|---|--------------------------|-------------------|
| <u>Ticket Values</u> | | |
| 60¢ | 3354 | \$2012. 40 |
| 30¢ | 825 | 247. 50 |
| 20¢ | 861 | 172. 20 |
| <u>Coach Tours and Party admissions by voucher:</u> | | |
| 60¢ | 600 | 360. 00 |
| 30¢ | 68 | 20. 40 |
| 20¢ | 88 | 17. 60 |
| | <u>5796</u> | <u>\$2830. 10</u> |

COMPARATIVE CUMULATIVE TOTALS

| | | |
|-----------------------|----------------|----------------|
| <u>Financial Year</u> | <u>1974/75</u> | <u>1975/76</u> |
| 26 weeks | 47,094 | 42,839 |

REVENUE

Although December in each year is a relatively quiet month for admissions, I am happy to report that for the first time in four months the decline in admissions has been arrested and a slight improvement shown over the December, 1974 figure with 222 extra visitors, whilst revenue was \$665.40 greater.

Total income from all sources was \$4,037.78 of which General Revenue due to the N.P. and W.S. was \$2,193.13 whilst \$1844.65 was credited to the Special Purposes Account.

BUDGET

We have operated within the allocations of the General Account for the first six months of the current financial year.

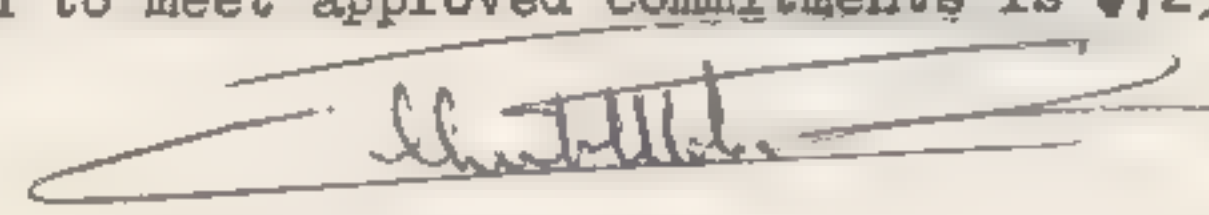
SPECIAL PURPOSES ACCOUNT

| <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|---|-------------------|--------------------|
| BY: Balance bt.fwd at 1.12.75 | | \$3,184. 41 |
| TO: J. & M.D. Andrew Pty.Ltd. Restoration of main staircase | \$265. 00 | |
| Ivor Wilson " " | 260. 00 | |
| J. & M.D. Andrew Pty. Ltd. " " | 260. 00 | |
| Ivor Wilson " " | 260. 00 | |
| Mediterranean Wines Pty. Ltd. Beer etc. | 22. 59 | |
| John Dewar Pty. Ltd. Whisky | 80. 84 | |
| J. & M.D. Andrew Pty. Ltd. Restoration of staircase | 260. 00 | |
| Ivor Wilson " " | 260. 00 | |
| J. & M.D. Andrew Pty. Ltd. " " | 270. 75 | |
| Ivor Wilson " " | 260. 00 | |
| Rose Bay Flowers. Wreath -Mr.Pierce | 20. 00 | |
| BY: Revenue | | 1,844. 65 |
| TO: Balance cd.fwd. at 31.12.75 | 2809. 88 | |
| | <u>\$5029. 06</u> | <u>\$5,029. 06</u> |

MAJOR COMMITMENTS

| | |
|--|--------------------|
| Restoration of Gilberthorpe's Room | \$ 200. 00 |
| Repainting of Gilberthorpe's Room, say | 230. 00 |
| Restoration of staircase support walls to completion | 500. 00 |
| Restoration of kitchen chimney breast, say | 500. 00 |
| Restoration of scullery chimney breast, say | 150. 00 |
| Contingencies, say | 500. 00 |
| | <u>\$2,080. 00</u> |

Therefore, the approximate amount of money in hand in the Special Purposes Account at 1.1.1976, beyond that required to meet approved commitments is \$729.88.


A.E. Hobson
SECRETARY/MANAGER

ST 5039-2 U. S. G. BLIGHT, GOVERNMENT PRINTER

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 42

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Listerie site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 10th December, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 206 | 822513 | Salaries and wages. w.e. 3.12.75 | | 1111. | 07 |
| 207 | 822514 | Group Tax. w.e. 3.12.75 | | 252. | 45 |
| 210 | 822517 | Comm. of Payroll Tax. | | 236. | 49 |
| 211 | 822518 | Petty Cash | | 41. | 77 |
| 212 | 822519 | Francis Trading | | 116. | 00 |
| 213 | 822520 | Aus. Gas Light Co. | | 28. | 99 |
| 214 | 822521 | Gibson Chemicals | | 159. | 05 |
| 215 | 822522 | Perfection Plate | | 97. | 17 |
| 216 | 822523 | Clivette Aus. Pty. Ltd. | | 95. | 00 |
| 217 | 822524 | Campsie Chain Saw | | 10. | 91 |
| 218 | 822525 | Rentokil Pty. Ltd. | | 260. | 00 |
| 219 | 822526 | Caltex Oil (Aus. Pty. Ltd. | | 19. | 50 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 2428. | 40 |

Vouchers totalling \$ 2428.40 were recouped on 6/1/76

Accountant,

per:

ADVICE OF RECOUPMENT

12 JUN 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 43

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Vanuatu House Historic Site~~

at ~~Bank of N.S.W. Vanuatu~~ (bank and branch)

for the period ended 10th December, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|---|------------|----------------------------|--------------|-----------------------|
| | | | | \$ c |
| 208 | 822515 J& | M.D. Andrew | | 265. 00 |
| 209 | 822516 | Ivor Wilson | | 260. 00 |
| 220 | 822527 | J. & M.D. Andrew Pty. Ltd. | | 260. 00 |
| 221 | 822528 | Ivor Wilson | | 260. 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 -28 | | | | |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1,045. 00 |

Vouchers totalling \$ 1045.00 were recouped on 6/1/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 44

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancouver Historic Site
 at Bank of P.C.V. Vancouver (bank and branch)
 for the period ended 17th December, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 222 | 822529 | Salaries and wages. w.e.10.12.75 | | 1077. 96 |
| 223 | 822530 | Group Tax. w.e. 10.12.75 | | 213. 75 |
| 224 | 822531 | W. Paton (Fert) Pty. Ltd. | | 14. 90 |
| 225 | 822532 | Perfection Flats. | | 74. 01 |
| 226 | 822533 | Farmer & Co. Ltd. | | 18. 90 |
| 227 | 822534 | Castrol Pty, Ltd. | | 31. 16 |
| 231 | 822538 | G. Marler | | 35. 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1465. 68 |

Vouchers totalling \$ 1465. 68 were recouped on 7/1/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 45

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
at Bank of New South Wales (bank and branch)
for the period ended 17th December, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|---|--------------|-----------------------|----|
| | | | | \$ | c |
| 228 | 822535 | Mediterranean Wines | | 22. | 59 |
| 229 | 822536 | John Dewar Pty. Ltd. | | 80. | 84 |
| 230 | 822537 | J. & M.D. Andrew Pty. Ltd. | | 260. | 00 |
| | | special puposes account
250 - 13 + 26 - 28 | | | |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 363. | 43 |

Vouchers totalling \$ 26 0 43 were recouped on 7/1/76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 46

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of N.S.W. Vaucluse (bank and branch)for the period ended 23rd December, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|--|--------------|-----------------------|
| | | | | \$ c |
| 232 | 822539 | Salaries and wages. w.o. (2 weeks)
24.12.75 | | 3109. 15 |
| 233 | 822540 | Public Moneys A/o. w.o. 24.12.75 | | 832. 50 |
| 234 | 822541 | Francis Trading Co. | | 117. 00 |
| 236 | 822543 | Copy Cat Printing | | 40. 60 |
| 237 | 822544 | Abalon Hirings | | 15. 25 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 4114. 50 |

Vouchers totalling \$ 4114.50 were recouped on 11.1.76

Accountant,

per:

ADVICE OF RECOUPMENT

12 JAN 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 47

RECOUP SUMMARY

Park code 46EXPENDITURE FROM ADVANCE A/C OF Veterinarian's feeat Vanuatu (bank and branch)for the period ended 24th December, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------|--------------|-----------------------|
| | | | | \$ c |
| 235 | 822542 | Ivor Wilson | | 260. 00 |
| 238 | 822545 | J. & M.D. Andrew Pty. Ltd. | | 270. 75 |
| 239 | 822546 | Ivor Wilson | | 260. 00 |
| 240 | 822547 | Rose Bay Flowers | | 20. 00 |
| SPECIAL PURPOSES ACCOUNT | | | | |
| 250 - 13 - 26 - 28 | | | | |
| TOTAL TAXATION | | | | 810. 75 |
| TOTAL TO BE RECOUPED | | | \$ | 790. 75 |

Vouchers totalling \$ 790.75 were recouped on 11/1/76

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON

SUNDAY, 18TH JANUARY, 1976

AT 9.30 A.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of the Meeting held on 21.12.1975.
3. Matters arising from Minutes.
4. Correspondence
5. General Business:
 - (a) Recommendations for the filling of forthcoming vacancies on the Board of Trustees.
 - (b) N.P. and W.S. organized conventions, seminars, etc., for Trustees and members of local committees. (cc of Director's letter already circulated.)
 - (c) Funding of five year plan.
6. Reports of Sub-committees
 - (i) House Committee
 - (ii) Grounds Committee
 - (iii) Legal, Insurance and P.R. Committee
 - (iv) Museum
7. Secretary/Manager's report.
8. Finance.

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 18TH JANUARY, 1976

| | | |
|----------|------------------|--------------------------|
| PRESENT: | Mr. H.L. Yelland | President (in the chair) |
| | Mr. M.D. Finlay | Vice President |
| | Mr. J.R. Barrett | Treasurer |
| | Mr. K.R. Doyle | |
| | Mr. M. Herford | |

| | |
|---------------------|------------|
| Mr. H.A.R. Snelling | Counsellor |
|---------------------|------------|

| | |
|-------------|---------------|
| Mr. R. Rowe | Trustee Elect |
|-------------|---------------|

| | | |
|----------------|-----------------|-------------------|
| IN ATTENDANCE: | Mr. A.E. Hobson | Secretary/Manager |
|----------------|-----------------|-------------------|

| | |
|------------------------|-------------|
| APOLOGIES FOR ABSENCE: | Mr. P. Cook |
|------------------------|-------------|

MINUTES:
The minutes of the last meeting were confirmed.

MATTERS ARISING:

- (i) The Secretary/Manager advised that Mr. Cameron was still convalescing, but would deal with the quote for re-wiring of the electrical installation in the House as soon as possible.
- (ii) Mr. McCotter, the carriage and coach restorer was on leave for a month, but instructions had been given for him to proceed with repairs to the Macarthur carriage as soon as possible after his return.
- (iii) Mr. Doyle advised that he had written a suitable letter to the solicitor acting for Mrs. D'Arcy Wentworth regarding the Wentworth genealogical chart.
- (iv) Mr. Herford advised that negotiations regarding the range for the kitchen fireplace were proceeding satisfactorily.
- (v) With reference to the offer of the statues, the Secretary/Manager advised that he had discussed the matter by telephone with Mr. Fennell, who indicated that he had no proof that the statues ever belonged to W.C. Wentworth, but would make some investigations.
- (vi) The Secretary/Manager advised that he had not been able to settle the matter of the Cobb and Co. Coach with The Royal Australian Historical Society as Mr. Harper, the Secretary, was on leave.
- (vii) The Secretary/Manager advised that the repairs under the main staircase were proceeding satisfactorily and when completed would again discuss with Mr. Lucas the fitting of the two-seater toilet and the design of a more suitable door to the closet under the stairs.

CORRESPONDENCE:

- (i) A letter from the Minister to Mr. Doyle was noted advising that the appointment of Mr. Rowe as a Trustee was being processed.
- (ii) Another letter from the Director was received and noted, advising that the position of an Education Officer could not be funded in this financial year, but would be considered for 1976/77.
- (iii) A letter advising the appointment of Mr. T.S. Barratt as Superintendent, Sydney District as and from 19th January, 1976 was noted.

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- (iv) A copy of a letter from Mr. Doyle to the Minister for Lands and Forests recommending the appointment of Mr. E.C. Coleman as a future Trustee was noted with satisfaction.
- (v) An application from Audience Motivation Pty. Ltd., to film "stills" in the House and grounds for a documentary on the life of Reuter was granted. The usual fee of \$300 per half-day to apply.
- (vi) Further correspondence between the Secretary/Manager and Mr. Michael O'Leary, the Irish historian was noted and particular satisfaction was expressed at the generous offer by a Mrs. Crosbie of Cork, Eire, a descendant of Sir Henry Brown Hayes, to give to the House portraits of Attiwell Hayes and Mrs. Jude, respectively father and sister of Sir Henry.
- (vii) The Trustees were pleased to receive letters from Professor Ward and Mr. Lucas approving the general content and format of the new guide book together with their amendments to certain sections of the text. These would be incorporated in the draft to be forwarded to the Interpretations Division of the Service.
- (viii) A letter from Dr. McKenna of the Department of History at the Australian National University, Canberra enclosing a draft of his new work on Sir Henry Brown Hayes was received. It was agreed that when published copies should be put on sale at the Reception Desk.

GENERAL BUSINESS:

- (a) The President opened the discussion on recommendations for the filling of forthcoming vacancies on the Board of Trustees. He advised that in discussions with the Director regarding future Trustees it had been suggested that a suitable candidate might be Dr. L. Johnstone, the Director of the Royal Botanic Gardens. A tentative approach had been made to Dr. Johnstone, who had indicated that he was honoured to be considered as a Trustee, but felt that due to other heavy commitments he might not be able to fulfil the obligations of the position as he would wish; however, he would be pleased to act as Adviser to the Trust on botanical matters.

Some discussion then ensued regarding the requirements and qualifications which were desirable when considering candidates for a position on the Board.

The President-Elect, Mr. M.D. Finlay thanked the President for the investigations he had made and it was unanimously agreed that this subject should be pursued at the next meeting of Trustees.

- (b) The Director's circular letter regarding the advisability of organizing conventions, seminars, etc. for Trustees and members of local committees was considered. The consensus of opinion was that any type of two-way communication between bodies having a common interest would be invaluable. Of particular interest would be the possibility of having discussions with Trustees or committee members concerned with the administration of other Historic Sites, but support would be given to any type of convention, symposium or seminar organized on the lines indicated by the Director.
- (c) The Secretary/Manager tabled the papers recently received from the Service relating to the funding of the five year plan and whilst all submissions had been accepted there was no funding for any major project in the current financial year. However, because of the critical state of some of the house wiring the Secretary/Manager

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had visited Head Office and discussed this particular matter with Mr. Irving, the Chief Accountant, who had promised to make a special submission with a view to having the required funds (\$3,000) made available if possible during the current financial year.

The meeting expressed approval of the action taken by the Secretary/Manager and agreed that nothing further could be done at the moment.

REPORTS OF SUB-COMMITTEES

(i) House Committee

Mr. Herford advised that all the required letters had been sent to enable the range for the kitchen to be uplifted from the National Trust in Devon and packed for export to Australia. All detailed work relative to import/export would be undertaken on our behalf by Mr. Hockenhull in England and Mr. Hawkins in Australia.

He further reported that as the Secretary/Manager had been unable to contact Mr. Davies, of the Technological Museum, by telephone a letter had been written asking for a report as soon as possible on the probable age of the hot water cistern to the right of the kitchen fireplace. (A reply has since been received that it would not have been installed until after 1860, i.e. seven years after Wentworth's departure from New South Wales).

With regard to acquiring extra kitchen tools and utensils which would be required Mr. Doyle suggested that an advertisement in some country newspapers might bring a useful response.

From past experience, some Trustees considered we would be disappointed with the results from such advertising. Mr. Herford considered that through our contacts in the National Trust in England we would be able to get what was required with no great difficulty and at a reasonable cost.

(ii) Grounds Committee

Mr. Barrett considered that in view of the money available for this purpose, the grounds were in excellent order, but stressed that as soon as funds were available under the five year plan, re-afforestation of certain areas on the periphery of the park should receive priority.

(iii) Legal, Insurance and P.R. Committee

Mr. Doyle advised that apart from the fact that the amended contents schedule had not yet been received everything appeared to be in order with the Insurance Policies.

The Secretary/Manager during his visit to Head Office had been reassured that where current premiums exceeded the budgetted allocation the difference would be made up from the General Funds.

Commenting on the Carol Service held in the grounds on the 21st December, Mr. Doyle considered that it had been a great success from both a public relations and a financial viewpoint. Other Trustees who had been present at this function endorsed Mr. Doyle's remarks.

SECRETARY/MANAGER'S REPORT:

With reference to the forthcoming restoration of the kitchen, the consensus of opinion was that the Restoration Committee should be re-convened, at the convenience of the President, to further advise on this matter.

The meeting unanimously agreed with the Secretary/Manager's recommendation that a charge of \$2.50 be levied for re-opening the west paddock gate after closing time.

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It was agreed that Mr. Ralph Clark - the tree surgeon should be called upon to give a report on the old magnolia tree on the western side of the central lawn.

FINANCIAL REPORT:

This, having been circulated, was formally accepted by the meeting. Recoup summaries Nos. 41 to 47 having been passed by the Service were confirmed by the Board.

OTHER BUSINESS:

Mr. Snelling drew Trustees attention to a book published by the National Trust entitled "Cherish the Earth". The Secretary/Manager was instructed to purchase a copy.

The President advised that for some time he had felt that the title of Secretary/Manager for the Trustees' executive officer was inappropriate as it did not conform with any recognised status in either the Public Service or the National Parks and Wildlife Service. He considered that the title "Superintendent" would be appropriate as this was a position recognized by both Services. He had taken the liberty of discussing this matter with the Director who had indicated that he would agree to the change of designation if the Trustees formally recommended it. The Director would also be happy to approve the wearing of the Ranger uniform by the Secretary/Manager.

The President had been re-assured that the change of title would in no way alter the responsibility of the Secretary/Manager to the Board of Trustees.

The Vice-President thanked the President for his investigations and it was agreed that the matter would be placed on the agenda for the next meeting.

The President said that the only business now remaining was for him to officially retire from the Presidency and hand over to Mr. M.D. Finlay, the new President.

The new President in paying tribute to the retiring President recalled the yeoman service given in so many ways by Mr. Yelland as a Trustee since 1960, in particular the many hundreds of hours he had spent in sifting through all the early Trust papers to establish the Archives and since assuming the Presidency in 1973, the high degree of co-operation achieved with the Service.

Mr. Finlay then went on to pay tribute to Mr. J.R. Barrett, who had elected to resign at the same time as Mr. Yelland as he was also approaching retiring age and would be spending a considerable period of time overseas during the coming year. Mr. Barrett had served as a Trustee since 1956 and for the greater part of the time as Treasurer. Amongst many great services rendered was the special trip made to Melbourne some years ago to secure for the House a considerable quantity of original Wentworth furniture and persuading Penfold's Wines to donate all the equipment and bottles for the restoration of the Wine Cellars.

In thanking Messrs. Yelland and Barrett the President coupled the names of their good ladies, Mrs. Eileen Yelland and Mrs. Julie Barrett who had supported their husbands in all their efforts and indeed had done so much for the House on their own account.

The retirement of Mr. Yelland and the resignation of Mr. Barrett broke the last direct link with the pre-1968 Trust which had

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operated under the Minister for Lands instead of being a part of the National Parks and Wildlife Service, although the Board still had as a Counsellor a former member and President of that Trust - Mr. H.A.R. Snelling. The President felt that he should not let the opportunity pass without placing on record, that it was under the Presidency of Mr. Snelling, supported by Messrs. Yelland and Barrett and other Trustees serving at the time, that the first constructive moves were made towards restoring the House to appear as it does to-day.

The new President then formally moved the following resolution which was seconded by Mr. R. Rowe and spoken to by Messrs. Doyle, Herford and Snelling:-

"That on the retirement of the President, Mr. Hedley L. Yelland and the Treasurer, Mr. Jack R. Barrett, this Trust records its deep appreciation for the many years of great service which each has so generously given to Vacluse House and for the loyal support which Mesdames Yelland and Barrett have given to the House and its activities."

The motion was carried unanimously.

In thanking Mr. Finlay and all other members present Mr. Yelland paid his own tribute to the great services rendered by Mr. Barrett and for the loyal support he had given him during the past two and a half years.

Mr. Barrett then thanked Messrs. Finlay and Yelland and all other members present for their kind words and said that it had been for him a pleasure and a privilege to do the best he could for this priceless part of Australia's heritage.

The President now sought the views of the members on a suitable date for a testimonial dinner to Messrs. Yelland and Barrett and it was agreed that the most appropriate would be Saturday the 28th February, 1976 with the 21st as an alternative.

There being no further business to discuss the meeting was declared closed at 12.10 p.m.

Signed as a true record


President


Secretary/Manager 15.2.76

VAUCLUSE HOUSE HISTORIC SITE

Report for January, 1976

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mrs. J. O'Connor returned from leave on the 19th January and Mr. A. Simpson on the 16th January.

Mr. J. Kennedy proceeded on four weeks leave on the 30th January. During his absence his duties will be performed by Mrs. Hobson.

Mrs. P.M. Hall has requested two months leave of absence without pay, in addition to her normal months leave, in order to tour Europe. This will occur in May, June and July. Neither Head Office or the writer have any objections, therefore approval by the Trustees is now sought.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

Apart from final plastering the work on the supporting walls of the main staircase is now complete. The delay in completion was due to the plasterer taking ten days leave with my concurrence. The whole job should be finished ready for repainting before the next Trustees' meeting.

Some floorboards in the Costume Room were found to be unsafe and have been replaced.

Mr. Cameron, the electrician is back at work and has re-examined the electrical wiring in the main part of the House and will be submitting a quotation for carrying out the work according to the guide-lines laid down by the House Committee.

VAUCLUSE PARK

Mr. Ralph Clark, the tree surgeon has examined and photographed the large magnolia tree on the western side of the centre lawn and I hope to have his report available in time for the next meeting of Trustees.

A considerable amount of fencing repair work has been carried out during the past fortnight and the materials for the construction of the new gate at the Wentworth Road entrance to the car park have been ordered. The design and construction of this gate or barrier has been approved by Messrs. Herford and Rowe.

Useful rain during the month has considerably improved the appearance of the formal gardens and the paddocks. The outside staff have been kept busy mowing, weeding, clearing and planting. During a couple of days of heavy rain when work outside was virtually impossible they gave the stables and coach-house a thorough cleaning.

GENERAL

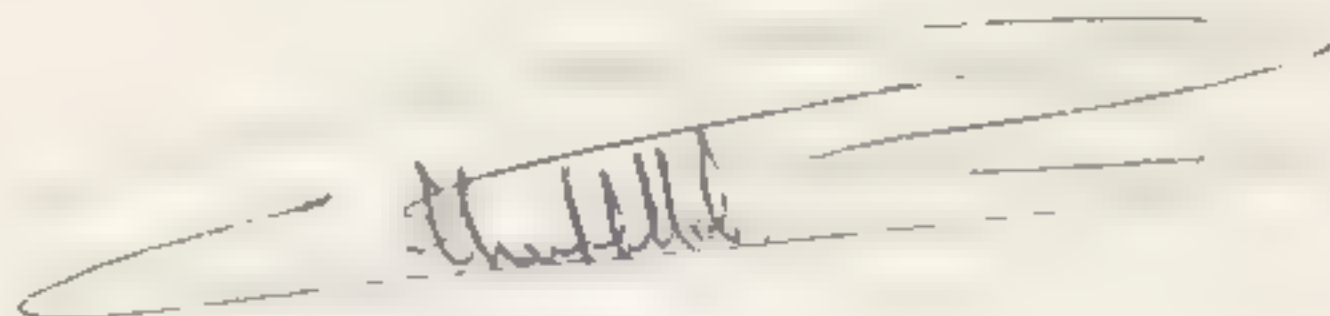
The clear plastic plate holders promised by Mr. Williams, the English porcelain expert have been received. H.M. Customs attempted to charge us \$11.50 duty, but a visit by the writer to their offices at the Redfern Mail Exchange resulted in a full remission of this charge.

As requested at the last meeting I have purchased a copy of the book "Cherish the Earth" from the National Trust.

Following complaints by people living adjacent to the Beach Paddock regarding the large number of dogs running loose on this paddock, an attempt has been

-2-

made to enforce the by-laws in this area assisted by two Rangers from Sydney Harbour National Park and the Woollahra Council Dog Catcher.

A handwritten signature in dark ink, appearing to read 'A.E. Hobson', is written over a series of horizontal lines.

A.E. Hobson
SECRETARY/MANAGER
8.2.1976

FINANCIAL REPORTJANUARY, 1976

| <u>Admissions to Vaocluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|-------------------------------------|--------------------------|-------------------|
| <u>Ticket Values</u> | | |
| 60¢ | 2009 | \$1205. 40 |
| 30¢ | 418 | 125. 40 |
| 20¢ | 320 | 64. 00 |
| 80¢ | 5632 | 4505. 60 |
| 40¢ | 1429 | 571. 60 |
| 30¢ | 1145 | 343. 50 |
| <u>Coach Tours and Party</u> | | |
| <u>Admissions by voucher:</u> | | |
| 60¢ | 269 | 161. 40 |
| 80¢ | 1273 | 1018. 40 |
| | <u>12495</u> | <u>\$7995. 30</u> |

COMPARATIVE CUMULATIVE TOTALS

| <u>Financial Year</u> | <u>1974/75</u> | <u>1975/76</u> |
|-----------------------|----------------|----------------|
| 31 | 59,199 | 55,334 |

REVENUE

This was a very satisfactory month from an admissions and revenue point of view. Compared with January, 1975 we had 391 extra visitors and \$1,918.00 extra revenue. Despite this we have not made good all the leeway which occurred in the first quarter of this financial year.

Total income from all sources was \$10,009.30 of which revenue due to the N.P. and W.S. was \$5,255.75 whilst \$4,753.55 was credited to the Special Purposes Account

BUDGET

We are operating within the allocations of the General account for the first seven months of the Financial Year.

SPECIAL PURPOSES ACCOUNT

| <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|--|--------------------|--------------------|
| BY: Balance bt. fwd at 1.1.76 | | \$2,809. 88 |
| TO: Ivor Wilson. Carpentry Restorations | \$ 156. 00 | |
| J. & M.D. Andrew. Plastering and restorations | 160. 00 | |
| Oxford Florist. flowers | 12. 00 | |
| Ivor Wilson. Carpentry Restorations | 260. 00 | |
| J. & M.D. Andrew. Plastering. Restor. | 264. 00 | |
| J. & M.D. Andrew. Plastering. Restor. | 260. 00 | |
| Ivor Wilson. Carpentry | 260. 00 | |
| Eastern Suburbs Lime and Cement Store. | | |
| Iron stanchions, girders, etc. for stair wall restorations | 149. 69 | |
| Piper Woodward - animal hair for mortar | 10. 00 | |
| Yvonne Brown. Historical research | 301. 00 | |
| BY: Revenue | | 4,753. 55 |
| TO: Balance cd. fwd. at 31.1.76 | 5,730. 74 | |
| | <u>\$7,563. 43</u> | <u>\$7,563. 43</u> |

MAJOR COMMITMENTS

| | | |
|---|---------|----|
| Completion of restoration - Gilberthorpe's Room | \$ 100. | 00 |
| Repainting Gilberthorpe's Room, say | 230. | 00 |
| Completion of plastering - staircase support walls | 200. | 00 |
| Restoration Kitchen chimney breast, say | 500. | 00 |
| Restoration Scullery chimney breast, say | 150. | 00 |
| 50% initial cost of new series slides, say | 1000. | 00 |
| 50% cost of new Guide Book, say | 2000. | 00 |
| Importation costs, stove from UK, paintings from Eire,
say | 350. | 00 |
| Contingencies, say | 500. | 00 |

\$5030. 00

Therefore, the approximate amount of money in hand in the Special Purposes Account at 1.2.1976, beyond that required to meet projected commitments is \$700.74.

Estimated revenue accruing to Special Purposes Account for the last five months of the current financial year is approximately \$9,000. 00. Therefore, sufficient funds should be available to carry out all restoration work in the kitchen area before 30th June, 1976 if the Trustees so wish.



A.E. Hobson
SECRETARY/MANAGER
8.2.1976

22 JAN 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 48

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vagabond's Historic Site

at (bank and branch)

for the period ended 7th January, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|-----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 241 | 822548 | Eastern Suburbs L. and Cement | | 120. | 50 |
| 242 | 822549 | Salaries and wages. w.e. 31.12.75 | | 1325. | 23 |
| 243 | 822550 | Group Tax. w.e. 31.12.75 | | 207. | 25 |
| 244 | 822551 | Franco Trading | | 113. | 00 |
| 245 | 822552 | J.H. Griffin | | 12. | 50 |
| 246 | 822553 | Petty Cash expenses | | 59. | 81 |
| 247 | 822554 | Library of N.S.W. | | 5. | 70 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1,903. | 99 |

Vouchers totalling \$ 190. were recouped on

Accountant,

per:

ADVICE OF RECOUPMENT

13 FEB 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 49

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Woolmead to
at Woolmead (bank and branch)
for the period ended 14th Jan, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|---------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 248 | 822555 | Salaries and wages. w.e. 7.1.76 | | 979. 82 |
| 249 | 822556 | Public Moneys A/c " | | 187. 55 |
| 250 | 822557 | Comm. of Payroll Tax | | 247. 23 |
| 253 | 822560 | Mediterranean Lines P/L | | 19. 68 |
| 254 | 822561 | Smith and Lane P/L | | 9. 56 |
| 256 | 822563 | Clivetti | | 18. 57 |
| 257 | 822564 | Caltex Oil Pty. Ltd. | | 45. 93 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1,508. 34 |

Vouchers totalling \$ 1508.34 were recouped on 4/2/76

Accountant,

per:

ADVICE OF RECOUPMENT

LANDS IN THE POSSESSION OF THE GOVERNMENT

| No. | Name of Land | Area in Acres | Value in Dollars | Date of Acquisition | Remarks |
|-----|--------------|---------------|------------------|---------------------|---------|
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NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 30

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaocluse house 1st. is 1teat Bank of N.S.W. Vaocluse (bank and branch)for the period ended 14th J. n. r., 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|--|------------|----------------------------|--------------|-----------------------|
| | | | | \$ c |
| 251 | 822558 | Ivor Wilson - Carpenter | | 156. 00 |
| 252 | 822559 | J. & M.D. Andrew Pty. Ltd. | | 160. 00 |
| 255 | 822562 | Oxford Florist | | 12. 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28 | | | | |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 328. 00 |

Vouchers totalling \$ 328. 00 were recouped on 4/1/76

Accountant,

per:

ADVICE OF RECOUPMENT

M E M O R A N D U M

FROM

TO

DATE

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By the Government
Authorizations

to the

Range of

Indian Port

the Vancouver Port

Gen B.

(C)

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON

SUNDAY, 15TH FEBRUARY, 1976

AT 9.30 A.M.

A G E N D A

1. Apologies for absence
2. Elections to fill the vacant positions of Vice-President and Treasurer
3. Confirmation of Minutes of Meeting held on 18.1.76
4. Matters arising from Minutes
5. Correspondence
6. General Business
 - (a) Recommendations for filling of vacancies on the Board of Trustees.
 - (b) Suggested change of title for Secretary/Manager and the wearing of Service uniform.
 - (c) Request for authorisation of Service Officers to enforce the by-laws in the Vaucluse House Historic Site.
 - (d) Adjustment of dates for April/May meetings.
7. Reports of Sub-committees
 - (i) House Committee
 - (ii) Grounds Committee
 - (iii) Legal, Insurance and P.R. Committee
 - (iv) Museum
8. Secretary/Manager's report
9. Finance

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. and W.S. and formal confirmation by the Board is now requested.
10. Any other business.

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 15TH FEBRUARY, 1976

| | | |
|----------------|---------------------|--------------------------|
| PRESENT: | Mr. M.D. Finlay | President (in the chair) |
| | Mr. K.R. Doyle | Vice President |
| | Mr. M. Herford | Treasurer |
| | Mr. P. Cook | |
| | Mr. R. Rowe | Trustee elect |
| | Mr. H.A.R. Snelling | Counsellor |
| IN ATTENDANCE: | Mr. A.E. Hobson | Secretary/Manager |

ELECTIONS:

Mr. K.R. Doyle was unanimously elected to the vacant position of Vice-President and Mr. M. Herford to the vacant position of Treasurer.

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

- (1) The President advised that Dr. L. Johnson, Director of the Royal Botanic Gardens had offered to act as Honorary Adviser and Consultant to the Trustees on all botanical matters relating to the grounds of the Site. The President had accepted this offer and his action was endorsed by all present.

It was further agreed to invite Dr. Johnson to attend the next meeting of the Trustees.
- (2) The organisation of the dinner honouring Mr. H.L. Yelland and Mr. J.R. Barrett was well advanced. The President was pleased to report that the new Minister for Lands, Forests and Fisheries had been pleased to accept an invitation extended to him and Mrs. Fisher. The Director of the National Parks and Wildlife Service had also accepted on behalf of himself and Mrs. Johnstone. The announcement was received by the Trustees with great satisfaction.
- (3) The Secretary/Manager advised that he had contacted Mr. H. Harper, Secretary of the Royal Australian Historical Society regarding the exchange of the old Cobb & Co., coach, presently housed in the coach house, for a gig owned by the Gulgong Museum. Mr. Harper felt, unofficially, that his Council will be sympathetic to the proposal and has asked that a letter be forwarded which he can lay before the Council at their March meeting.

CORRESPONDENCE:

- (i) A quotation from Mr. R. Houghton - for the painting of the Guests' Bathroom, former archives room and the new plastering on the main staircase support wall in the sum of \$340.00 was accepted. It was decided to leave the re-painting of Gilbert-thorpe's Room in abeyance for the time being.
- (ii) A letter from Mr. Ricardo, of Katoomba, son of Mrs. Polglaze, the lady in England who is donating the range for the Kitchen

-2-

fireplace, was read. It was resolved that he should be invited to the opening of the Great Kitchen, after restoration, as the representative of Mrs. Polglaze and Mr. Michael Trinnick of "Saltram" Devon who has helped us in so many ways in connection with the forthcoming restorations.

- (iii) A quotation from D.H. Cameron and Company for the electrical re-wiring of the main part of the House in the sum of \$4,000.00 was accepted in principle, but would receive detailed attention by Mr. Rowe and Mr. Lucas, consultant architect, prior to placement of the order.
- (iv) The final draft lease for the Tea Room with a covering letter from the Director was noted with satisfaction. The Secretary/Manager undertook to re-appraise Head Office of the insurable value of the Tea Room (\$80,000) and would arrange with Mr. Rowe to have the required plan of the building drawn up as quickly as possible and submitted to Head Office. The Secretary/Manager would also obtain from Michael Avenell Pty. Ltd., the lessees of the Tea Room, the name of their insurers.
- (v) Two letters were considered, one from Myers Western Stores and the other from Kencast Garden Furniture, requesting permission to use the grounds for commercial film making. Permission was granted in both cases at the usual fee of \$300 per half day session.
- (vi) A letter from the Deputy Director regarding the proposed exhibition, in the Blue Mountains Room, in connection with the American Independence Bi-centenary celebrations was received. It was noted that Interpretations Division would undertake full responsibility for erecting, dismantling and staffing the exhibition, but that the Vaucluse House staff would extend to them full co-operation as and when required.

GENERAL BUSINESS:

- (a) In opening the further discussions relative to filling vacancies on the Board of Trustees the President expressed the view that we should seek a balance between experts on specific subjects and prominent individuals having a broad experience. This statement of policy was endorsed by the Trustees and it was unanimously agreed to recommend Mr. W. Nolan, Director of 2SM Radio and a number of other businesses, as a suitable candidate.

Mr. Doyle undertook to put this recommendation before the Minister.
- (b) The Trustees unanimously resolved to recommend to the Director that the position title of the Trustees' Executive Officer should be changed from "Secretary/Manager" to "Superintendent and Secretary to the Trustees", and that he be remunerated at the appropriate rate for the position of Superintendent. It was also recommended that he should be permitted to wear the standard Service uniform.
- (c) A verbal request, through the Secretary/Manager, for the Superintendent and Rangers of Sydney Harbour National Park to be authorised to enforce the by-laws, as and when necessary, within the Vaucluse House Historic Site was

-3-

considered and approved with the proviso that some circumspection be observed when dealing with local residents and that enforcement be carried out in co-operation with the Secretary/Manager.

The Secretary/Manager undertook to advise the Director in writing.

- (d) In order that the Secretary/Manager could take a full months leave it was unanimously agreed that there would be no official meeting of the Trustees in April. Therefore, the next two meetings would take place on the 21st March and the 16th May, 1976.

REPORTS OF SUB-COMMITTEES

(a) House Committee

Mr. Herford reported that there appeared to be no problems relative to the importation of the range for the Kitchen fireplace. It was anticipated that it would leave the United Kingdom sometime in May in one of Mr. Hawkin's containers.

Insofar as the hot water cistern was concerned, Mr. Herford felt that in view of the report on its age (post 1860), there was no reason why it should not be carefully dismantled and stored away. This suggestion was approved and it was left to the Secretary/Manager to arrange for dismantling at some convenient time within the next two or three months, taking photographs of each stage so that re-erection could be carried out if it was ever considered necessary.

(b) Grounds Committee

As there is no formal committee at the present time the Secretary/Manager's report on the state of the grounds was accepted. The President suggested that for the time being the grounds should be a general responsibility of the Trustees and that over the next few months with the assistance of Dr. Johnson and the appropriate departments of the Service an overall plan should be drawn up for the preservation and enhancement of the gardens and paddocks. This would of course, be a long term project dependent on receiving adequate finance under the "five year plan" to carry out the improvements.

(c) Legal, Insurance and P.R. Committee

As the draft of the Guide Book had now been "vetted" by Professor Ward, Mr. Lucas and the Committee of the "Friends" it was agreed that the Secretary/Manager should prepare a second draft and submit it to the Service for the calling of tenders for 100,000 copies.

Some discussion then took place regarding the preparation of a much more detailed souvenir brochure and it was agreed that as a start Mr. Hedley Yelland should be asked to act as editor of material submitted for inclusion in this proposed publication. The President undertook to approach Mr. Yelland in order to ascertain if he would be willing to undertake this task.

(d) Museum

Mr. Snelling said that a lot of additional information recently received about Sir Henry Brown Hayes had necessitated going over the ground again, but solid progress had been made towards a final format of the exhibition in the Brown Hayes Room. He wondered if Mr. Yelland might like to help, particularly with the Wentworth Room. The President undertook to approach Mr.

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Yelland relative to appointing him as Research Officer.

SECRETARY/MANAGER'S REPORT

Having been circulated prior to the meeting this was formally accepted.

Mrs. Hall's request for a total of three months leave, two of which would be unpaid was approved. She will commence her holiday on the 6th May and will return to work on the 9th August, 1976.

FINANCIAL REPORT

This was formally approved and recoup summaries Nos. 48 to 50 having been passed by the Service were confirmed by the Board.

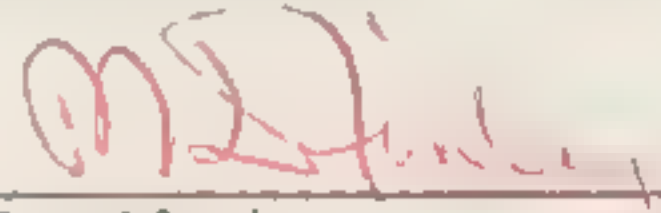
OTHER BUSINESS

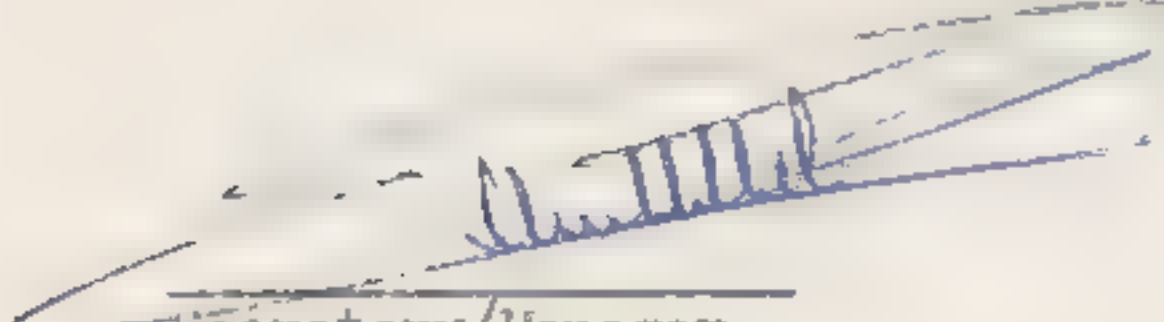
The President advised that he would be sending "action notes" to Trustees regarding items discussed at meetings which required individual attention. This would be additional to any requests made to Trustees by the Secretary/Manager for advice or assistance between meetings.

Mr. Doyle felt that some attempt should be made to find out more about Theophilus Gilberthorpe who appeared to have been an important member of the Wentworth household for the greater part of his life. Mr. Doyle was authorised to ask our historical researcher at the Mitchell Library, Miss Yvonne Brown, to make some investigations. The Secretary/Manager advised that Gilberthorpe was buried at South Head Cemetery in ground belong to Fitzwilliam Wentworth; it was agreed that some enquiries at the cemetery might provide a little useful information.

As there was no further business to discuss the President declared the meeting closed at 12.05 p.m.

Signed as a true record,


President


Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for February, 1976.

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mr. J. Kennedy resumed his duties on the 1st March.

Unfortunately, on the 28th February I was informed that Mrs. O'Connor had fallen down and sustained a bad gash in a leg requiring a number of stitches. Her doctor advised her to stay off work for ten days, so Mrs. Hobson and Mrs. Sames will carry out her duties between them until she returns.

There has been some absenteeism amongst gardening staff for short periods due to colds, no doubt brought on by the inclement weather prevailing for most of the month.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

The restoration work on the supporting walls of the main staircase is finished and the plaster is being allowed to dry out for two or three weeks prior to re-painting. The humid weather has slowed down this process.

In the process of renewing a rotten window ^{sill} on the 2nd floor corridor in the West Wing further white ant activity was detected and as I had been suspicious of the soundness of the joists in this corridor for some little time I asked the carpenter to lift a few floor boards which confirmed my suspicions. As this was just prior to the Minister's visit on the 21st the floorboards were replaced. However, on the following Monday we closed this section to the public and lifted all the boards to find that things were far worse than I had expected, bearing in mind that this corridor was extensively repaired in 1970/71. Eight joists were eaten through to such an extent that a sharp blow with a hammer caused them to disintegrate. The joist at the north end at the head of the stairs was so weak that the only thing holding up the floor was the cupboard housing Mr. Wentworth's court dress. With the approval of the President and Mr. Lucas, apart from renewing all faulty joists we are also installing six iron girders spaced equally down the corridor so that even if the joists are attacked in the future there will be no danger of collapse. Naturally, I also called Rentokil in and their operator has worked for two days in co-operation with the carpenter treating the whole area, including all new timbers. Rentokil are very concerned about this fresh activity and are proposing to once again pump inhibiting chemicals under the walls abutting on to the courtyard in an attempt to destroy the main underground nests of the termites.

The heavy rains and winds during the month caused a leakage in the roof over the Boys' Bedroom. Repairs have been carried out.

Whilst the top floor bedrooms are closed we have taken the opportunity of sending the counterpanes away to be laundered.

During the month all the cases and contents of the China Room have been cleaned and the new plate stands sent to us by Mr. Robert Williams of London have been put into use.

VAUCLUSE PARK

Despite very heavy rainfall during the month the grounds are in good order due to excellent work by the gardening staff. We found that the main lawns were once again under attack by the web moth beetle and the army beetle: treatment has been carried out.

Some clearance of lantana and other noxious creepers has been effected, but great care has to be taken on steeply sloping areas as complete

-2-

removal during periods of prolonged and heavy rainfall causes a serious erosion problem. During a long spell of dry weather is the ideal time for clearance work as this makes it possible to establish a non-noxious ground cover which will bind the soil together on steeply sloping ground. However, the only long term solution to this problem is having adequate funds and labour available to do this job properly. \$30,000 has been requested and in principle approved under the five year plan for this work, but the plan is in abeyance until 1977/78 due to the State's current financial problems. \$2,000 might be allocated during the next financial year to carry out the survey planned by the Service.

Due to erosion and water-logging of the ground it was necessary to close the West Paddock to motor cars during the wet weather. It will be re-opened when the ground has dried out.

On Sunday, 7th March a car went out of control and finished up in the culvert lying about 50 yards south of the Head Gardener's Cottage. No one was injured, but the owner of the car abandoned it until the following day when it was winched out and towed away. It may be necessary to put a barrier on either side of this culvert to prevent this happening in the future.

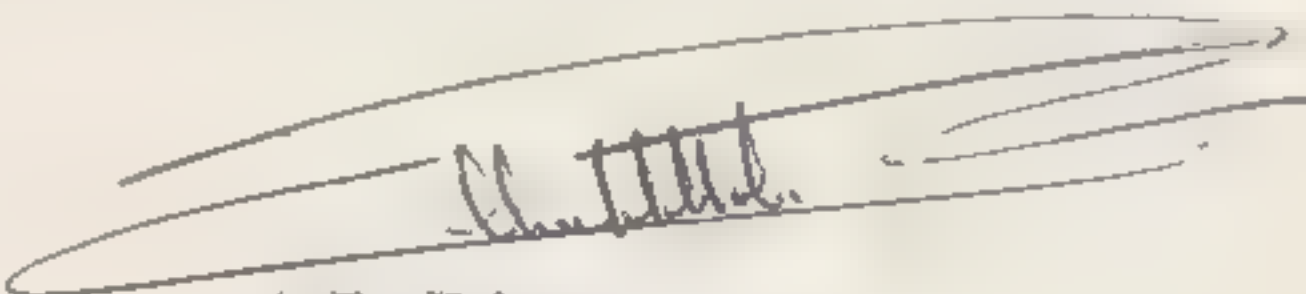
A start has been made on the autumn/winter work with our new park/worker stonemason, Guiseppe Vecchio re-forming the raised curb of the car-park turning circle adjacent to the Tea Room. When this is finished he will be giving attention to the natural stone paths adjacent to the guardroom and old laundry.

With the concurrence of the President an order has been placed with Mr. Ralph Clark to carry out necessary surgery on the magnolia tree adjacent to the bridge on the west side of the central lawn and to an old oak tree to the west of the path from the main gate in Wentworth Road.

GENERAL

The amended draft of the new Guide Book was handed over to Interpretations Division on the 2nd March, 1976 to obtain quotations for production. Finance Division has also promised to stand 50% of the production costs.

As suggested by the President and Mr. Herford a copy each of the National Trust publication "Historic Houses of Australia" has been sent to Mrs. Polglaze and Mr. Trinick in England as a mark of appreciation for all they are doing for us towards the restoration of the Kitchen.



A.E. Hobson
SECRETARY/MANAGER
12 March, 1976

FINANCIAL REPORT

FEBRUARY, 1976

| <u>Admissions to Vaucluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|-------------------------------------|--------------------------|-------------------|
| <u>Ticket Values</u> | | |
| 80¢ | 3231 | \$2584. 80 |
| 40¢ | 606 | 242. 40 |
| 30¢ | 240 | 72. 00 |
| <u>Coach Tours and Party</u> | | |
| <u>Admissions by voucher:</u> | | |
| 80¢ | 3464 | 2771. 20 |
| 40¢ | 39 | 15. 60 |
| 30¢ | nil | |
| | <u>7580</u> | <u>\$5686. 00</u> |

COMPARATIVE CUMULATIVE TOTALS

| | | |
|-----------------------|----------------|----------------|
| <u>Financial Year</u> | <u>1974/75</u> | <u>1975/76</u> |
| 35 weeks | 65,620 | 62,914 |

REVENUE

This has been a most excellent month for admissions due to a record number of overseas visitors brought by the coach companies. Compared with February, 1975, 1,049 extra visitors paid to view the House which has materially assisted in narrowing the gap between admissions during last year and this year. Revenue is \$2,285.70 higher than for the corresponding period in 1974/75.

Total income from all sources was \$5,437.78 of which General Revenue due to the National Parks and Wildlife Service was \$2,462.63 whilst \$2,975.15 was credited to the Special Purposes Account.

BUDGET

We have operated within the allocations of the General Account for the first eight months of the current financial year.

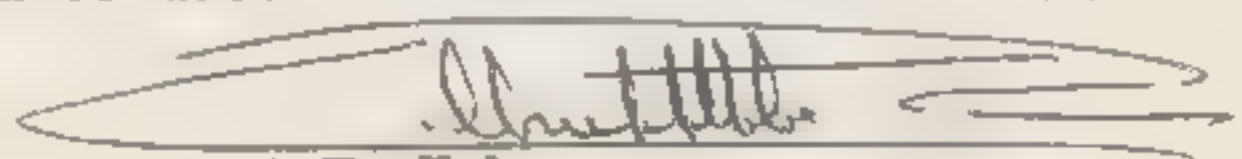
SPECIAL PURPOSES ACCOUNT

| <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|-------------------------------------|--------------------|--------------------|
| BY: Balance bt. fwd at 1.2.76 | | \$5,730. 74 |
| TO: J. & M.D. Andrew - Restorations | \$268. 20 | |
| I. Wilson - Carpentry | 35. 00 | |
| I. Wilson - Carpentry | 182. 00 | |
| M. Avenell. Dec. Dinner | 258. 70 | |
| I. Wilson - Carpentry | 250. 00 | |
| J. & M.D. Andrew - Restorations | 215. 00 | |
| Mediterranean Wines - wines | 27. 90 | |
| J. & M.D. Andrew - Restorations | 262. 50 | |
| M. Thompson - Photography | 117. 05 | |
| BY: Revenue | | 2,975. 15 |
| TO: Balance cd. fwd. at 29.2.76 | 7,089. 54 | |
| | <u>\$8,705. 89</u> | <u>\$8,705. 89</u> |

MAJOR COMMITMENTS

| | |
|---|--------------------|
| Completion restoration of Gilberthorpe's Room | \$ 100. 00 |
| Repainting of Gilberthorpe's Room | 380. 00 |
| Restoration kitchen chimney breast, say | 500. 00 |
| Restoration scullery chimney breast, say | 150. 00 |
| Painting Guests' bathroom & old archives rooms, say | 340. 00 |
| Initial cost of new series slide (50%) | 825. 00 |
| New Guide book, 50%, say | 2,000. 00 |
| Importation costs - stove from UK, painting from
Eire, say | 350. 00 |
| Emergency repairs and restoration to 2nd floor
corridor - west wing, say | 1,000. 00 |
| Contingencies say, | 500. 00 |
| | <u>\$6,145. 00</u> |

Therefore, the approximate amount of money in the Special Purposes Account at 1.2.76 beyond that required to meet known commitments is \$944.54.


A.E. Hobson
SECRETARY/MANAGER. 10.3.76

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 51

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Vandergaarde Historic Site

at Bank of N.S.W. Vaco (bank and branch)

for the period ended 21st January 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----------|
| | | | | \$ | c |
| 258 | 822565 | Salaries and wages. w.e. 14.1.76 | | 1087 | 69 |
| 259 | 822566 | Group Tax. w.e. 14.1.76 | | 223 | 75 |
| 260 | 822567 | Franos Cleaning | | 113. | 00 |
| 263 | 822570 | Peter Isaacson Publications | | 120. | 00 |
| 264 | 822571 | David Jones Pty. Ltd. | | 66. | 44 |
| 265 | 822572 | Duckner (Aus) Pty. Ltd. | | 89. | 25 |
| 266 | 822573 | Library of N.S.W. | | 5. | 80 |
| 267 | 822574 | Bondi Lawn Mowers | | 4. | 95 |
| 268 | 822575 | Abalon Hirings Pty. Ltd. | | 29. | 20 |
| 269 | 822576 | M.R. & E.M. Edwards | | 7. | 20 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 1747. 28 |

Vouchers totalling \$ 1747.28 were recouped on 10/2/76

Accountant,

per:

ADVICE OF RECOUPMENT



NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 52

RECOUP SUMMARY

Park code 20

EXPENDITURE FROM ADVANCE A/C OF Voucher & c i t r i c i t e
at 11.1.19 (bank and branch)
for the period ended 11.1.19, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|------------------------|--------------|-------------------------|
| 261 | 822568 | Ivor Wilson. Carpenter | | \$ 260. 00 ^c |
| 262 | 822589 | J. & H.D. Andrew | | 264. 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 524. 00 |

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 524.00 were recouped on 11.1.19

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 53

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Bank of New Zealandat Bank of New Zealand (bank and branch)for the period ended 28th January, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|---------------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 270 | 822577 | Salaries and wages. w.e. 21.1.76 | | 166. 47 |
| 271 | 822578 | Public Works A/c " | | 214. 75 |
| 276 | 822583 | Met. Water, Sewerage & Drainage Board | | 371. 37 |
| 277 | 822584 | Scott Bonar | | 3. 90 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | 2758. 49 |

Vouchers totalling \$ 1756. 49 were recouped on 2-12-16

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 54

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaughan's Historic Site

at Bank of N.S.W. Vaughan (bank and branch)

for the period ended 28th January, 1976, 19 76

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|---------------------------------|--------------|-----------------------|---------|
| | | | | \$ | c |
| 272 | 822579 | J. & M.D. Andrew Pty. Ltd. | | 260. | 00 |
| 273 | 822580 | Ivor Wilson | | 260. | 00 |
| 274 | 822581 | Eastern Suburbs Lime and Cement | | 149. | 69 |
| 275 | 822582 | Piper, Woodward | | 10. | 00 |
| 278 | 822583 | Ivonne Brown | | 301. | 00 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 980. 69 |

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 980 69 were recouped on 12/2/76

Accountant,

per:

ADVICE OF RECOUPMENT

4 MAR 1976

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NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 55

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher No. 1234567890
at 1234567890 (bank and branch)
for the period ended 31.12.1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 279 | 822586 | Perfection Plate | | 69. 70 |
| 280 | 822587 | Salaries and wages. w.e. 28.1.76 | | 1475. 80 |
| 281 | 822588 | Public Moneys ac/ " | | 278. 70 |
| 283 | 822590 | Francos Trading Pty.Ltd. | | 113. 00 |
| 284 | 822591 | J.H. Griffin | | 11. 50 |
| 285 | 822592 | Bondi Lawn Mower Service | | 3. 50 |
| 286 | 822593 | Library of N.S.W. | | 80 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1,953. 00 |

Vouchers totalling \$ 1953.00 were recouped on 31/12/76

Accountant,
per:

ADVICE OF RECOUPMENT

4 MAR 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 56

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancouver Wildlife Service

at Port of Vancouver (bank and branch)

for the period ended 4th February, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|------------------|--------------|-----------------------|
| | | | | \$ c |
| 282 | 822589 | J. & M.D. Andrew | | 268. 20 |
| 287 | 822594 | Ivor Wilson | | 35. 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 303. 20 |

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 303 20 were recouped on 2/3/76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 57

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Park of N.S.W. Vaucluse (bank and branch)

for the period ended 11th February, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------------|
| | | | | \$ c |
| 288 | 822595 | Salaries and wage.. w.e. 4.2.76 | | 1064. 04 ¹⁰⁶³⁻⁰⁴ |
| 289 | 822596 | Group Tax. w.e. 4.2.76 | | 213. 05 |
| 291 | 822598 | Comm. of Payroll Tax To. 28.1.76 | | 257. 86 |
| 292 | 822599 | R.B. Wyper Pty. Ltd. | | 50. 05 |
| 293 | 822600 | National Trust of Aus. | | 9. 80 |
| 294 | 822601 | Michael Avenell Catering | | 64. 80 |
| 295 | 822602 | | | |
| TOTAL TAXATION | | | | 1658-60 |
| TOTAL TO BE RECOUPED | | | \$ | 1658-60 |

Vouchers totalling \$ 1658.60 were recouped on 11/2/76

Accountant,

per:

ADVICE OF RECOUPMENT

1R 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 58

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vacluse House Historic Site

at Bank of A. Vacluse (bank and branch)

for the period ended 11th January 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|--------------------------|--------------|-----------------------|---------|
| | | | | \$ | c |
| 290 | 822597 | Ivor Wilson, Carpenter | | 182. | 00 |
| 295 | 822602 | Michael Avenell Catering | | 258. | 70 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 440. 70 |

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 440. 70 were recouped on 11th Jan 1976

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 59

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A.C OF Yarragadee House Historic Siteat Bank of N.S.W. Yarragadee (bank and branch)for the period ended 18th February, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------|
| 296 | 822603 | Salaries and wages. w.e. 11.2.76 | | \$ 1099. 52 |
| 297 | 822604 | Group Tax. w.e. 11.2.76 | | 239. 80 |
| 300 | 822607 | Frano's Trading | | 153. 00 |
| 301 | 822608 | Sydney County Council | | 335. 09 |
| 302 | 822609 | Eastern Suburbs Lime & Cement | | 62. 69 |
| 303 | 822610 | Perfection Plate Pty. Ltd. | | 43. 56 |
| 304 | 822611 | Tanner Middleton | | 57. 44 |
| 305 | 822612 | FX Plastics | | 37. 21 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 2028. 31 |

Vouchers totalling \$ 2028 31 were recouped on 10/3/76

Accountant,

per:

ADVICE OF RECOUPMENT

9 MAR 1978

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 60

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Voucher No. 123456789~~

at ~~Bank of Montreal~~ Vancouver (bank and branch)

for the period ended ~~15th February, 1976~~ 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|--|------------|------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 298 | 822605 | Ivor Wilson, | | 250. | 50 |
| 299 | 822606 | J. & M.D. Andrew | | 215. | 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28 | | | | | |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 465. | 50 |

Vouchers totalling \$ 465.50 were recouped on 4/3/78

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

9 MAR 1976

Summary No. 61

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF National Parks and Wildlife Service
at Bank of New South Wales (bank and branch)
for the period ended 25th February 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 306 | 822613 | Salaries and wages. w.e. 18.2.76 | | 1108. | 38 |
| 307 | 822614 | Group Tax. w.e. 18.2.76 | | 245. | 45 |
| 308 | 822615 | Ivor Wilson. Carpentry | | 136. | 50 |
| 312 | 822619 | Copy Cat Printing | | 16. | 00 |
| 313 | 822620 | Tanner Middleton Pty. Ltd. | | 37. | 30 |
| 314 | 822621 | Bondi Lawn Mower Service | | 4. | 99 |
| 315 | 822622 | Library of N.S.W. | | | 90 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1549. | 52 |

Vouchers totalling \$ 1549.52 were recouped on 11/3/76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 62

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vanuatu National Historic Siteat Vanuatu (bank and branch)for the period ended 25th March, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|------------------------------|--------------|-----------------------|
| 309 | 822616 | J. & M.D. Andrew Pty. Ltd. | | \$ 262. 50 |
| 310 | 822617 | Mediterranean Vines Pty. Ltd | | 27. 90 |
| 311 | 822618 | Michael Thompson. | | 117. 05 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ <u>407.45</u> |

Vouchers totalling \$ 407.45 were recouped on 1.4.76

Accountant,

per;

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
 SUNDAY, 21ST MARCH, 1976
 AT 9.30 A.M.

A G E N D A

1. Apologies for absence
2. Confirmation of minutes of Meeting held on 15.2.1976
3. Matters arising from Minutes
4. Correspondence
 (Please see enclosed copy of letter from Vacluse House
 "Protection" Campaign).
5. General Business:
 - (a) "Friends" Bridge Party in House - Friday, 26.3.1976
 - (b) Electrical re-wiring of House
6. Reports of Sub-committees
 - (i) House Committee
 - (ii) Legal, Insurance and P.R. Committee
 - (iii) Museum
7. Secretary/Manager's Report
8. Finance

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
 SECRETARY/MANAGER

Note: Dr. L. Johnson, Director of the Royal Botanic Gardens will join the meeting at 11.30 a.m.

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON SUNDAY, 3RD APRIL, 1976

NOTE:

This meeting was held in lieu of the meeting scheduled for Sunday, 21st March, 1976 which was postponed due to illness and unavoidable absence of certain Trust members.

| | | |
|----------------------|---------------------|--------------------------|
| PRESENT: | Mr. M.D. Finlay | President (in the Chair) |
| | Mr. K.R. Doyle | Vice President |
| | Mr. M. Herford | Treasurer |
| | Mr. P. Cook | |
| | Mr. R. Rowe | Trustee Elect |
| | Mr. E. Coleman | Trustee Elect |
| | Mr. H.A.R. Snelling | Counsellor |
| ON LEAVE OF ABSENCE: | Mr. A.E. Hobson | Secretary/Manager |

In the absence of the Secretary/Manager the Vice Chairman agreed to take notes for the minutes.

MINUTES:

The minutes of the last meeting were confirmed.

CORRESPONDENCE:

A letter was tabled from Mrs. Macdonald of the Vacluse House Protection Campaign and a letter in similar terms from Mrs. May, Secretary of the Vacluse Progress Association was also tabled. It was resolved that the Executive with Mr. Richard Rowe should meet two representatives from each of these groups at a time to be arranged.

GENERAL BUSINESS:

1. The Chairman welcomed Mr. E. Coleman to the Trust.
2. The monthly meeting date was discussed. Members agreed to change from Sunday morning to Thursday evening, 5.00 p.m. for 5.30 p.m. in the Board room. The next meeting would be on Thursday, 13th May, 1976.
3. The Chairman advised that the galley proofs of the Guide Book were to hand for reading.
4. A letter was tabled from Mrs. Macdonald of the Vacluse House Protection Campaign and a letter in similar terms from Mrs. May, Secretary of the Vacluse Progress Association was also tabled. It was resolved that the Executive with Mr. Richard Rowe should meet two representatives from each of these groups at a time to be arranged.
5. The Chairman pointed out that the work to be carried out on the wiring of the House was now urgent as the National Parks and Wildlife Service had \$3,000 available provided this amount was spent by 30th June, 1976. ~~It was decided that the Friends should be asked to carry \$1,000 of the anticipated \$4,000 contract price.~~ It was noticed that the Architect's fee for the work carried out by Mr. Lucas would be \$600. This expense should result in a wiring plan being produced.
6. Mr. Peter Cook said that he had available a colonial doll set consisting of:

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| | |
|---|-------|
| A cedar bed for doll | \$150 |
| A doll's cedar table | 35 |
| A porcelain headed doll
(by Armand Maveille) | 160 |
| A little table | 20 |

Resolved that House Committee to inspect and decide.

7. Security was discussed and the Chairman undertook to inspect the perspex door at Parramatta Government House on a future intended visit and Richard Rowe undertook to investigate cost, supplier etc.

Mr. Snelling pointed out that he had always seen merit in the free way the public were permitted to inspect Vaucluse House, with which Mr. Doyle concurred and pointed out that pilfering experience had been very light indeed. Mr. Rowe however, expressed that there was an obligation on Trustees to ensure that if fire or burglary occurred, the Trust had taken reasonable precautions to prevent such happenings.
8. The grounds were discussed and it was agreed that when Dr. Johnson suggested a Technical Advisor to the Trust on historical botany, there would be a big job to do. The chairman undertook to discuss the matter further with Mr. Coleman.
9. Mr. Doyle reported on the success of the Friends' Card Night and it was resolved to congratulate the Friends on another success, particularly Mr. and Mrs. Ken Overheu for their effort.
10. Plan of Priorities for House Development
This matter was discussed at length and Mr. Rowe reported that he had discussed continued relationship between the Trust and Mr. Lucas and it was agreed that Mr. Lucas should be paid an honorarium of \$500 for six months and also to be available for creative work at an agreed fee. The honorarium would cover the production of a plan of priority for work recommended in Mr. Lucas' two previous reports. The Chairman also pointed out that the National Parks and Wildlife Service had not yet produced to the Trustees the promised plan of management for the area and Mr. Doyle was asked to speak to the Director, about the matter.
11. Mr. Snelling pointed out that previously the south-east corner of the south paddock had been restored to a most attractive area. Discussion followed as to whether an outside staff of five would be expected to carryout their present maintenance programme and also attend to this area. It was resolved that the Grounds Committee could consider this matter.

SECRETARY/MANAGER'S REPORT

Having been circulated with the minutes this was formally accepted.

FINANCIAL REPORT

This was formally approved and recoup summaries 51 to 62 having been passed by the Service were confirmed by the Board.

OTHER BUSINESS

Dr. Johnson arrived at 11.30 a.m. and was welcomed by the President. The President pointed out that the Trustees were anxious to have the grounds restored to the condition they would have been in during the period 1850-1870. Mr. Snelling pointed out that this would not necessarily restrict the plants and shrubs to natives as both Sir Henry Browne-Hays and W.C. Wentworth had sent to England for seeds of trees and had also had such trees as Moreton

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Bay Figs brought from Queensland.

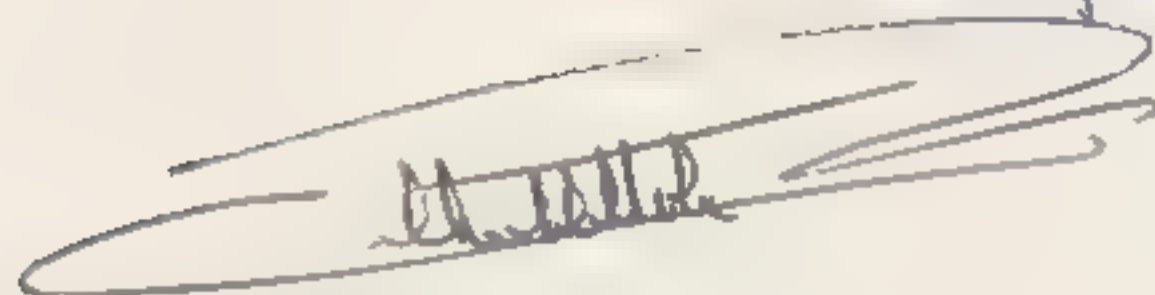
Dr. Johnson replied that he would be happy to call his staff together and discuss who would be the most appropriate person to appoint as a Botanical Advisor.

The Trust then set out on an inspection of the grounds with Dr. Johnson. During the inspection Dr. Johnson pointed out that there was an urgent necessity to eradicate or contain the convolvulus (morning glory) as it was already smothering a significant portion of the south paddock. Other weeds selected by Dr. Johnson for eradication were African olive, privet and tobacco bush. He also said that there were several dead trees which should be removed and replaced.

As there was no further business to discuss the meeting was declared closed at 12.30 p.m.

Signed as a true record


Acting President


Vice-President
(In absence on leave of
Secretary/Manager)

REPORT FOR MARCH AND APRIL, 1976

FROM: The Secretary/Manager

TO: The Trustees

STAFF

Mrs. J. O'Connor was unable to return to work until the 16th March as the severe cut on her leg took longer to heal than was originally anticipated.

The writer proceeded on leave on the 23rd March and returned on the 22nd April.

During his absence general administration was in the capable hands of Mrs. P.M. Hall whilst Mr. J. Kearney and Mr. I. Powell looked after the "after hours" security of the House and grounds.

Mrs. P.M. Hall will proceed on leave on the 6th May for a period of three months.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS

The extensive repair work on the second floor corridor in the West wing has been completed. During the course of this work we discovered part of the original lath and plaster ceiling of the corridor below together with remnants of the original mouldings. With the concurrence of Mr. Lucas a section of this moulding has been removed and preserved so that at some later date the "out of period" false ceiling can be removed and replaced with a facsimile of the ceiling as it appeared when this wing was built.

Repainting of the Guests' Bathroom, the wall supporting the staircase in the Hall and the old Archives Room was completed whilst I was on leave. After the two-seater toilet has been cleaned and repaired it will be restored to its former position. I would suggest, that when this takes place, consideration be given to installing a protective perspex screen around the toilet and that this interesting exhibit be spotlighted.

In order to minimise fading of documents in the exhibition rooms of the stable block, blinds, impervious to light have been installed.

The "Blue Mountains" Room is currently housing, for a period of approximately three months, a special exhibition, prepared by the Interpretations Division of the Service, connected with the Bi-centenary of the U.S.A. Declaration of Independence.

VAUCLUSE PARK

The main lawns, which had become very "spongy", were scarified just prior to my going on leave. The improvement in the appearance of the grass brought about by this treatment was very evident upon my return.

General clearance of summer flowers from the beds is being carried out in readiness for new planting of winter and spring flowering bulbs and seedlings.

The rose bushes in the central bed of the outer courtyard have reached the end of their useful life. It is proposed to replace them with new bushes in the near future.

Re-laying of the path adjacent to the "Laundry" in natural stone to meet the concrete path on the east side of the Tea Room is nearing completion and has greatly improved the appearance of this area which was formerly a quagmire in wet weather. I would suggest that consideration be given to the gradual replacement of all concrete paths in the formal gardens with natural stone "crazy" paving as its appearance is much more attractive and more in keeping with the concept of a mid 19th century garden.

-2-

The new barrier type gate at the entrance to the car park on Wentworth Road, is now in position and in the writer's opinion is both utilitarian and attractive.

As arranged Dr. L. Johnson, Director of the Royal Botanic Gardens accompanied by two members of his staff inspected the Grounds with Mr. J. Kearney and the writer.

In a preliminary discussion I advised Dr. Johnson that we had a fairly comprehensive card index system listing most of the trees, plants, shrubs and their location in the grounds and after glancing through it he said that it would be most useful to his staff and save considerable time in making their survey if they could borrow it, check it, correct where required and bring it up to date. Naturally I was only too pleased to comply with this request.

We then proceeded to make a systematic inspection of the grounds working from south to north. Dr. Johnson stayed for an hour and then had to leave for another appointment, but prior to leaving we had agreed that for the time being we should not worry too much about the "wandering jew" on steep slopes as this would have to be carefully removed and immediately replaced with some fast growing native ground cover to guard against soil erosion. There are two types of "wandering jew" in the grounds - one is a native which can be retained, but the other, which is most prevalent, is an exotic intruder and should eventually be eradicated.

Dr. Johnson's assistants continued their survey for a further 3½ hours, and indicated that the card index system loaned to them had considerably speeded up their work.

Dr. Johnson will continue trying to find a suitable horticultural adviser and when his assistants have completed their part of the work he will write to us again.

Shortly before my return from leave, it was found that a phantom woodsman had been chopping down and removing large sections of our bamboo stand in the beach paddock during the hours of darkness. The police were informed and rangers from Nielsen carried out some after dark checks on the Paddock, but were not able to apprehend the culprit. Since my return I have made occasional night time checks, but have not observed any further vandalism.

I was disappointed to note that Mr. Ralph Clark had not yet started on the trimming of the magnolia and oak trees. I have been in touch with him and he has promised to commence work on the 10th May.

GENERAL

The galley proofs and artwork for the new guide book have been checked by the writer and are now in the hands of the Vice-President for a further check. These have to be returned to the printers by the 7th May otherwise they will not be able to meet our deadline date for production and supply. We have less than 5,000 of the current edition of the Guide Book left in stock.

The forms for submission of the 1976/77 budget have come to hand with a deadline date for return of the 7th May. I have done some preliminary work on them, but have asked for an extension of time so that Trustees might have a chance of discussing the budget at the meeting on the 13th May. I have been given an extension to May 17th at the latest, so I will have to work on the estimates through the previous week-end to meet Head Office requirements.


A.E. Hobson.

SECRETARY/MANAGER. 6th May, 1976

FINANCIAL REPORTMARCH, 1976

| <u>Admissions to Vaucluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|--------------------------------------|--------------------------|--------------------|
| <u>Ticket Values</u> | | |
| 80¢ | 3375 | \$2,700. 00 |
| 40¢ | 728 | 291. 20 |
| 30¢ | 337 | 101. 10 |
| <u>Coach Tours and Party</u> | | |
| <u>Admissions by voucher:</u> | | |
| 80¢ | 2314 | 1,851. 20 |
| 40¢ | 371 | 148. 40 |
| 30¢ | 267 | 80. 10 |
| | <u>7392</u> | <u>\$5,172. 00</u> |
| <u>COMPARATIVE CUMULATIVE TOTALS</u> | | |
| <u>Financial Year</u> | <u>1974/75</u> | <u>1975/76</u> |
| 39 weeks | 72,051 | 70,306 |
| Comparative Monthly Totals (March) | 5,892 | 7,392 |

REVENUE

Two thousand more visitors were admitted to the House than in March, 1975. This has substantially narrowed the cumulative total gap between 1974/75 and 1975/76 figures.

Revenue is \$2,544.52 higher than for the corresponding month in 1974/75.

Total income from all sources was \$7,185.18 of which General Revenue due to the National Parks and Wildlife Service was \$3,767.62, whilst \$3,417.55 was credited to the Special Purposes Account.

EXPENDITURE

We have continued to operate within the overall allocations of the General Account for the first nine months of the current financial year.

SPECIAL PURPOSES ACCOUNT

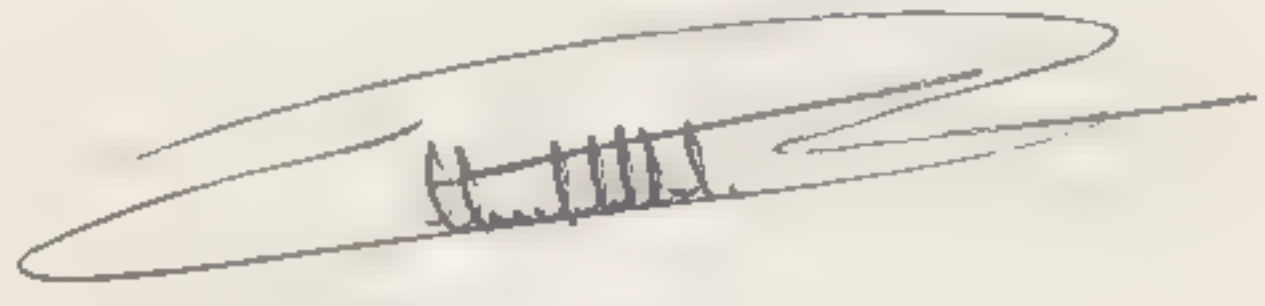
| <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|--|--------------------|--------------------|
| BY: | | |
| Balance bt. fwd. at 1.3.76 | | \$7,089. 54 |
| TO: | | |
| J. & M.D. Andrew - Restoration, plaster. | \$234. 00 | |
| Ivor Wilson - restoration - carpentry | 208. 00 | |
| National Trust - books | 40. 20 | |
| Abalon Hirings - chairs | 17. 25 | |
| Copy Cat - menus | 32. 70 | |
| Ivor Wilson, Carpentry | 227. 00 | |
| J. & M.D. Andrew. Restoration, plaster. | 224. 00 | |
| Fisher Lucas - architectural advice | 187. 00 | |
| Academy Arts - picture framing | 48. 15 | |
| H.A.R. Snelling - book | 12. 50 | |
| J. & M.D. Andrew. Restoration, plaster. | 224. 00 | |
| Ivor Wilson - carpentry. etc. | 224. 00 | |
| c/f | <u>\$1,678. 80</u> | <u>\$7,089. 54</u> |

| | <u>Dr.</u> | <u>Cr.</u> |
|------------------------------------|--------------|--------------|
| b/f | \$1,678. 80 | \$7,089. 54 |
| Tanner, Middleton - Timber | 65. 81 | |
| Ivor Wilson, Carpentry etc | 280. 00 | |
| J. & M.D. Andrew - plastering etc. | 280. 00 | |
| R.J.A. Rowe, Architectural Plan | 87. 00 | |
| S. Micallef - clock repairs | 80. 00 | |
| Tanner, Middleton. - Timber | 51. 25 | |
| J. & M.D. Andrew - Plastering etc. | 280. 00 | |
| Ivor Wilson - carpentry | 280. 00 | |
| BY: Revenue | | 2,975. 15 |
| TO: Balance cd. fwd. at 31.3.76 | 6,981. 83 | |
| | <hr/> | |
| | \$10,064. 69 | \$10,064. 69 |
| | <hr/> | |

MAJOR COMMITMENTS

| | |
|--|--------------|
| Completion, restorations and painting of Gilberthorpe's Room | 500. 00 |
| Restoration of kitchen chimney breast | say, 500. 00 |
| Removal of water tank, Kitchen | " 200. 00 |
| New slides, initial cost | 825. 00 |
| New guide book, 50% cost | " 2,000. 00 |
| Importation costs - stove, ex U.K. } | 350. 00 |
| Painting, ex Eire | |
| Restoration fee, Lucas - architect | 500. 00 |
| Contribution to electric re-wiring | 1,000. 00 |
| Contingencies | " 500. 00 |
| | <hr/> |
| | \$6,375. 00 |
| | <hr/> |

Therefore the approximate amount of money in the Special Purposes Account at 1.4.76 beyond that required to meet known commitments is \$606.83.



A.E. Hobson
Secretary/Manager
27.4.1976

FINANCIAL REPORTAPRIL, 1976

| <u>Admissions to Vaucluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|-------------------------------------|--------------------------|-------------------|
| <u>Ticket Values</u> | | |
| 80¢ | 4829 | \$3863. 20 |
| 40¢ | 986 | 394. 40 |
| 30¢ | 776 | 232. 80 |
| <u>Coach Tours and Party</u> | | |
| <u>Admissions by voucher:</u> | | |
| 80¢ | 663 | 530. 40 |
| 40¢ | 159 | 63. 60 |
| 30¢ | 496 | 148. 80 |
| | <u>7909</u> | <u>\$5233. 20</u> |

COMPARATIVE CUMULATIVE TOTALS

| | | |
|-----------------------|----------------|----------------|
| <u>Financial Year</u> | <u>1974/75</u> | <u>1975/76</u> |
| 44 weeks | 80,158 | 78,215 |

| | | |
|---|-------|-------|
| <u>Comparative Monthly Totals (April)</u> | 8,107 | 7,909 |
|---|-------|-------|

REVENUE

Despite a drop of 189 in total admissions for the month as compared with the April 1975 total revenue from all sources was very satisfactory at \$9,385.70 of which General Revenue due to the National Parks and Wildlife Service was \$4,895.85 whilst \$4,489.85 was credited to the Special Purposes account.

BUDGET

We are still operating within the overall allocations of the General Account for the first 10 months of the financial year.

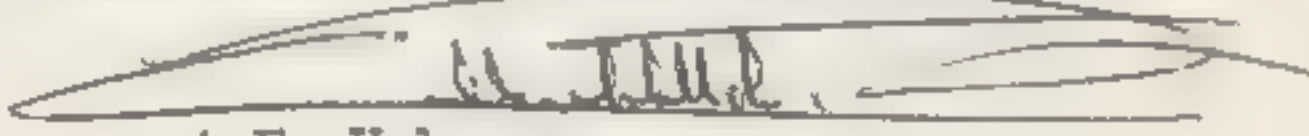
SPECIAL PURPOSES ACCUNT

| <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|--|---------------------|---------------------|
| BY: Balance bt.fwd at 1.4.76 | | \$6,981. 83 |
| TO: J. & M.D. Andrew. Restorations, Plast. | \$262. 00 | |
| I. Wilson - Carpentry | 259. 00 | |
| I. Wilson - Carpentry | 280. 00 | |
| J. & M.D. Andrew. Plastering | 280. 00 | |
| I. Wilson - Carpentry | 270. 00 | |
| J. & M.D. Andrew | 170. 00 | |
| BY: REVENUE | | 4,489. 85 |
| TO: Balance cd.fwd. at 30.4.76 | 9,950. 68 | |
| | <u>\$11,471. 78</u> | <u>\$11,471. 68</u> |

MAJOR COMMITMENTS

| | | |
|--------------------------------------|------|--------------------|
| Gilberthorpe's Room | say, | \$ 500. 00 |
| Kitchen Chimney breast | " | 500. 00 |
| Removal of Water Tank | " | 200. 00 |
| New slides - initial cost (50%) | | 825. 00 |
| New Guide Book (50%) | " | 2,000. 00 |
| Importation Costs, stove and picture | " | 350. 00 |
| Retainer fee - Lucas, Architect | | 500. 00 |
| Contribution to electric re-wiring | | 1,000. 00 |
| Tree surgery | | 680. 00 |
| Contingencies | | 500. 00 |
| | | <u>\$7,055. 00</u> |

Therefore the approximate amount of money available in the Special Purposes Account at 1.5.76 beyond that required to meet known commitments is \$2,895.68


A.E. Hobson
SECRETARY/MANAGER. 6.5.76

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 63

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Voucher for historic siteat Bank of America Voucher (bank and branch)for the period ended 21 March, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 316 | 822623 | Salaries and wages. w.e. 25.2.76 | | 1086. | 31 |
| 317 | 822624 | Group Tax. w.e. 25.2.76 | | 233. | 00 |
| 318 | 822625 | Petty Cash expenses | | 57. | 87 |
| 321 | 822628 | Frans Trading | | 167. | 00 |
| 322 | 822629 | Rover Mowers (Aust) P.L. | | 146. | 85 |
| 323 | 822630 | Perfection Plate P.L. | | 133. | 22 |
| 324 | 822631 | J.H. Griffin | | 10. | 50 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | |
| | | | | 1834. | 75 |

Vouchers totalling \$ 1834-75 were recouped on 24 1976

Accountant,

per: E

ADVICE OF RECOUPMENT



1271

RECOUP SUMMARY

✓

at _____ (bank and branch)

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|--------------------------|--------------|-----------------------|
| | | | | \$ c |
| 319 | 822626 | J. & M.S. Andrew | | 234. 00 |
| 320 | 822627 | Ivor Wilson | | 208. 00 |
| 325 | 822632 | National Trust of Aus. | | 40. 20 |
| 326 | 822633 | Abalon Hirings Pty. Ltd. | | 17. 25 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 499. 45 |

Vouchers totalling \$ 499-45 were recouped on 30.3.1976

Accountant,

per: 

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 66

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
 at Bank of N.S.W. Vaucluse. (bank and branch)
 for the period ended 16th July 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|--|------------|---------------------------|--------------|-----------------------|
| | | | | \$ c |
| 327 | 822634 | Copy Cat Printing. | | 32 70 |
| 330 | 822637 | Ivor Wilson | | 227. 00 |
| 331 | 822638 | J & M.D. Andrew Pty. Ltd. | | 224. 00 |
| 337 | 822644 | Fisher Lucas | | 187. 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28 | | | | |
| TOTAL TAXATION | | | | 670. 70 |
| TOTAL TO BE RECOUPED \$ | | | | 670. 70 |

Vouchers totalling \$ 670 70 were recouped on 24-8-1976

Accountant,

per: E

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 0067

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF 340

at 340 (bank and branch)

for the period ended 31-12-76 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------|--------------|-----------------------|---------|
| | | | | \$ | c |
| 338 | 822645 | Academy Arts Pty. Ltd. | | 48. | 15 |
| 339 | 822646 | H.A.E. Snelling | | 12. | 50 |
| 342 | 822649 | Ivor Wilson | | 224. | 00 |
| 343 | 822650 | J. & M.D. Andrew Pty. Ltd. | | 224. | 00 |
| 347 | 822654 | Tanner Middleton Pty. Ltd. | | 65. | 87 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 574: 46 |

Vouchers totalling \$ 574.46 were recouped on 2-4-1976

Accountant,

per: 

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 68

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Bank of N.S.W. Vancluse

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 17th March, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------------|--------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 344 }
345 } | 822647
822652 | Public Works Dept. N.S.W. | 22 | 1209. 73 |
| 341 }
346 } | 822648
822653 | Public Works a/c " | | 272. 70 |
| 344 | 822651 | Frences Trading Coy. Pty. Ltd. | | 128. 00 |
| 348 | 822655 | Government Insurance Coy | | 1522. 33 |
| 349 | 822656 | Telecom. Australia | | 91. 68 |
| TOTAL TAXATION | | | | 3224. 44 |
| TOTAL TO BE RECOUPED | | | \$ | 3224. 44 |

Vouchers totalling \$ 3224-44 were recouped on 2-4 76

Accountant,
per: [Signature]

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 69

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vehicle Lease, etc. etc.

at 1.1.11 to 31.12.11 (bank and branch)

for the period ended 31st Dec, 1975, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 350 | 822657 | Salaries and wages. w.s. 17.3.76 | | 1983 | 66 |
| 351 | 822658 | Group Tax. w.s. 17.3.76 | | 576 | 30 |
| 355 | 822662 | Eastern Suburbs Lime and Cement | | 67 | 91 |
| 356 | 822663 | Lane Limited | | 95. | 20 |
| 357 | 822664 | Campbell Bros | | 29. | 26 |
| 358 | 822665 | Perfection Plate | | 113. | 26 |
| 359 | 822666 | Copy Cat | | 20. | 20 |
| 360 | 822667 | Domino Equip. Pty. Ltd. | | 114. | 40 |
| 361 | 822668 | Franco Trading | | 54. | 00 |
| 362 | 822669 | Deveson Jahn | | 56. | 25 |
| 363 | 822670 | Berger Paints | | 26. | 96 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 3142. | 40 |

Vouchers totalling \$ 3142-40 were recouped on 2.4.76

Accountant,

per: D

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 70

6 APR 1976

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vehicle and Motor Vehicle

at Bank of ... (bank and branch)

for the period ended 24th March, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|--|--------------|-----------------------|---------|
| | | | | \$ | c |
| 352 | 822659 | Ivor Wilson. Restoration | | 280. | 00 |
| 353 | 822660 | J. & M.D. Andrew " | | 280 | 00 |
| 354 | 822661 | R.J.A. Rowe - architect | | 87. | 00 |
| 355 | 822662 | Western suburbs time and cement | | 67. | 51 |
| 364 | 822671 | S. Micallef | | 80. | 00 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 727. 00 |

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 727.00 were recouped on 2-4-76

Accountant,
per: [Signature]

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 71

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher Leave for the
 at Bank of N.S.W. Macquarie (bank and branch)
 for the period ended 31 MAR 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|----------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 366 | 822673 | Salaries and wages. n.s. 24.3.76 | | 968. | 16 |
| 367 | 822674 | Public Moneys A/c/ " | | 220. | 10 |
| 368 | 822675 | Petty Cash expenses | | 48. | 92 |
| 369 | 822676 | Francis Trading | | 62. | 00 |
| 372 | 822679 | Telecom. Ins. | | 269. | 05 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1,568. | 23 |

Vouchers totalling \$ 1568.23 were recouped on 22/4/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 72

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A C OF Vancouver, B.C. 1st Div. 1stat Bank of Montreal, Vancouver (bank and branch)for the period ended 31.3.1970, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|--|------------|----------------------------|--------------|-----------------------|
| | | | | \$ c |
| 365 | 822672 | Tanner Middleton | | 51. 25 |
| 370 | 822677 | J. & M.D. Andrew Pty. Ltd. | | 280. 00 |
| 371 | 822678 | Ivor Wilson | | 280. 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28 | | | | |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 611. 25 |

Vouchers totalling \$ 611.25 were recouped on 2.2.71

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 73

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VOUCHERS OF THE NATIONAL PARKS AND WILDLIFE SERVICE
at (bank and branch)
for the period ended 7th April, 1950, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 373 | 822680 | Salaries and wages. w.e. 31.3.76 | | 1171 59 |
| 374 | 822681 | Public Moneys A/c " | | 293. 70 |
| 377 | 822684 | Frans Trading | | 54. 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1,509. 29 |

Vouchers totalling \$ 1,509. 29 were recouped on 7/4/50

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 74

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
 at Bank of N.S.W. Vaucluse (bank and branch)
 for the period ended 7th March, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------|--------------|-----------------------|
| | | | | \$ c |
| 375 | 822682 | J. & M.D. Andrew Pty. Ltd. | | 262. 00 |
| 376 | 822683 | Ivor Wilson | | 259. 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 521. 00 |

Vouchers totalling \$ 521.00 were recouped on 22/4/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 75

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 14th April, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|---------------------|-----------------------------------|--------------|-----------------------|
| 378 | 8226685 | Salaries and wages. w.e. 7.4.1976 | | 1216. 97 |
| 379 | 822686 ⁶ | Public Moneys a/c " | | 271. 55 |
| 382 | 822689 | Francis Trading Coy. Pty. Ltd. | | 59. 00 |
| 383 | 822690 | Commissioner of Payroll Tax | | 247. 85 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1,795. 37 |

Vouchers totalling \$ were recouped on

Accountant,

per;

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ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 76

RECOUP SUMMARY

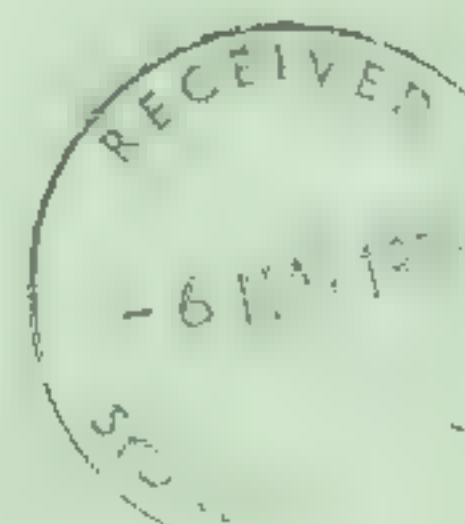
Park code 26EXPENDITURE FROM ADVANCE A/C OFat (bank and branch)for the period ended 14.12.76, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|--|------------|----------------------------|--------------|-----------------------|--------|
| | | | | \$ | c |
| 380 | 822637 | Ivor Wilson. w.e. 2.4.76 | | 28c. | 00 |
| 381 | 822638 | J. & L.D. Andrew Pty. Ltd. | | 28c. | 00 |
| SPECIAL PURPOSES ACCOUNT
250 - 13 - 25 - 28 | | | | | |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 560.00 |

Vouchers totalling \$ 560.00 were recouped on 2/1/77

Accountant,

per;



ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 77

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher no 822691-822692
at 21/11/76 (bank and branch)
for the period ended 31/11/76, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|------------------------------------|--------------|-------------------------|
| 384 | 822691 | Salaries and wages. w.e. 14.4.1976 | | \$ 904. 37 ^c |
| 385 | 822692 | Public Moneys a/o " | | 193. 25 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1097. 62 |

Vouchers totalling \$ 1097.62 were recouped on 7/1/77



Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 73

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Woolloomooloo
at Sydney (bank and branch)
for the period ended 31st May, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|--------------------------|--------------|-----------------------|---------|
| | | | | \$ | c |
| 386 | 822693 | Ivon Wilson | | 270. | 00 |
| 387 | 822694 | J. & M. Andrew Pty. Ltd. | | 170. | 00 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 440. 00 |

SPECIAL PURCHASES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 440.00 were recouped on 4/5/76



Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 79

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Vaucluse reserve historic site~~
 at ~~Bank of N.S.W. Vaucluse~~ (bank and branch)
 for the period ended 28th April, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|-----------------------|-------------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 388/9 | 822695/6 | Salaries and wages. w.e. 21.4.76 | | 975. 59 |
| | | Public Moneys a/c. w.e. 21.4.76 | | 221. 85 |
| 391 | 822698 | Francis Trading Coy. Pty. Ltd. | | 54. 00 |
| 393 | 822700 | Tesselaar's "Padua" Bulb Nurseries | | 31. 05 |
| 396 | 822 310003 | Met. Water Sewerage & Drainage Bd. | | 287. 00 |
| 397 | 310004 | Eastern Suburbs Lime & Cement Store | | 145. 30 |
| 399 | 310006 | Perfection Plate Pty. Ltd. | | 104. 97 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1819. 76 |

Vouchers totalling \$ 1819 76 were recouped on 7/5/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 20

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Van der Meer Historic Siteat Bank of New South Wales, Murrumbidgee (bank and branch)for the period ended 30 April, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|----------------------------|--------------|-----------------------|
| | | | | \$ c |
| 390 | 822697 | J. & M.D. Andrew Pty. Ltd. | | 172. 00 |
| 392 | 822699 | Library of N.S.W. | | 6. 40 |
| 394 | 310001 | Ivor Wilson | | 242. 00 |
| 395 | 310002 | R.T. Houghton | | 522. 00 |
| 398 | 310005 | Academy Arts Pty. Ltd. | | 29. 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 971. 40 |

Vouchers totalling \$ 971.40 were recouped on 7/5/76

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 13TH MAY, 1976
AT 5.30 P.M.

(Light refreshments will be available from 5.00 p.m.
in the Boardroom)

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of Meeting held on 3.4.1976.
3. Matters arising from Minutes.
4. Correspondence
5. General Business:
 - (a) Report on meeting of Executive with committee members of Vauclose House Protection Campaign and Vauclose Progress Association on 5.5.1976.
 - (b) Electrical re-wiring of House
 - (c) Lease of Tea Room
 - (d) Guide Book.
6. Reports of Sub-committees
 - (i) House Committee
 - (ii) Legal, Insurance and P.R. Committee
 - (iii) Grounds Committee
 - (iv) Museum
7. Secretary/Manager's Report
8. Finance

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 13th MAY, 1976.

| | | |
|---------------------------------------|---------------------|----------------------------------|
| <u>PRESENT:</u> | Mr. K.R. Doyle | Vice President
(in the Chair) |
| | Mr. M. Herford | Treasurer |
| | Mr. P. Cook | |
| | Mr. R. Rowe | Trustee Elect |
| | Mr. E. Colman | Trustee Elect |
| | Mr. H.A.R. Snelling | Counsellor |
|
<u>IN ATTENDANCE:</u> | Mr. A.E. Hobson | Secretary/Manager |
|
<u>APOLOGIES FOR
ABSENCE:</u> | Mr. M.D. Finlay | President |

MINUTES:

After some little discussion it was decided that in Section 5 under General Business, the second sentence reading "It was decided that the Friends should be asked to carry \$1,000 of the anticipated \$4,000 contract price." should be expunged as it was felt, on reflection, that donations from the Friends should not be applied to electrical installations but to items more specifically related to the restoration or furnishing of the House.
The minutes of the last meeting were then confirmed.

MATTERS ARISING

Item 6 of General Business concerning the Colonial Doll Set was deferred for further consideration.
Item 7 of General Business concerning the possibility of using perspex screens was referred to the House Committee for further consideration.
The President had verbally reported to the Secretary/Manager that he had examined the screens occasionally used at Old Government House, Parramatta and did not consider that this type was at all suitable for use in Vaucluse House.

CORRESPONDENCE

- (1) A letter from the Chairman of Old Government House Committee of the National Trust suggesting that we might have some copperware surplus to our requirements which could be put on semi-permanent loan to Government House was considered and it was unanimously agreed that we could not make any item of our Batterie-de-Cuisine available until we knew our requirements for the Restored Kitchen. The Secretary/Manager was requested to write a suitable reply to the National Trust.
- (2) A copy of a letter from a Mr. Hill of Olola Avenue had been passed to the Trust for consideration by the Director of the N.P. & W.S. Once again, Mr. Hill was complaining about the coaches bringing visitors to the House parking on Olola Avenue and running

their compressors in hot weather to keep their coaches cool whilst parked. The Secretary/Manager was instructed to reply advising Mr. Hill that we had no jurisdiction over coaches parking on a public highway but that we would again seek the co-operation of the Coach Companies in keeping this running of compressors down to a minimum in order to cause the least possible annoyance to our neighbours.

- (3) A letter from a Mr. K. Norris, Commercial Artist, asking permission to make a drawing of one of the rooms in Vaucluse House for inclusion in a new publication by the Paul Hamlyn Group of a volume entitled "Australian Heritage Sketch Book" was considered and it was agreed that permission should be granted, but that the publishers should be asked to consider giving a donation to the Trust Funds. Mr. Rowe undertook to investigate what the National Trust did in similar circumstances and advise the Secretary/Manager.
- (4) A letter from a Miss Nance requesting permission to hold a cocktail party in the grounds of Vaucluse House in connection with the Miss Australia Quest was refused. The Secretary/Manager undertook to make a suitable reply to Miss Nance's letter.
- (5) A letter from the Tree Surgeon, Mr. Ralph Clark, advising that the cotton wood trees in the South Paddock were over-mature and therefore potentially dangerous was considered, and after some discussion it was agreed that the Secretary/Manager should ask Mr. Clark to give a report on each individual tree and advise what could be done to minimise any potential danger without actually felling the trees.
- (6) A letter from the Royal Australian Historical Society, replying to one written by the Secretary/Manager, signified their approval, in principle, to us exchanging their Cobb & Co. coach, which has been in our Coach House for some 30 or more years, for a more suitable vehicle owned at present by the Gulgong Museum. The Vice President, who had instigated enquiries regarding the possibility of this exchange, now undertook to contact the Gulgong Museum with a view to effecting transfer at some suitable time in the future.

GENERAL BUSINESS

- (a) The Vice President reported on the meeting of the Executive Committee, plus Mr. Rowe, with the Vaucluse House Protection Campaign and Vaucluse Progress Association on 5-5-76, regarding the possibility of the caterers for

the Tea Rooms, Messrs. Michael Avenell Pty. Limited, applying for a limited wine license at some future date. He felt that the two associations had been satisfied with the discussions at the meeting and understood that the President was writing to them giving a resume of the discussions and the Trust's position regarding this matter.

- (b) In respect of the electrical rewiring of the House, it was agreed that the Secretary/Manager and Mr. Rowe should urgently arrange a further meeting between Mr. Clive Lucas, our Consultant Architect and Mr. Douglas Cameron, our Electrical Contractor, with a view to finalising a circuit diagram for the House as it was imperative that the work should now proceed without any delay in order that the \$3,000 allocated towards the cost by the Head Office of the N.P. & W.S. should be used before the end of the financial year.
- (c) The Vice-President advised that according to investigations he had made, the lease for the Tea Rooms was now in the hands of the Solicitors of Michael Avenell Pty. Limited for signature and the question of finalisation was entirely up to the Caterers and their Solicitor.
- (d) It was agreed that the galley proof of the new Guide Book should be edited and, where necessary, amended by Mr. H.L. Yelland and when this had been done it could go forward for final printing without further reference back to the Trust.

REPORTS OF SUB-COMMITTEES

(i) House Committee

Mr. Herford reported that a Mrs. Baker had made a gift to the House of two small pottery statuettes which she said had been given to her Great-Grandmother by the Wentworth family on the occasion of her marriage. It was agreed that this gift should be accepted and displayed in some suitable position in the House, to be decided upon at a later date. All other matters coming within the orbit of the House Committee had already been discussed under General Business.

(ii) Legal, Insurance & P.R. Committee.

The Vice President advised that there was nothing of note to report at this meeting.

(iii) Grounds Committee.

It was agreed that this Committee should be reconstituted now that new members were coming on to the Board of Trustees. Mr. Herford and Mr. Colman indicated that they would be pleased to form the nucleus of this sub-committee.

(iv) Museum.

Mr. Snelling reported that substantial progress was being made with both the Sir Henry Brown-Hayes Room and the Wentworth Room by Mr. Yelland and himself.

SECRETARY/MANAGER'S REPORT

This having been circulated with the Minutes was accepted and it was unanimously agreed that the Trust should formally record its appreciation at the way in which Mrs. Hall had performed her duties during the absence on leave of the Secretary/Manager, who advised that the President had already expressed the Trust's appreciation in a letter to Mrs. Hall. It was also agreed that after cleaning and repair, the two-seater toilet should be restored to its former position in the small closet under the main staircase and that it should be protected in a suitable manner to be agreed upon by Mr. Lucas and the Secretary/Manager. In respect of the last paragraph of the Secretary/Manager's Report regarding the 1976/77 Budget, the Meeting concurred with proposals put forward by him in respect of the general estimates but suggested that one or two of the figures tended to err on the conservative side and he agreed to increase the amounts requested when preparing the formal papers for submission to the Finance Officer of the Service.

FINANCE

The Financial Reports for the months of March and April, having been circulated, were formally approved by the Meeting. Recoup Summaries 63 to 80, having been passed for payment by the N.P. & W.S. were formally confirmed by the Board.

OTHER BUSINESS

Mr. Colman advised that he had examined all correspondence relating to the possible appointment of an Education Officer and submitted that nothing further could be done apart from reminding the Director of his promise to reconsider this matter when preparing his estimates for the next financial year. The Vice President advised that he had recommended to the Minister of Lands that Mr. W. Nolan should be considered for appointment as a Trustee. All present concurred with the action taken by the Vice President in his capacity as the M.L.A. for Vacluse.

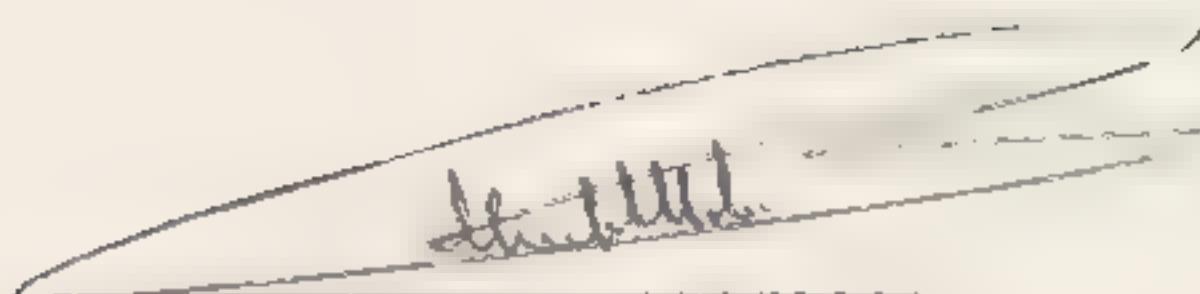
The Secretary/Manager suggested that, as on four occasions in the past, we had borrowed two silver candlebras from the Grafton Galleries for use at Trust Dinners, we should now consider purchasing these as they complement the big candlebra which is normally on display in the Family Dining Room. It was agreed that the decision to purchase should be left to Mr. Herford and the Secretary/Manager.

As there was no further business to discuss, the meeting was declared closed at 7.30 p.m.

Signed as a true record



President



Secretary/Manager.

REPORT FOR MAY, 1976.

FROM: The Secretary/Manager.

TO: The Trustees.

STAFF

Mrs. P. M. Hall commenced her three months leave on the 6th May. She will resume her duties on 9th August, 1976. Mrs. Hobson is carrying out her clerical duties in the meantime.

Mrs. O. Sames - week-end Desk Clerk, has taken leave from 31st May and will resume her duties on the 19th June. Week-end work for this period is being shared by Mrs. Hobson and Mrs. O'Connor.

Mr. John Kearney will be taking leave between the 11th and 28th June, 1976.

Mr. A. Simpson, Park Worker was away sick between the 10th and 12th May and again between the 29th and 31st May, 1976.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

The electrical contractors commenced re-wiring the main house on the 11th May to the layout provided by Mr. Clive Lucas. It is anticipated that completion will be effected by the end of the financial year.

Lifting of floor boards in all the rooms to take the new wiring has revealed weakness in many floors due to previous white ant activity where proper repair work has not been carried out in the past. Joists eaten out in the various rooms, having no load-bearing strength and requiring early replacement are as follows:-

Drawing Room - 6, Family Dining Room - 2,
Miss Wentworth's Bedroom - 2, Boys' Bedroom - 2,
In roof-space over Drawing Room - 3.

We have also opened up the "dummy" door in the South Wall of the Drawing Room. This revealed a rough wall which, when taken down revealed a rough sand-stone rubble wall. Of great interest, slightly offset to the East, is evidence of a filled-in doorway with a fairly massive lintel at a height of about 7 feet. Mr. Lucas agrees this could have been a back door to Brown-Hayes original cottage on the site. It is now reasonably certain, from what we have uncovered, that when Wentworth formed this Drawing Room in 1847, he completely lined the walls of the shell of Brown-Hayes' cottage with brick prior to plastering.

It is proposed, with Mr. Lucas' approval and subject to Board concurrence, to leave this section behind the door exactly as we have found it in order to show to interested people the rough construction of the walls of Brown-Hayes' cottage.

VAUCLUSE PARK

Despite a very dry month, the gardening staff have, for the time of year, kept the grounds in very good condition.

The old rose trees from the central bed in the outer courtyard have been removed, the old soil dug out to a depth of 1 foot and replaced with new soil. New rose bushes have been ordered for delivery in July.

Spring flowering seedlings have been planted out in a number of beds and general tidying up and pruning has been done throughout the gardens.

A party of five schoolboys, organised by the Vice-President, pulled some of the convolvulus from trees on the Eastern periphery of the Park and our permanent staff have removed a number of dead trees in various areas of the Park. They have also done a further clearance of grass and weeds from the steps in the South Paddock leading to Petrarch Avenue.

Our tree surgeon, Mr. Ralph Clark, has trimmed the old oak to the rear of the bus shelter on Wentworth Road and has removed the girdling root which was strangling the bole. He is now operating on the big magnolia to the west of the central lawn and hopes to complete the work within the next few days.

On the evening of the 9th June, when taking the dog for a walk, Mrs. Hobson apprehended three men in their early twenties, who had just completed loading a "jeep" type vehicle with bamboo which they had cut down from the "stand" in the Beach Paddock. When she challenged them and told them they were stealing, they jumped in the vehicle and made off. As it was almost dark and the vehicle was driven away without lights, she was unfortunately unable to read the number plate.

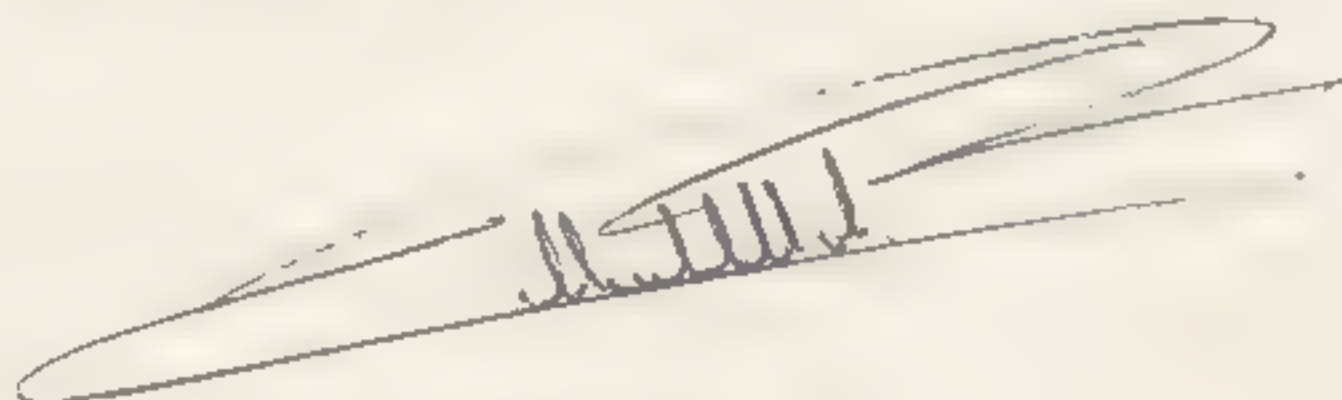
GENERAL

The new coloured slides came to hand during the month and are now on sale at the desk.

The general estimates were completed by the 15th May and have been submitted to Head Office for consideration.

The end of the financial year moratorium date has been fixed at the 11th June, 1976. No payments, apart from wages, can be made until 1st July, 1976.

I have to reconcile our accounts as at close of business on the 11th June and again on the 30th June 1976.



A. E. Hobson
Secretary/Manager.
10th June, 1976.

FINANCIAL REPORT

MAY, 1976

| <u>Admissions to Vaocluse House</u> | <u>No. of Admissions</u> | <u>Income</u> |
|-------------------------------------|--------------------------|---------------|
| <u>Ticket Values</u> | | \$ |
| 80 cents | 4096 | 3276-80 |
| 40 cents | 1243 | 497-20 |
| 30 cents | 1035 | 310-00 |

| | | |
|------------------------------|-------------|----------------|
| <u>Coach Tours and Party</u> | | |
| <u>Admissions by Voucher</u> | | |
| 80 cents | 117 | 93-60 |
| 40 cents | 56 | 22-40 |
| 30 cents | 88 | 26-40 |
| | <u>6635</u> | <u>4226-40</u> |

| | | |
|--------------------------------------|----------------|----------------|
| <u>COMPARATIVE CUMULATIVE TOTALS</u> | | |
| <u>Financial Year</u> | <u>1974/75</u> | <u>1975/76</u> |
| 48 weeks | 87,460 | 84,850 |
| Comparative Monthly Totals (May) | 7,302 | 6,635 |

REVENUE

There was a considerable reduction in the number of admissions by voucher as compared with last month. This is the usual seasonal decline in tourists from overseas, but somewhat more marked than in previous years. The coach companies and tour organisers advise me that they are having a very "thin" time at the moment. However, total revenue from all sources was, for the time of the year, satisfactory at \$5486-53, of which General Revenue due to the N.P. & W.S. was \$3,020-08 whilst \$2,448-45 was credited to the Special Purposes Account.

BUDGET

The General Account was operated within the overall allocations for the first 11 months of the financial year.

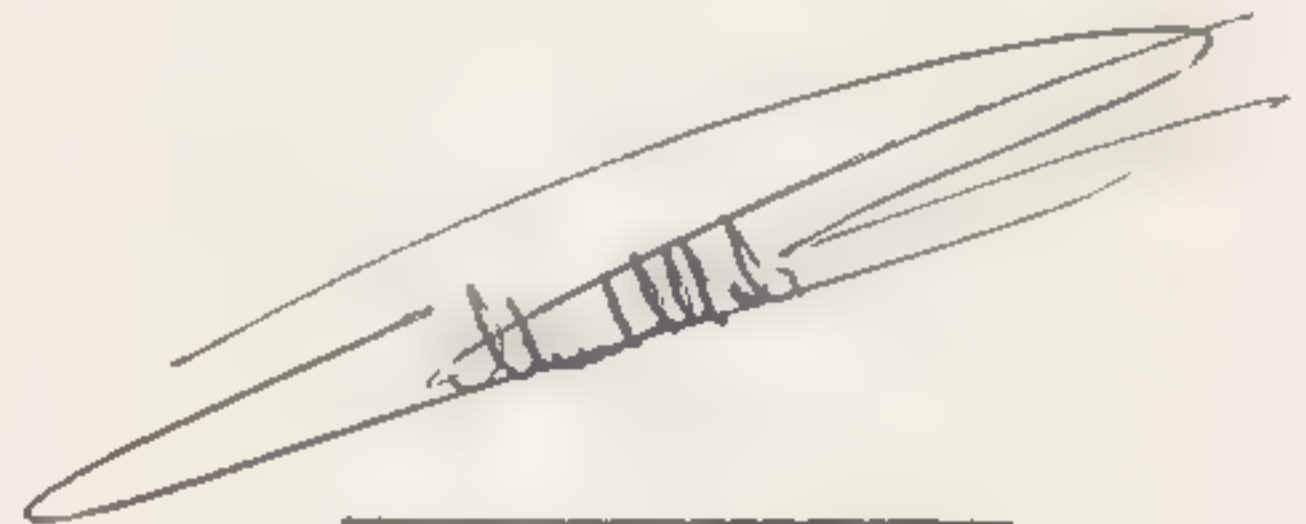
SPECIAL PURPOSES ACCOUNT

| | <u>Item</u> | <u>Dr.</u> | <u>Cr.</u> |
|-----|---|--------------------|--------------------|
| BY: | | \$ | \$ |
| | Balance bt. fwd. at 1-5-76 | | 9950-68 |
| TO: | | | |
| | J. & M.D. Andrew - Restorations | 172-00 | |
| | Library NSW - Document copying | 6-40 | |
| | Ivor Wilson - Carpentry | 242-00 | |
| | R. T. Houghton - Painting | 522-00 | |
| | Academy Arts - Picture Framing | 29-00 | |
| | J & M.D. Andrew P/L - Restorations | 230-00 | |
| | Miss Y. Brown - Historical Research | 433-00 | |
| | Ivor Wilson - Carpentry | 56-00 | |
| | Ivor Wilson - " | 115-00 | |
| | M. Thompson - Photography | 30-00 | |
| | T. McCotter Pty.Ltd. - Carriage Restns. | 410-00 | |
| | J. & M.D. Andrew P/L - Restorations | 285-00 | |
| | Ivor Wilson - Carpentry | 140-00 | |
| | Fisher, Lucas, Architect - Fees | 736-50 | |
| | Library of NSW - Document Copying | 3-80 | |
| | M. Thompson - 50% New Series Slides | 700-00 | |
| | Ivor Wilson - Carpentry | 280-00 | |
| | Tanner & Middleton - Timber | 2-70 | |
| BY: | Revenue | | 2448-45 |
| TO: | Balance Cd. Fwd. at 31-5-76 | 8006-23 | |
| | | <u>\$12,399-13</u> | <u>\$12,399-13</u> |

MAJOR COMMITMENTS

| | | |
|--|----|-------------------|
| Gilberthorpe's Room - Restorations, say, | \$ | 500-00 |
| Kitchen Chimney Breast | " | 500-00 |
| Removal of Water Tank | " | 200-00 |
| New Guide Book (50% cost) | | 2000-00 |
| Importation Costs - Stove & Picture | " | 350-00 |
| Contribution to Electric Re-wiring | " | 1500-00 |
| Tree Surgery | | 680-00 |
| Restoration Work - Drawing Room, say, | | 1000-00 |
| Lifting of Floor Boards for | | |
| Electrical Work | " | 300-00 |
| Repairs to rafters above Dining Room | " | 500-00 |
| Replacement of some joists in floor | | |
| of Dining Room | " | 1000-00 |
| Contingencies | | 500-00 |
| Total | = | <u>\$9,030-00</u> |

Therefore, the approximate amount of money required to meet known commitments beyond that currently available in the Special Purposes Account is \$1,023-77 (2 weeks revenue).



A. E. Hobson
Secretary/Manager
8-6-76.

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 81

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Yacine & Co. Interiors

at Yacine & Co. Interiors (bank and branch)

for the period ended 5th May, 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|------------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 400 | 310007 | Salaries and wages. w.e. 28.4.1976 | | 13862. | 37 |
| 401 | 310008 | Public Moneys a/c " | | 480. | 65 |
| 402 | 310009 | Francis Trading | | 139. | 00 |
| 403 | 310010 | Deveson Jahn | | 24. | 10 |
| 404 | 310011 | Bondi Lawn Mower Service | | 25. | 68 |
| 405 | 310012 | Copy Cat | | 4. | 40 |
| 406 | 310013 | A.J. Henry Pty. Ltd. | | 89. | 00 |
| 407 | 310014 | Library of N.S.W. | | 1. | 10 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | |
| | | | | 2626. | 30 |

Vouchers totalling \$ 27 21 20 were recouped on 14/5/76



Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 82

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF ~~advance - house - site~~at ~~of~~ (bank and branch)for the period ended 12th. May 1976, 19...

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|--|--------------|-----------------------|
| | | | | \$ c |
| 408 | 310015 | Salaries & Wages w/e 5.5.76 | | 1028 . 72 |
| 409 | 310016 | Group Income Tax ditto paid into Public Mon.ys a/c | | 223 . 60 |
| 410 | 310017 | J.H. Griffin | | 8 . 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1260 . 32 |

Vouchers totalling \$ 1260.32 were recouped on 17/1/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 83

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF clause use historic site

at of clause (bank and branch)

for the period ended 12th. May 1976 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|-----------------------------|--------------|-----------------------|
| 411 | 310013 | | | \$ c |
| 411 | 310018 | J. & M.D. Andrew Pty. Ltd.. | | 230 . 00 |
| 412 | 310019 | Miss Yvonne Brown | | 433 . 00 |
| 413 | 310020 | Ivor Wilson | | 56 . 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 719 . 00 |

SPECIAL PURPOSES ACCOUNT
250-13-26-28

Vouchers totalling \$ 719.00 were recouped on 1.7/5/76



Accountant,
per: /

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 84

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancluse house historic site
 at Bank of N.S.W., Vancluse (bank and branch)
 for the period ended 14th. May 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|-------------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 414 | 310021 | Salaries & Wages w/e/ 12.5.76, nett | | 1449 . 86 |
| 415 | 310022 | Group Tax from above " | | 289 . 60 |
| 416 | 310023 | Eastern Suburbs L & C Store P/L | | 190 . 59 |
| 417 | 310024 | Ed. H. O'Brien P/L | | 51 . 60 |
| 418 | 310025 | Caltex Oil(Aust.) P/L | | 75 . 41 |
| 419 | 310026 | CopyCat-Rose Bay | | 18 . 00 |
| 420 | 310027 | Commissioner of Pay Roll Tax | | 282 . 28 |
| 421 | 310028 | Franco Trading P/L | | 113 . 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 2470.34 |

Vouchers totalling \$ 2470 34 were recouped on 27/5/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 85

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Vaucluse House Historic Site~~at Bank of N.S.W., Vaucluse (bank and branch)for the period ended 12th May, 1975

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|--|--------------|-----------------------|---------|
| | | | | \$ | c |
| 422 | 310029 | Salaries & Wages w/e 19.5.76..NETT | | 1128 | 12 |
| 423 | 310030 | Group Income Tax due from above 422 | | 253 | 25 |
| 424 | 310031 | Petty Cash | | 52 | 52 |
| 425 | 310032 | A.J. Newport & Son P/L | | 25. | 80 |
| 426 | 310033 | Dunn Electronics | | 39 | 50 |
| 427 | 310034 | ditto | | 37 | 50 |
| 432 | 310039 | G.I.O. | | 9 | 87 |
| 438 | 310045 | S.C.C. | | 368 | 97 |
| 439 | 310046 | Deveson Jahn P/L | | 10 | 72 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | | \$ | 1926.25 |

Vouchers totalling \$ 1926.25 were recouped on 14/76

Accountant,

per;

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 86

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Vaucluse House Historic Site~~
 at ~~Bank of N.S.W.~~ ~~Vaucluse~~ (bank and branch)
 for the period ended 17th. May, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|-------------|------------|-----------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 428 | 310035 | J. & M.D. Andrew P/L | | 115 | 00 |
| 429 | 310036 | Ivor Wilson-Carpenter | | 105 | 00 |
| 430 | 310037 | M. Thompson- Photographer | | 30 | 00 |
| 431 | 310038 | T. McCotter P/L | | 410 | 00 |
| 443 433 | 310040 | J. & M.D. Andrew P/L | | 285 | 00 |
| 434 | 310041 | Ivor Wilson-Carpenter | | 140 | 00 |
| 435 | 310042 | Fisher-Lucas---Architects | | 736 | 50 |
| 436 | 310043 | Counc. of Library of N.S.W. | | 3 | 80 |
| 437 | 310044 | M. Thompson-Photographer | | 1400 | 00 |

N.B. ALLOCATIONS

SPECIAL PURPOSES ACCOUNT..250-13-26-28

\$ 2525-30

HALF COST OF ITEM UNDER Voucher No 437

i.e. \$700-00 to be borne by Head Office.

Please see Mr. John Eagleton or Mr. Frank

Irving for an allocation coding for this amount

TOTAL TAXATION

TOTAL TO BE RECOUPED \$ 3225.30

Vouchers totalling \$ 3225.30 were recouped on 4/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 87

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Vaucluse House historic site~~

at ~~Bank of N.S.W. - Vaucluse~~ (bank and branch)

for the period ended 31st. May 1976, 19.

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped | |
|----------------------------|------------|--------------------------------------|--------------|-----------------------|----|
| | | | | \$ | c |
| 440 | 310047 | Salaries & Wages, nett | | 1237 | 08 |
| 441 | 310048 | Group Tax pd. into Public Moneys a/c | | 260 | 95 |
| 442 | 310049 | Franos Trading Co. P/L | | 113 | 00 |
| 443 | 310050 | J.H. Griffin | | 11 | 00 |
| 444 | 310051 | Eugene Mansour P/L | | 94 | 50 |
| 445 | 310052 | Gosford Quarries P/L | | 114 | 45 |
| TOTAL TAXATION | | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1830 | 98 |

Vouchers totalling \$ 1830 98 were recouped on 9/6/76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 88

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of N.S.W. - Vaucluse (bank and branch)for the period ended 31st. 2. 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|---|--------------|-----------------------|
| | | | | \$ c |
| 446 | 310053 | Ivor Wilson, Carpenter | | 260 . 00 |
| 447 | 310054 | Tanner & Middleton Pty. Ltd
This is a replacement for cheque no 822672 valued \$51.25 never apparently received by supplier. Che que no. 310054 has had to be drawn for the full amount of original invoice i.e. \$53.95 as 5% discount for prompt payment(\$2.70) is not allowable after lapse of 2 months. Therefore we are only recouping the value of the discount previously taken. The \$51.25 was recouped on 22.4.76 under summary no. 72, voucher no 365.

Payment on che que no 822672 was stopped at Bank of N.S.W. Vaucluse Branch on 31.5.76. | | 2 . 70 |
| Special Purposes Account. | | | | |
| Code No. 250-13-26-28 | | | | |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 282 . 70 |

Vouchers totalling \$ 282.70 were recouped on 9/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 17th JUNE, 1976
AT 5.00 FOR 5.30 p.m.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of Meeting held on 13.5.1976.
3. Matters arising from Minutes.
4. Correspondence.
5. General Business:
 - (a) Consideration of report from Mr. R. Clark, Tree Surgeon, regarding the "cottonwoods" in the South Paddock and other matters. (Please see copy letter attached).
 - (b) Proposed concert organised by the "Friends" in the Drawing Room on 26.6.1976.
6. Reports of Sub-committees:
 - (i) House Committee.
 - (ii) Legal, Insurance and P.R. Committee.
 - (iii) Grounds Committee.
 - (iv) Museum.
7. Secretary/Manager's Report.
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed by N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A. E. Hobson.
SECRETARY/MANAGER.

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 17th JUNE, 1976.
at 5-30 p.m.

| | | |
|---------------------------|----------------------|--------------------------|
| <u>PRESENT:</u> | Mr. M.D. Finlay | President (in the Chair) |
| | Mr. K.R. Doyle | Vice-President |
| | Mr. M. Herford | Treasurer |
| | Mr. P. Cook | |
| | Mr. R. Rowe | Trustee-elect |
| | Mr. E. Colman | " " |
| | Mr. H.A.R. Snelling | Counsellor |
|
<u>IN ATTENDANCE:</u> |
Mr. R. E. Hobson |
Secretary/Manager. |

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

Item 3 of Correspondence - The Secretary/Manager advised that Mr. K. Morris had visited the House and made a drawing of the Study for inclusion in the forthcoming Hamlyn Group publication entitled "Australian Heritage Sketch Book".

Mr. Rowe had contacted the National Trust and had advised that they made no charge for work of a similar type as they considered it to be good free publicity.

Item (a) of General Business. The President read copies of two letters which he had written, one to the "Vaucluse Progress Association" and the other to the "Vaucluse House Protection Campaign" confirming the discussion held in the Boardroom on 5-5-76. The contents of the letters were unanimously approved by the Board.

Item (c) of General Business. Both the President and the Secretary/Manager had, on different occasions during the month, been in touch with Head Office of the N.P. & W.S. regarding the lease for the Tea Room and had again been advised that finalisation by the caterer's solicitors had not yet been effected.

2nd Paragraph of Other Business. The Vice-President reported that he had been advised of the Minister's approval of Mr. W. Nolan as a future Trustee. It was agreed that Mr. Nolan should be invited to attend meetings of the Trustees pending gazetting.

CORRESPONDENCE:

- (1) The President read a letter he had received from our Consultant Architect, Mr. C. Lucas regarding the new electrical layout for the House and other matters relating to historical accuracy in restorations and furnishings. In order to permit Trustees to give some thought to the points made it was agreed that a copy of the letter be included with the papers for the next meeting, when the matters raised in the letter could be discussed.
- (2) A letter from the Director was read relating to Seminars for Trustees and Members of local committees, indicating that Hartley had been chosen as the venue for the inaugural Seminar for "Historic Sites". The President advised that he had already contacted Head Office by telephone suggesting that Hartley was too remote from Sydney to ensure a good attendance and that he considered a metropolitan location would be more satisfactory, possibly Vacluse House. The Meeting endorsed the President's action and agreed that the Secretary/Manager should confirm in writing to the Director.
- (3) A further letter from Mr. Hill of 50, Olola Avenue, Vacluse, regarding parking of coaches opposite his house was received and arising from this all agreed that some type of meeting with residents of Olola Avenue might be advisable and it was left to the Executive to consider this matter in greater detail.
- (4) A letter addressed to the Vice-President from the Honorary Secretary of the Gulgong Historical Society regarding the buggy which is to be exchanged for the Cobb & Co. coach, was received together with a photograph of the buggy. All agreed that this was a much more suitable vehicle for our Coach House than the Cobb & Co.. It was left to the Vice-President and the Secretary/Manager to make all detailed arrangements for the exchange of the vehicles.
- (5) An application from a Mr. R.U. Cardew, Lecturer in Urban Studies at Macquarie University, for four of his senior students to carry out a survey of opinion of members of the public visiting Vacluse House in connection with research into "Community attitudes to the Preservation of Historic Buildings" was approved.

GENERAL BUSINESS:

- (a) The report from Mr. Ralph Clark, Tree Surgeon, regarding the potentially dangerous nature of the over-mature "cottonwoods" in the South Paddock was discussed and it was considered that no decision could be made until the Trustees had met Mr. Clark for further discussions. The Secretary/Manager was therefore instructed to arrange a meeting, if possible, with Mr. Clark at 7-40 a.m. on Tuesday, 6th July, 1976.

(At this point the President vacated the Chair in order to fulfil another engagement. The Vice-President acted as Chairman for the remainder of the meeting).

- (b) The Vice-President advised that tickets for the concert of Baroque music organised by the "Friends" for the 26th June sold well and it was expected that a substantial profit would be made. The artists had indicated that they would like to perform on a dais, but the hire of one was rather expensive. The Secretary/Manager advised that he could get a sectional one made by our carpenter to exactly fit the bay-window in the Drawing Room if the Trustees would agree to the cost of approximately \$400 being temporarily covered from the Special Purposes Account until the "Friends" had sufficient funds to re-imburse the Account. The Vice-President said that annual subscriptions would be coming in after the 1st July which would, together with the profits from the concert, give the "Friends" a healthy bank balance by early August. The meeting unanimously agreed that a dais, which could be used for future concerts, was an economical proposition and authorised the Secretary/Manager to proceed on the lines he had suggested.

REPORTS OF SUB-COMMITTEES:

- (1) House Committee

The Treasurer, as convener of the Committee, advised that they had met Mr. C. Lucas, the architect and a general plan for restoration of the Great Kitchen had been agreed upon. Mr. Lucas would be submitting recommendations in the near future.

The Committee also recommended that we should acquire the Colonial Cedar Doll's Bed and Doll as offered by the Grafton Galleries. The meeting accepted the recommendation and instructed the Secretary/Manager to proceed with the purchase.

(ii) Legal & P.R. Committee

The Vice-President said that there was nothing more to add to remarks already made previously in the meeting.

(iii) Grounds Committee

The convener advised that there was nothing to add to what had already been mentioned earlier in the meeting and in the Secretary/Manager's Report.

(iv) Museum

Mr. Snelling advised that he and Mr. Yelland were making good progress towards finalising the layout of the exhibits.

SECRETARY/MANAGER'S REPORT:

This having been circulated with the Minutes was formally approved.

FINANCE:

The Financial Report for May, having been circulated was formally approved.
Recoup summaries 81 to 88, having been passed for payment by the N.P. & W.S. were formally confirmed by the Board.

The Treasurer felt that more money than was available from the Special Purposes Account might be needed in the future to cover major restoration work and considered that certain specific projects, such as the Kitchen, could easily be sponsored by the wealthier members of the "Friends". With the approval of the Meeting he would look further into this matter.

OTHER BUSINESS:

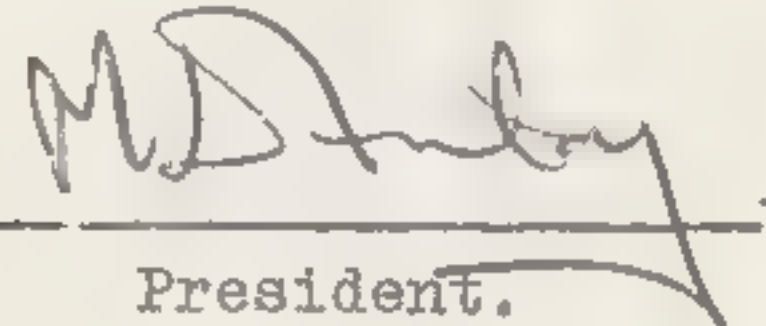
Trustees were reminded that Mr. Clive Lucas had arranged for an inspection of the restorations at Elizabeth Bay House at 4-30 p.m. on Tuesday, 29th June 1976.

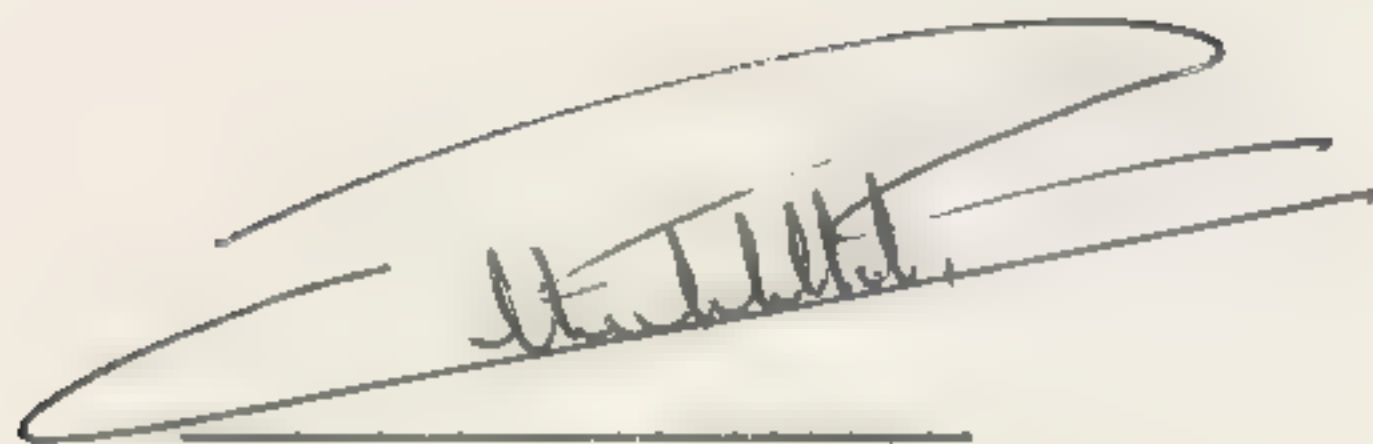
It was agreed that the Vice-President should invite the new Minister for Lands, Mr. Crabtree, to meet the Trustees at the House at a mutually convenient date and that the Director of the N.P. & W.S. should be invited to accompany the Minister, if possible.

In connection with the proposed damp proofing of the ground floor walls of the House, Mr. Lucas had advised that Flick & Co. Pty. Limited had an alternative system to that of Drystat Pty. Limited. It was agreed that Mr. Lucas should be asked to provide details of the system and that when money for this purpose became available under the five-year plan, alternative quotations should be obtained from both companies.

There being no further business to discuss, the meeting was declared closed at 7-25 p.m.

Signed as a true record.


President.


Secretary/Manager.

REPORT FOR JUNE 1976

FROM: The Secretary/Manager.

TO: The Trustees.

STAFF

Mr. J. Kearney resumed his duties on the 28th June.

Mrs. D. Kearney commenced a fortnight's leave on the 5th July. Her duties are being carried out by Mrs. G. Powell, the wife of gardener, Mr. I. Powell.

Mrs. O. Sames was ill on Sunday, 4th June. Mrs. Hobson took over her duties on the cash desk.

There were some short duration absences amongst the gardening staff due to colds and influenza.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

The re-wiring of the House is complete as far as possible, with walls replastered where the cables have been concealed. Unfortunately, the brass escutcheon plates specified by the architect for the outlet points are not available from stock and are having to be made to order. The \$3,000-00 allocated by Head Office of the Service towards the cost of re-wiring has already been paid to D. Cameron & Company as a progress payment.

The "dummy door" in the Drawing Room has now been refitted as a proper door and equipped with suitable door furniture and lock provided by Mr. Lucas.

Rentokil have carried out the three-day, half-yearly inspection and no new white-ant activity was found. However, in order to minimise the chance of future infestation of the wood-work, they are going to continue the preventative treatment already carried out in the courtyard by pumping inhibiting chemicals into the foundations all the way round the House.

A satisfactory portable sectional dais was made by the carpenter for use at the concert organised by the "Friends" and an extra showcase has been made for the Browne-Hayes Room in the Stable Exhibition area.

VAUCLUSE PARK

New rose bushes have been planted in the central bed in the outer-courtyard lawn. More cleaning up has been carried out in peripheral areas of the Park and in the course of this work a large number of privets have been completely uprooted and destroyed. This work will be continued during the next few months as there are still a lot more of these noxious plants to be eradicated.

Another source of free horse-manure has been found and with that from the Police Stables, we now have a very adequate supply of this excellent organic fertiliser.

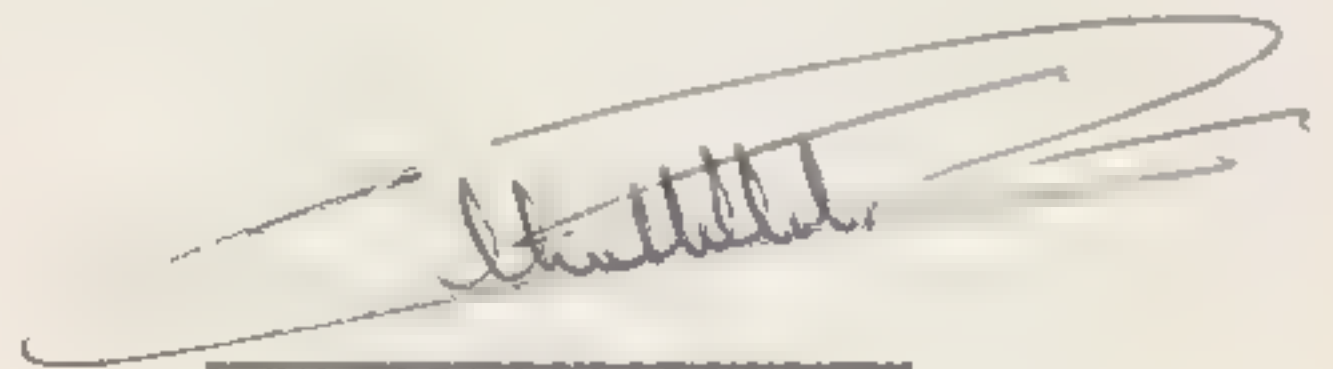
Mr. Ralph Clark, the tree surgeon, has completed the work on the magnolia tree. About 5 tons of timber have been removed, cavities cleaned and filled, and nine wire braces fitted to take the weight off the larger branches.

On Sunday morning, the 4th July, a visitor reported smoke coming from the ladies toilets. On investigation we found that some lunatic had ignited a pile of toilet paper in one of the lavatories. Many spent matches found in the vicinity of the fire proved that it had been deliberately lit. We were able to extinguish it before any damage was done to woodwork.

GENERAL

Mr. Berkley-Wiles and Senior Ranger, Mr. Don Beasley of Interpretations Division, N.P. & W.S. visited me on Tuesday afternoon, 6th July, and I have made arrangements with them to dismantle the American bicentennial exhibition next week.

I have proof-read the "pull-offs" of the new Guide Book and initial deliveries should start in two to three weeks time. We have less than 2,500 copies of the current Guide Book left, which should just about see us through until the new ones arrive.



A. E. Hobson
Secretary/Manager.

- 8 JUL 1976

FINANCIAL REPORT

JUNE, 1976

| <u>Admissions to Vaocluse House</u>
<u>Ticket Value</u> | <u>No. of Admissions</u> | <u>Income</u>
\$ |
|--|--------------------------|---------------------|
| 80 ¢ | 3038 | 2704-00 |
| 40 ¢ | 576 | 230-40 |
| 30 ¢ | 467 | 140-10 |
|
<u>Coach Tours and Party</u>
<u>Admissions by Voucher</u> | | |
| 80 ¢ | 1079 | 863-20 |
| 40 ¢ | 201 | 80-40 |
| 30 ¢ | 104 | 31-20 |
| | <u>5465</u> | <u>4049-30</u> |
|
<u>COMPARATIVE CUMULATIVE TOTALS</u> | | |
| Financial Year | <u>1974/75</u> | <u>1975/76</u> |
| 52 Weeks | <u>92,744</u> | <u>90,315</u> |
| Comparative Monthly Totals (June) | 5284 | 5465 |

REVENUE

This was a satisfactory month for mid-winter as shown by the above figures. It was gratifying to note a significant increase in the number of overseas tourists as compared with June 1976. Total income from all sources was \$4,895-92 of which General Revenue due to the N.P. & W.S. was \$2,712-17 whilst \$2,183-75 was credited to the Special Purposes Account.

BUDGET

Reconciliations at the end of the Financial Year 1975/76 showed that the General Account had been operated within the overall allocations made by the Service.

SPECIAL PURPOSES ACCOUNT

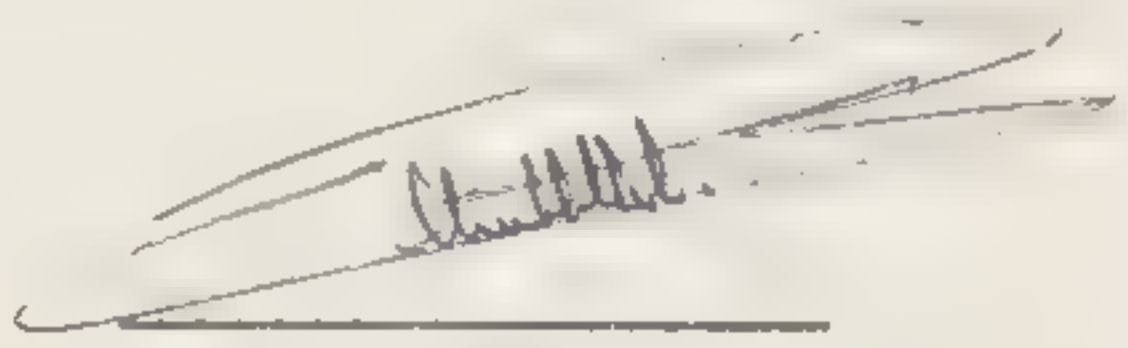
| <u>Item</u> | <u>Dr</u> | <u>Cr</u> |
|--|--------------------|--------------------|
| BY: | \$ | \$ |
| Balance brought fwd. | | 8006-23 |
| TO: | | |
| J. & M.D. Andrew Pty.Ltd. - plastering | 285-00 | |
| I. Wilson - Carpentry | 280-00 | |
| Academy Arts P/L - Picture Framing | 45-70 | |
| J. & M.D. Andrew P/L - plastering | 285-00 | |
| Ivor Wilson - Carpentry | 168-00 | |
| J. & M.D. Andrew P/L - plastering | 285-00 | |
| Ivor Wilson - Carpentry | 168-00 | |
| BY: | | |
| Revenue | | 2183-75 |
| TO: | | |
| Balance carried forward @ 30-6-76 | <u>8673-28</u> | |
| | <u>\$10,189-98</u> | <u>\$10,189-98</u> |

..... over

MAJOR COMMITMENTS

| | | |
|---|-----|------------------|
| Gilberthorpe's Room - Restorations | say | \$ 500-00 |
| Kitchen Restorations - revised | " | 2000-00 |
| New Guide Book (50% of cost) | " | 2000-00 |
| Importation Costs: Stove & Picture | " | 350-00 |
| Contribution to Electrical Rewiring | | 1500-00 |
| Restoration Work - Drawing Room | say | 500-00 |
| Repairs to rafters over Dining Room | " | 500-00 |
| Replacement some joists in floor of Dining Room | " | 1000-00 |
| Contingencies | " | <u>500-00</u> |
| | | <u>\$8850-00</u> |

Therefore the approximate amount of money required to meet known commitments beyond that currently available in the Special Purposes Account is \$176-72.


 A. E. Hobson
 Secretary/Manager.
 7-7-76.

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 9

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat 22 of N.S.W. -----Vaucluse (bank and branch)for the period ended 4th. June, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|---------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 448 | 310055 | Salaries & Wages w/e 2.6.76 | | 1109 . 03 |
| 449 | 310056 | Group Income tax due from above | | 265 . 80 |
| 450 | 310057 | Weststaff Pty. Limited | | 66 . 00 |
| 452 | 310059 | Commissioner of Pay-Roll Tax | | 213 . 02 |
| 453 | 310060 | G. Marler--Plumber | | 207 . 34 |
| 456 | 310063 | Australian Gas Light Company | | 27 . 39 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1888.58 |

Vouchers totalling \$ 1888 58 were recouped on 16/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

THE
LIBRARY OF THE
MUSEUM OF NATURAL HISTORY
AND
ZOOLOGY
OF THE
CITY OF LONDON

RECEIVED
JAN 1 1891
THEY DON'T

THE
LIBRARY OF THE
MUSEUM OF NATURAL HISTORY
AND
ZOOLOGY
OF THE
CITY OF LONDON

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 90

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Bank of N.S.W. ---Vaucluse (bank and branch)

for the period ended 4th. June 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|-------------------------------|--------------|--------------------------|
| 451 | 310061 | J. & M.L. Andrew Pty. Limited | | \$ 285 . 00 ^c |
| 455 | 310062 | I. Wilson--Carpenter | | 280 . 00 |
| 457 | 310064 | Academy Arts Pty. Limited | | 45 . 70 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 610 . 70 |

SPECIAL PURPOSES ACCOUNT

code.....250-13-26-20

Vouchers totalling \$ 610.70 were recouped on 16/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

RECEIVED

21 JUN 1976

21 JUN 1976

21 JUN 1976



21 JUN 1976

21 JUN 1976

21 JUN 1976

21 JUN 1976

21 JUN 1976

21 JUN 1976

21 JUN 1976

21 JUN 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 91

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF VAUCLUSE HOUSE HISTORIC SITE

at Park of Vacluse (bank and branch)

for the period ended 4th June, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|--|------------|------------------------|--------------|-----------------------|
| | | | | \$ c |
| 454 | 310061 | D.H. Cameron & Company | | 3000 . 00 |
| From Special Funds made available from Head Office N.P. & W.S. | | | | |
| Allocation Code No. 3.26.207.29.001 | | | | |
| TOTAL TAXATION | | | | |

TOTAL TO BE RECOUPED \$ 3000 . 00

Vouchers totalling \$ 3000 00 were recouped on 16/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

Journal of Management Education



NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 92

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF new of her with the enclosure

at new of her with the enclosure (bank and branch)

for the period ended 11th June, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|--|--------------|-----------------------|
| 458 | 310065 | Salaries & Wages w/e 9.6.76..nett | | \$ c
1361 . 77 |
| 459 | 310066 | Group Income Tax instalment due from above | | 345 . 15 |
| 460 | 310067 | Weststaff Pty. Limited | | 66 . 00 |
| 461 | 310068 | Campsie Power & Chain Saw Centre | | 35 . 60 |
| 464 | 310071 | Franco Trading Co. Pty. Ltd.. | | 213 . 00 |
| 465 | 310072 | Copy Cat Printing-Rose Bay | | 24 . 00 |
| 468 | 310075 | Petty Cash | | 57 . 04 |
| 469 | 310076 | Samuel Taylor | | 11 . 44 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 2114 . 00 |

Vouchers totalling \$ 2114.00 were recouped on 25/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

$$D(\mathcal{A}) = \{A \in \mathcal{A} : A \geq 0, A^2 = A\} = \{A \in \mathcal{A} : A \geq 0, A^2 = A, A = A^*\}.$$

1970 年 12 月 17 日

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 93

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF J. & M.D. Andrew Pty. Limited

at 11th June (bank and branch)

for the period ended 11th June, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|--------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 462 | 310069 | J. & M.D. Andrew Pty. Limited, | | 285 . 00 |
| 463 | 310070 | Ivor Wilson | | 168 . 00 |
| 466 | 310073 | J. & M.D. Andrew Pty. Limited. | | 285 . 00 |
| 467 | 310074 | Ivor Wilson | | 168 . 00 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 906 . 00 |

SPECIAL PURPOSES ACCOUNT

Code.....270-13-21-22

Vouchers totalling \$ 906.00 were recouped on 5/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 94

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A C OF Vaughan House Historic Site

at Bank of N.S.W.-----Vaughan (bank and branch)

for the period ended 16th. June, 1976

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|-------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 470 | 310077 | Salaries & Wages w/e/ 16.6.76 | | 1109 . 58 |
| 471 | 310078 | Public Moneys a/c(Group Tax) | | 268 . 25 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | | \$ 1377 . 83 ✓ |

Vouchers totalling \$ 1377.83 were recouped on 25/6/76

Accountant,

per:

ADVICE OF RECOUPMENT

THE HISTORY OF THE
CITY OF BOSTON

From the first settlement of the
English in 1630 to the
present time.

By
JOHN B. BOWEN.

Vol. I.

BOSTON:
PUBLISHED BY
J. B. BOWEN,
10 NASSAU ST. N. Y.

...N. This is the final recoup dated on the financial Year ending 30.6.76

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 95

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Vaucluse~~ ~~Historic Site~~

at ~~Bank of N.S.W.~~ ~~Vaucluse~~ (bank and branch)

for the period ended 24th June 1976, 19

| Voucher No. | Cheque No. | Claimant | Income Tax * | Amount to be recouped |
|----------------------------|------------|------------------------------------|--------------|-----------------------|
| | | | | \$ c |
| 472 | 310079 | Salaries & Wages w/e 23.6.76..NETT | | 1043. 04 |
| 473 | 310080 | Public Moneys Account(Tax) | | 238. 20 |
| TOTAL TAXATION | | | | |
| TOTAL TO BE RECOUPED | | | \$ | 1281 . 24 |

Vouchers totalling \$ 1281.24 were recouped on 11.1.76

Accountant,

per:

ADVICE OF RECOUPMENT



